

# Tuxedo Board of Education- Regular Meeting

Thursday, April 22, 2021

Tuxedo Union Free School District  
Board of Education  
Google Meet Video Conference

7:00PM

Generated by Kristine DiFrancesco on Monday, May 3, 2021

## **Members present**

Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

## **Meeting called to order at 7:01 PM**

### **1. Meeting Opening**

#### **Procedural: 1.1 Call to Order**

#### **Procedural: 1.2 Pledge of Allegiance**

#### **Procedural: 1.3 Roll Call and Quorum Check**

#### **Action: 1.4 Approval of the Agenda**

Motion to approve the agenda.

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

### **2. Presentation**

#### **Action, Discussion, Presentation: 2.1 Bus Outsourcing**

Consultant, Dr. Ronald Valenti presented information to the BOE on the advantages of outsourcing the district bussing. A copy of this presentation will be made available on the district website.

MAT Bus Company will purchase the current buses, assumes all maintenance and additional costs and will employ all district part-time drivers. The four full-time drivers would remain district employees. Dr. Valenti showed that a contract with MAT Bus Company would save the district money.

Next Steps are for a contract to be drawn up by the district attorney, the board will vote on the contract when it is available.

President, Dorothy Ziegelbauer requested to see the expenses for field trips and sports.

Motion to remove the bus proposition from the May 18th ballot.

Motion by Daniel Castricone, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action, Presentation: 2.2 2021-22 Budget**

Dr. Valenti and Interim Business Manager, Alyssa Hasbrouck, presented the details of the 2021-22 Budget. Presentation to be made available on the district website.

BE IT RESOLVED, that the Tuxedo Board of Education adopt the proposed budget calling for appropriations of \$13,699,533 and the necessary taxes be levied for it for the 2021-2022 school year.

Motion by Joe Rickard, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Presentation: 2.3 Superintendent Search Update**

Dr. Valenti reported that there were 57 candidates for the Superintendent Search. The Citizens' Advisory Committee met with 6 Semifinalists and will be recommending a finalist slate to the board before the May 4th work session. The board will meet in executive session on the 4th to discuss interviews for the finalist slate.

**3. Public Comment**

**Information, Procedural: 3.1 Guidelines for Public Comment**

Susan Mitchell spoke about the PTO's desire for upgrades to the playground. Interim Superintendent, Nicole Scariano, said upgrades are included in the upcoming budget.

**4. Administrators' Reports**

**Reports: 4.1 Elementary School Principal's Report**

GGM Principal, Paul Brown, gave the board his report. State Testing has begun. 95 students are supposed to take the tests, 12 have opted out and 27 are exempt because they are 100% remote. End of the year activities are being planned for field day, moving up ceremony and Kindergarten graduation. All grade levels are separated now, even for lunch, to avoid broad quarantines. Students have been writing appreciation letters for their teachers and have been submitted to the local newspaper. Paloma Hekl and the afterschool program had a field trip to the lower lot where they were visited by the local fire department and saw the new fire truck. The PTO set up a program for children in GGM to write their own books and have those published. 4th Grade Girl Scouts decorated the hallway for Teacher Appreciation week.

**Reports: 4.2 Interim School Business Manager**

Alyssa Hasbrouck submitted the business office reports to the board.

**Reports: 4.3 Middle/High School Principal/Superintendent's Report**

Nicole Scariano told the board about updates to the website with information about the Pre-K program, Summer Program and Community-as-School project. Students in GFB had a in-class virtual field trip to learn about recycling. Ms. Scariano spoke about the interest in the summer program and the program is currently being developed. Money from grants are going to fund it.

A covid vaccine pod has been requested for eligible students interested in being vaccinated.

The return to learn plan has been updated and submitted to the BOE.

All grades in GGM are back 100% in person. GFB is still in hybrid and being reviewed.

An inclusion and behavior specialist has been contracted with the district using grant money to help teachers with strategies to support teachers.

Ms. Scariano will be hosting a coffee chat on April 29th, info will be on the website.  
On May 18th she will be hosting an information session about the summer program.

## 5. OCSBA

### **Information, Reports: 5.1 OCSBA Report**

There was no OCSBA meeting this month.

