

## WILLITS UNIFIED SCHOOL DISTRICT

A **regular meeting** of the Willits Unified School District Board of Education will be held on Wednesday, May 12, 2021. The Board of Education will call the meeting to order at 1:00 p.m., at which time the Board of Education will move to Closed Session regarding the item listed under Closed Session. The public meeting will reconvene at 5:00 p.m. held at Willits High School Media Center FOR BOARD MEMBERS ONLY. Audience will be via Zoom: <https://us04web.zoom.us/j/9782489039?pwd=V0U2cUtHZUMzQk5xR3d5Vy9wT1JkZz09>

You may also view the meeting at: <https://www.youtube.com/channel/UCm14iSqMtl-7TKLnLP5NkFQ>

### **MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC:**

As per Executive Order N-29-20 from Governor Newsom, the Willits Unified School District Board of Education meeting scheduled for Wednesday, May 12, 2021, at 5:00 p.m. will be in a virtual/teleconferencing environment using Zoom at this link: <https://us04web.zoom.us/j/9782489039?pwd=V0U2cUtHZUMzQk5xR3d5Vy9wT1JkZz09> The purpose of the Governor's executive order is to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection by "limiting attendance at public assemblies, conferences, or other mass events." The Governor's executive order on March 12, 2020, already waived the requirement for a majority of board members to physically participate in a public board meeting at the same location. The May 12th agenda contains only routine and time-sensitive items.

### Agenda

1. Call Meeting to Order
2. Agenda Approval
3. Public Comments on Closed Session Items
4. Recess to Closed Session
  - A. Public Employment Superintendent: Interviews (*G.C. 54957*)
5. Reconvene to Open Session
6. Report Out of Closed Session
7. Flag Salute
8. WTA Comments
9. CSEA Comments
10. Board Comments
11. Superintendent Comments
12. Action/Discussion
  - A. Public Comments on Agenda Items
  - B. Consent Agenda
    - 1)\*Approval of the Minutes from the Regular Meeting held on April 14, 2021
    - 2)\*Approval of the Minutes from the Special Meeting held on May 5, 2021
    - 3)\*Approval of Employee Status Changes (4)
    - 4)\*Approval of Warrant Registers April 1, 2021-April 30, 2021
  - C. \*Approval of Corrected Confidential Classified Salary Schedule
  - D. \*Discussion/Support AB839 CTE Funding

E. \*CONVENE PUBLIC HEARING – Pupil Textbook and Instructional Materials Adoption – 5:30 p.m.  
High School Social Studies: Grades 9-12, Houghton Mifflin Harcourt, ISBN 978-0-544-85929-6, 978-0-544-91713-2, 978-1-328-82477-6, and 978-1-328-81200-1

*Public is advised the textbook will be on display at Willits Unified School District Office.*

13. Public Comments for Items not on the Agenda
14. Items for Next Regular Board Agenda
15. Adjournment

Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Willits Unified School District- Reception Desk, located at 1277 Blosser Lane., Willits, CA. For more information, please call (707) 459-5314. \*Items so marked have supporting documents which have been distributed to School Board Members. An extra copy is available upon request.

ADA Compliance Notice: Willits Unified School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 459-5314. All efforts will be made for reasonable accommodations.

**BOARD MEETINGS ARE RECORDED AND UPLOADED TO DISTRICT WEB SITE: [www.willitsunified.com](http://www.willitsunified.com). For technical assistance, please contact Jennifer Maples (707) 459-5314 ext. 1105**

**WILLITS UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Regular Meeting**

A regular meeting of the Willits Unified School District Board of Education will be held on **Wednesday, May 12, 2021**. The Board of Education will call the meeting to order at 1 p.m. via Zoom, at which time the Board of Education will move to Closed Session regarding the item listed under Closed Session. The public meeting will reconvene at 5:00 p.m. via Zoom: <https://us04web.zoom.us/j/9782489039?pwd=V0U2cUtHZUMzQk5xR3d5Vy9wT1JkZz09>

You may also view the meeting at: <https://www.youtube.com/channel/UCm14iSqMtl-7TKLnLP5NkFQ>

*Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.*

**Agenda Analysis**

1. Call Meeting to Order
2. Agenda Approval
3. Public Comments on Closed Session Items
4. Recess to Closed Session
  - A. Public Employment Superintendent Interviews (G.C. 54957)
5. Reconvene to Open Session
6. Report out of Closed Session
7. Flag Salute
8. WTA Comments
9. CSEA Comments
10. Board Comments
11. Superintendent Comments
12. Action/Discussion
  - A. Public Comments on the Consent Agenda
  - B. Consent Agenda
    - 1) \*Approval of Minutes from the Regular Meeting Held on April 14, 2021

Recommendation: Administration recommends approval of the Minutes from the Regular Meeting Held on April 14, 2021.

