

SOUTHEASTERN GREENE SCHOOL DISTRICT

SECTION: **SUPPORT EMPLOYEES**

TITLE: **EMPLOYMENT CONTRACT**

ADOPTED:

REVISED:

508. EMPLOYMENT CONTRACT	
1. Purpose	For the mutual benefit and protection of each regularly employed support staff member and the district, a contract or Board resolution shall state the specifics of employment.
2. Authority SC 510	The Board has the authority under law to prescribe employment conditions for the personnel of the school district.
3. Guidelines	<p>Willful misrepresentation of facts material to the employment and determination of salary level shall be considered cause for dismissal of the employee.</p> <p>An employment contract or resolution may specify:</p> <ol style="list-style-type: none">1. Salary at which the person is employed.2. Intervals at which salary will be paid.3. Conditions and length of the probationary period.4. Provision for termination of contract on notice duly given.5. Other matters necessary for a full and complete understanding of the contract or resolution. <p>Each newly employed support employee shall serve a probationary period of sixty (6) days, during which time the individual shall be subject to discharge without notice and not be eligible for benefits, including holiday pay.</p> <p>The terms of a collective bargaining agreement may supersede the specifics of an individual employee contract.</p> <p>Should an employee terminate without giving the contractually specified notice, s/he shall be paid only for the days worked.</p>

School Code
510

The Board shall be notified promptly of any misunderstanding arising from application of a given contract or any error in salary paid to the employee.