## 6. Consent Agenda

### **Action (Consent): 6.1 Approval of Consent Agenda Items**

Resolution: Motion to approve consent agenda items 6.1-6.21.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

### **Action (Consent), Minutes: 6.2 Meeting Minutes 3-18-21**

Resolution: Motion to Approve Minutes from the 3-18-21 meeting.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

### **Action (Consent), Minutes: 6.3 Meeting Minutes 3-25-21**

Resolution: Motion to Approve Minutes from the 3-25-21 meeting.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

### **Action (Consent), Minutes: 6.4 Meeting Minutes 3-30-21**

Resolution: Motion to approve the minutes from the 4-14-21 meeting.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

### **Action (Consent), Minutes: 6.5 Meeting Minutes 4-8-21**

Resolution: Motion to Approve Minutes from the 4-8-21 meeting.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.6 Personnel Non-Instructional Appointments**

Resolution: BE IT RESOLVED, the Board of Education, upon Superintendent' recommendation, appoint Alyssa Hasbrouck, effective 4/6/21-6/30/21, , to serve as Interim Business Manager at the annual contractual salary of \$80,000. BE IT RESOLVED, the Board of Education, upon Superintendent' recommendation, appoint Lori Rohe, effective 4/6/21-6/30/21, to serve as Deputy Treasurer at the annual contractual salary of \$37,500.

NAME	POSITION	EFFECTIVE DATE	SALARY
Alyssa Hasbrouck	Interim Business Manager	4/6/21	\$80,000
Lori Rohe	Deputy Treasurer	4/6/21	\$37,500

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.7 Salary Adjustment**

Resolution: Motion to approve salary adjustment as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Lynda Mitrione	Typist	4/6/21	\$40,000

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.8 Officer Appointments**

Resolution: Motion to approve officers as presented.

DEPUTY TREASURER	Lori Rohe
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Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.9 Election Inspectors**

Resolution: Motion to approve Election Inspectors as presented.

NAME	POSITION	DATE	SALARY
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Audrey Coviello	Election Inspector	5/18/21	\$12.50/hr
Kurt Haug	Machine Operator	5/18/21	\$15/hr
(provided by OCBOE)	Machine Tech	5/18/21	\$100/Day
Audrey Hackett	Election Inspector	5/18/21	\$12.50/hr
Dorothy Schmidt	Election Inspector	5/18/21	\$12.50/hr
Marisol Ramos	Election Inspector	5/18/21	\$12.50/hr
Sandy McGrady	Election Inspector	5/18/21	\$12.50/hr

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.10 HR Consultant**

Resolution: BE IT RESOLVED that the Board here by authorizes its President to extend the consultant agreement dated November 2,2020 with The Valenti Group, LLC, for the provision of human resources and related services, to be performed by Ronald D. Valenti, Ph.D, for three and a half days per week April 6, 2021 through June 30, 2021.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.11 Personnel Leave Request**

Resolution: Motion to approve Anissa Kurian for extended family leave for the 2021-22 school year.

NAME	POSITION	EFFECTIVE DATE
Anissa Kurian	Music Teacher	9/1/21-6/30/22

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.12 Clubs**

Resolution: Motion to approve clubs as presented.

NAME
Squash Club
Afterschool Homework Club
Spring Modified Baseball
Spring Varsity Baseball
Spring Modified Softball

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.13 Team Coach/Club Advisor**

Resolution: Motion to approve team coach and club advisors as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
William Brunner	Modified Baseball Coach	Spring	\$1873.17 B1
Marco Margotta	Varsity Baseball Coach	Spring	\$7492.68 H7
Jenna Park	Modified Softball Coach	Spring	\$1873.17 B1
TBD	Squash Club Coach	Spring	\$1248.78 A1

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.14 Business Office Reports**

Resolution: Motion to accept the business office report for 4-22-21.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.15 CSE Recommendations**

Resolution: Motion to approve the CSE/CPSE recommendations as presented.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.16 Policy 1338 District Physician**

Resolution: Motion to approve Policy 1338-District Physician.