Attachments: Yes

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- 2) \*Approval of Minutes from the Special Meeting Held on May 5, 2021

Recommendation: Administration recommends approval of the Minutes from the Regular Meeting Held on May 5, 2021.

Attachments: Yes

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- 3) \*Approval of Employee Status Changes (4)

Background: Classified Resignation: Shannon Folsom, .75 FTE, Special Education Instructional Assistant, Willits High School, 04/02/202. Jonathan Whipple, .75 FTE, Vocational Services Coordinator Assistant, Willits High School, 04/26/2021

Certificated Retirement: Linda Bailey, 1.0 FTE, Custodian, Baechtel Grove Middle School, 06/30/2021. Laura Sleeper, 1.0 FTE, Director of Fiscal Services, District Office, 06/30/2021

Recommendation: Administration recommends the approval of the Employee Status changes as presented.

Attachments: Yes

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- 4) \*Warrant Registers from April 1, 2021- April 30, 2021

Recommendation: Administration recommends the approval of Warrant Registers from April 1, 2021-April 30, 2021.

Attachments: Yes

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- C. \*Approval of Corrected Confidential Classified Salary Schedule

Background: In 2006 WUSD reduced the Classified Confidential Salary Schedule by 5% and added a 5% Responsibility for all Classified Confidential employees hired before February 1, 2006. This was done with the intention of grandfathering the rate at that time for existing employees while reducing the rate for new Classified Confidential employees hired after February 2006.

Recommendation: Administration recommends the approval of the Corrected Confidential Classified Salary Schedule

Attachments: Yes

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- D. \*Discussion/Support AB839 CTE Funding

Attachments: Yes

- 
- E. \*Approval of

Background:

Recommendation: Administration recommends the approval of the

Attachments: Yes

13. Public Comments for Items Not on the Agenda

This is an opportunity for citizens to address the School Board on any item that is not on the agenda and other school related matters, or suggest topics for future agendas. Because concerns expressed are not agendaized for tonight, the Board cannot take action on items introduced under the Public Comments Sections, per state law. The Board President may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

The Board shall not prohibit public criticism of its policies, procedures, programs, service, acts, or omissions (Government Code §54954.3). In addition, the Board may not prohibit public criticism of district employees. Please note: it is requested that statements critical of personnel or students, or specific actions of personnel or students, be made in accordance with Board Policy 1312.1.

Members of the public are asked to check with the Superintendent, Board President, or Clerk of the board regarding the District Complaint Procedure prior to making statements referring to personnel or students. Employees of the district who wish to make statements related to contractual issues need to file the appropriate grievance procedure statements. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

14. Items for the Next Regular Board Agenda

Background: The board has asked that this item be a standing agenda item for all regular meetings. This will give the board an opportunity to publicly add items to the agenda

Recommendation: Await further direction from the Board

Attachments: No

15. Adjournment

*Agenda Packet & Supporting Documents Notice: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Willits Unified School District- Reception Desk, located at 1277 Blosser Lane, Willits, CA. For more information please call (707) 459-5314. \*Items so marked have supporting documents which have been distributed to the Board of Education. An extra copy is available upon request. ADA Compliance Notice: Willits Unified School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 459-5314. All efforts will be made for reasonable accommodations.*

Willits Unified School District staff and students, in partnership with parents and community members, provide a challenging, caring and safe educational environment, which prepares students to be positive members of the community, effective communicators, problem solvers, and lifelong learners.

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WILLITS UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

Regular Meeting Via Zoom:

<https://us04web.zoom.us/j/9782489039?pwd=V0U2cUtHZUMzQk5xR3d5Vy9wT1JkZz09>

Wednesday, April 14, 2021

Closed Session - 4:00 p.m.

Open Session -5:00 p.m.

**MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC:**

As per Executive Order N-29-20 from Governor Newsom, the Willits Unified School District Board of Education meeting scheduled for Wednesday, March 10, 2021, at 5:00 p.m. will be in a virtual/teleconferencing environment using Zoom at this link: <https://us04web.zoom.us/j/9782489039?pwd=V0U2cUtHZUMzQk5xR3d5Vy9wT1JkZz09>

The purpose of the Governor's executive order is to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection by "limiting attendance at public assemblies, conferences, or other mass events." The Governor's executive order on March 12, 2020, already waived the requirement for a majority of board members to physically participate in a public board meeting at the same location.

*Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.*

**MINUTES**

1. Call Meeting to Order

Board President Bowlds called the meeting to order at 4:00 p.m.

2. Agenda Approval

MSP () to approve the agenda as presented

Ayes: Bowlds, Chavez, King, McNeal, Nunez

Noes: None

Absent: None

Abstain: None

3. Public Comments on Closed Session

Items No comments received

4. Recess to Closed Session at 4:05p.m.

A. Classified Leave of Absence Request (2) (G.C. 54957)

B. Certificated Leave of Absence Request (1) (G.C. 54957)

C. Public Employee-Discipline/Dismissal/Release

D. Public Employment (G.C. 54957)

5. Reconvene to Open Session at 5:07p.m.

6. Report Out of Closed Session

A. Classified Leave of Absence Request (2) (G.C. 54957)

The Board approved one classified leave of absence request.

The Board denied one classified unpaid leave of absence request.

B. Certificated Leave of Absence Request (1) (G.C. 54957)

The Board approved one certificated leave of absence request.

C. Public Employee-Discipline/Dismissal (G.C. 54957)

No report was given.

D. Public Employment (G.C. 54957)

Had discussions on Superintendent and other employment hiring processes.

7. Flag Salute

Board Clerk Chavez led the flag salute.

8. Informational

A. Autism Acceptance Video

Special Education Director Kelley Labus and Blosser Lane SPED Teacher Amanda Pierce shared insight on Autism and shared a video that Amanda Pierce put together for Autism Awareness Month.

B. Presentation of 2019/2020 Audit Report; Christy White Associates

Christy White Associates reported a summary of our Yearly Audit Report

C. GASB 75 Actuarial Valuation

Fiscal Director Nikki shared a report from MCOE.

D. MCOE Certification of the 2020-21 First and Second Interim Budget Reports

Nikki gave an update on the report from MCOE.

9. WTA Comments

WTA President, Tessa Ford gave an update on in person learning at each school sites. She introduced the new site representative at Baechtel Grove, Kameron Ludwig. She shared some concerns that she hasn't brought to the Superintendent's attention but both addressed at this time. She shared that they've has eight applicants for the WTA Scholarship.

10. CSEA Comments

CSEA President, Dan Green expressed how happy he is to have students back on campus and thanked Superintendent Westerburg for his work on getting MOU's signed with CSEA.

11. Board Comments

Board President Bowlds thanked everyone involved with getting all the students back in school but reminded all to keep doing what we're doing as far as the Pandemic goes. Updated us on the literacy committee.

Board Clerk Chavez expressed how great it was to see all the different sports back in action.

Board Member King shared her excitement on kids going back to school and shared how great student drop off/pick up seems to be going at elementary school sites. She ended with giving a round of applause the WHS Leadership for their Egg Hunt they put on throughout town for the public to participate in.

Board Member McNeal started by thanking the high school Seniors for their great Senior Interviews. She shared how pleased she was when visiting school sites seeing how patient parents are in line for student pickup and drop off.

Board Member Nunez updated us on her site visits throughout the district

12. Superintendent Comments

- Bond Update
- COVID Testing at School Sites
- On Site Learning Update
- Sport Update
- Graduation/Prom Update
- Summer School Update
- Nuestra Alianza Update
- COVID Funding Update

13. Action/Discussion

A. Public Comments on the Consent Agenda

No comments were received.

B. Consent Agenda

The consent agenda included the following items: Approval of Minutes from the Regular Meeting Held on March 10, 2021, Approval of Employee Status Changes (6), Warrant Registers from March 1, 2021- March 31, 2021, Approval of Consultant Contract.

MSP (Chavez/King) to approve the consent agenda as presented.

Ayes: Bowlds, Chavez, King, McNeal, Nunez  
Noes: None  
Absent: None  
Abstain: None

C. Approval of Career Technical Education Plan 2020/2021

Item C was pulled from the Agenda.

