

SOUTHEASTERN GREENE SCHOOL DISTRICT

SECTION: **SUPPORT EMPLOYEES**

TITLE: **JURY DUTY**

ADOPTED:

REVISED:

<p>1. Authority 42 Pa. C.S.A. 4563</p> <p>2. Guidelines</p>	<p style="text-align: center;">542. JURY DUTY</p> <p>Support employees regularly employed shall be protected against loss of pay for time served on jury duty.</p> <p>Should an employee be called for jury duty, s/he shall notify the Superintendent.</p> <p>Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way. They shall receive normal pay for the period of jury duty, but any compensation received from jury duty in excess of actual expenses shall be credited against such pay.</p> <p>An employee who has completed the probationary period and is summoned and reports for jury duty in a federal or state court shall receive the difference of such service, up to a limit of eight (8) hours pay and forty (40) hours per week.</p> <p>Jury duty pay shall be granted only if the employee notifies the Superintendent immediately upon being summoned for jury duty, presents proper written evidence of jury duty by the court and remuneration received.</p> <p>If discharged by the court prior to 11:00 a.m., the employee shall return to work on the same day no later than 1:00 p.m.</p> <p>The time spent on jury duty will not be charged against personal leave and will count as time on the job.</p>
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