

ACKNOWLEDGEMENT OF RESPONSIBILITY

_____ hereby acknowledges that (he/she) has been granted permission for "out of district" use of the following technology equipment/devices:

Description	_____
Model #	_____
Serial #	_____
Asset Tag #	_____
Additional Components:	_____ _____

I understand that being granted permission, for use of this equipment, it is my responsibility to immediately report to the District Technology Coordinator in the event that it is lost, stolen, or damaged. I also agree that I am responsible for licensing of all additional Software / Apps installed.

Termination of employment, or Board contract, terminates this agreement. In the event of termination, the above listed equipment and components must be returned to Trimble County Schools within five (5) working days of termination.

By signing this agreement, I am verifying acceptance of this agreement.

Borrower's Signature

Date

Director of Instructional Technology

Date