D. Approval of the WHS Parking Lot Project

MSP (McNeal/King) to approve the consent agenda as presented.

Ayes: Bowlds, Chavez, King, McNeal, Nunez  
Noes: None  
Absent: None  
Abstain: None

E. Approval of the Roofing Project at Brookside, Baechtel Grove and Willits High School

MSP (King/Chavez) to approve the consent agenda as presented.

Ayes: Bowlds, Chavez, King, McNeal, Nunez  
Noes: None  
Absent: None  
Abstain: None

F. Discussion of the Blosser Property Rezoning/Preparation for Sale

Superintendent Westerburg updated the Board on the Property that was rezoned to R2.

G. Discussion of the Fund Balance Policy

Fiscal Director Nikki requested the Board to start the process of adopting a Policy pertaining to the Fund Balance.

14. Public Comments for Items not on the Agenda

- Board President Bowlds requested a Special Board Meeting May 5, 2021.
- Board President Bowlds suggested a section in the budget for Board Member's to take professional development
- WTA President Tessa Ford requested both Union's be part of the Superintendent Search

15. Items for the Next Regular Board Agenda

- Blosser Property Conversation
- Superintendent Search Timeline Discussion
- Budget for Board Member Professional Development
- COVID Testing Discussion

16. Adjournment

MSP (McNeal/King) to adjourn at 7:00p.m.

Ayes: Bowlds, Chavez, King, McNeal, Nunez  
Noes: None  
Absent: None  
Abstain: None

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Mark Westerburg, Superintendent

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Robert Chavez, Board Clerk

WILLITS UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

Special Meeting Via Zoom:

<https://us04web.zoom.us/j/9782489039?pwd=V0U2cUtHZUMzQk5xR3d5Vy9wT1JkZz09>

Wednesday, May 5, 2021

Closed Session - 4:00 p.m.

Open Session - 5:00 p.m.

**MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC:**

As per Executive Order N-29-20 from Governor Newsom, the Willits Unified School District Board of Education meeting scheduled for Wednesday, May 5, 2021, at 5:00 p.m. will be in a virtual/teleconferencing environment using Zoom at this link: <https://us04web.zoom.us/j/9782489039?pwd=V0U2cUtHZUMzQk5xR3d5Vy9wT1JkZz09>

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*Public Comments- Individuals may address the Board on regular session agenda items at the time they are under consideration.*

**MINUTES**

1. Call Meeting to Order

Board President Bowlds called the meeting to order at 4:00 p.m.

2. Agenda Approval

MSP (King/Chavez) to approve the agenda as presented

Ayes: Bowlds, Chavez, King, McNeal, Nunez

Noes: None

Absent: None

Abstain: None

3. Public Comments on Closed Session

No comments received

4. Recess to Closed Session at 4:08p.m.

A. Public Employee (G.C. 54957)

5. Reconvene to Open Session at 5:05p.m.

6. Report Out of Closed Session

- Two discipline issues
- Job Description on Agenda this meeting.

7. Flag Salute

Board Clerk Chavez led the flag salute.

President Bowlds asked each Union Rep for updates.

WTA President Tessa Ford stated the union was trying to find time to meet with Mr. Westerburg.

CSEA President Green held his comments until Item 8A.

Superintendent Westerburg: Looking forward to meeting with WTA.

Board Member Nunez asked for clarification on the class size issue with Union.

Board President Bowlds gave an update on the literacy project.

8. Action/Discussion

A. \*Approval of Job Description and Salary Schedule, Special; Education Program Specialist

MSP (Chavez/McNeal) to approve the consent agenda as presented. ATTACHMENT B

Ayes: Bowlds, Chavez, King, McNeal, Nunez

Noes: None

Absent: None

Abstain: None

B. \*Approval of Job Description and Salary Schedule, Classified Management Preschool Director

MSP (King/McNeal) to approve the consent agenda as presented. ATTACHMENT A

Ayes: Bowlds, Chavez, King, McNeal, Nunez

Noes: None

Absent: None

Abstain: None

C. Discussion of Vacant Property; Parcel Number 006-210-19

Superintendent Westerburg recommends placing the property on the market, a teacher in with District shared his thoughts on using the property as housing for the employees, President Bowlds expressed why he isn't in favor of selling the property at this time and Board Member King shared some ideas that other school districts do in situations like this.

D. Discussion of WUSD COVID Testing

Superintendent Westerberg provided an update on our process of COVID Testing at each site.