***SUBJECT: DUTIES OF THE SCHOOL PHYSICIAN/NURSE PRACTITIONER***

*The school physician or nurse practitioner will be appointed by the Board. Preference shall be given to applicants who are practicing pediatricians. The duties of the school physician or nurse practitioner will include, but are not limited to, the following:*

- a. Performing professional medical services in the examination and care of school children;*
- b. Performing routine examinations of school children to detect the presence of contagious diseases and physical defects;*
- c. Serving as an on-call member on the Committee on Special Education, Committee on Preschool Special Education, and Section 504 Committee;*
- d. Reporting to the Board on school health services;*
- e. Coordinating scheduling for physical examinations to all students participating in interscholastic athletics;*

- f. *Providing final medical clearance for a return to extra class athletic activities for all students who have or are believed to have sustained a mild traumatic brain injury (concussion);*
- g. *Developing the program of health service in accordance with policies approved by the Board and as directed by the Superintendent; and*
- h. *Conducting a medical evaluation on any employee at the request of the Board.*

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.17 Policy 7120 Age of Entrance**

Resolution: Motion to approve Policy 7120- Age of Entrance.

**AGE OF ENTRANCE**

**Pre-Kindergarten**

*Students who are legal residents of the District and who reside with parents or guardians within the District at the time of the opening day of school must be four years of age or more on December 1 in order to register for pre-kindergarten.*

**Kindergarten**

*Students who are legal residents of the District and who reside with parents or guardians within the District at the time of the opening day of school must be five years of age or more on December 1 in order to register for kindergarten.*

*A student who transfers into the District at any time during the school year may be considered for admission to kindergarten by the Superintendent provided:*

- a. *The parents were not legal residents of the District on the opening day of school, and*
- b. *The student has been registered and enrolled in kindergarten in the District in which his or her parents were legal residents.*

**Other Grades**

*Admission of students to other grades will involve a consideration of both chronological age and his or her readiness to do the work of those grades.*

**Proof of Age**

*A student's birth certificate or other satisfactory evidence of age must be presented at the time of initial registration and will be enrolled under his or her legal name.*

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.18 Student Calendar Update**

Resolution: Motion to approve the student calendar for the remainder of the 2020-21 school year.

Dates have been added for the GGM Moving Up and GFB Graduation.

Friday, May 28th has been changed from an Asynchronous Day to No School.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.19 2021-22 Student Calendar**

Resolution: Motion to approve the 2021-22 School Calendar.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.20 Approval of the 2021-22 BOCES Administrative Budget**

Resolution: BE IT RESOLVED, That the Tuxedo Union Free School District Board of Education cast its vote to approve the Orange-Ulster BOCES 2021-2022 Administrative Budget in the amount of \$8,101,727; and that the District Clerk is hereby authorized to execute the certification of such vote and transmit such certification to the Orange-Ulster BOCES District Clerk at 53 Gibson Road, Goshen, NY 10924 or [sharleen.depew@ouboces.org](mailto:sharleen.depew@ouboces.org).

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Action (Consent): 6.21 Election of OU BOCES Board Members**

Resolution: BE IT RESOLVED, that the Tuxedo Union Free School District Board of Education hereby casts its vote for Eugenia "Jean" Pavak and Michael Bello as trustees for the Board of Cooperative Educational Services.

Motion to approve consent agenda items 6.1-6.21

Motion by Michael Arone, second by Meg Vaught.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**7. Items for Discussion**

**Action: 7.1 May 11th Public Budget Hearing**

Motion to hold the May 11th Public Budget Hearing Virtually at 7PM. Link to be provided on the District Website.

Motion by Meg Vaught, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**Discussion: 7.2 Summer Programming Update and Tuition**



Discussion about the tuition cost for the summer program for students who are out of district.  
Programming costs will be evaluated and a TBD cost will be determined for out of district students.

Dan Castricone suggested that students who already tuition-in should not have to pay for the summer program.

**Discussion: 7.3 Update District Return to Learn Plan**

Ms. Scariano shared the updated Return to Learn plan with the BOE. Will be renamed "Return to Classroom" .

**8. New Business**

**Discussion, Future Agenda Items: 8.1 Possible Items for New Business**

None

**9. Public Comment**

**Information, Procedural: 9.1 Guidelines for Public Comment**

None

**10. Adjournment**

**Action: 10.1 Adjourn Meeting**

Motion to adjourn the meeting.

Motion by Michael Arone, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully, Joe Rickard

**11. Additional Attachments**

**Information, Reports: 11.1 Enrollment Report**

Respectfully Submitted,



Kristine DiFrancesco  
District Clerk