9. Public Comments for Items not on the Agenda

No comments received

10. Items for the Next Regular Board Agenda

- Superintendent Westerburg announced that next week's regular board meeting will be in person for Board Members only. A Zoom link will still be available to the audience.

11. Adjournment

MSP (King/McNeal) to adjourn at 5:40p.m.

Ayes: Bowlds, Chavez, King, McNeal, Nunez

Noes: None

Absent: None

Abstain: None

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Mark Westerburg, Superintendent

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Robert Chavez, Board Clerk



**WILLITS UNIFIED SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

1277 Blosser Lane  
Willits, CA 95490  
(707) 459-5314

Date: 5/12/2021  
To: Rachelle Summers  
From: Lynda Walker  
Re: Info for May 12, 2021 Board Meeting

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Certificated New Hire:  
Certificated Leave of Absence:  
Certificated Job Share:  
Certificated Resignation:  
Certificated Retirement:

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Classified Resignation:

Shannon Folsom, .75 FTE, Special Education Instructional Assistant, Willits High School, 04/02/2021

Jonathan Whipple, .75 FTE, Vocational Services Coordinator Assistant, Willits High School, 04/26/2021

Classified Unsuccessful Probation:  
Classified Leave of Absence:  
Classified Retirement:

Linda Bailey, 1.0 FTE, Custodian, Baechtel Grove Middle School, 06/30/2021

Laura Sleeper, 1.0 FTE, Director of Fiscal Services, District Office, 06/30/2021

Classified New Hire:

Checks Dated 04/01/2021 through 04/30/2021

| Check Number | Check Date | Pay to the Order of           | Fund-Object | Comment                           | Expensed Amount | Check Amount |
|--------------|------------|-------------------------------|-------------|-----------------------------------|-----------------|--------------|
| 708805       | 04/01/2021 | MENDOZA, JORGE                | 01-5200     | 2-22-21 - 3-10-21                 |                 | 154.56       |
| 708806       | 04/01/2021 | AMAZON CAPITAL SERVICES       | 01-4300     | BGMS FAUCETS                      | 56.14           |              |
|              |            |                               |             | Brother Printers & Toner          | 1,019.81        |              |
|              |            |                               |             | Camera server                     | 805.23          |              |
|              |            |                               |             | CLASSROOM SUPPLIES/CRAWFORD       | 290.42          |              |
|              |            |                               |             | CLASSROOM SUPPLIES/MCKAY          | 33.91           |              |
|              |            |                               |             | GROUND                            | 361.48          |              |
|              |            |                               |             | HEALTH/BARRETT                    | 53.02           |              |
|              |            |                               |             | K-8 INDEPENDENT STUDY/DORMAN      | 515.28          |              |
|              |            |                               |             | MAINTENANCE                       | 2,449.89        |              |
|              |            |                               |             | MAINTENANCE AND WHS FAUCETS       | 388.21          |              |
|              |            |                               |             | MECHANICAL PENCILS                | 168.50          |              |
|              |            |                               |             | MOLLY SNIDER INDEPENDENT STUDY    | 40.53           |              |
|              |            |                               |             | MUSIC/CECH                        | 293.49          |              |
|              |            |                               |             | RECHARGEABLE BATTERIES            | 43.74           |              |
|              |            |                               |             | SOCIAL DISTANCING DECALS          | 103.98          |              |
|              |            |                               |             | Unpaid Tax                        | 25.89-          | 6,597.74     |
| 708807       | 04/01/2021 | ARROW BENEFITS GROUP          | 69-5800     | MARCH 2021 ADMIN FEE              |                 | 294.25       |
| 708808       | 04/01/2021 | B & B INDUSTRIAL SUPPLY INC . | 01-4300     | D.O. CONTAINER                    | 30.08           |              |
|              |            |                               |             | D.O. STAIRS                       | 1,420.19        | 1,450.27     |
| 708809       | 04/01/2021 | BANNERS & SIGNS               | 01-5800     | SANHEDRIN HIGH SCHOOL BANNER      |                 | 89.82        |
| 708810       | 04/01/2021 | CASH CARPET SERVICE INC       | 01-5600     | Reflooring BGMS Room 9 & 10       |                 | 11,000.00    |
| 708811       | 04/01/2021 | CLIMENHAGE, B JO-ANN          | 01-5800     | FOR WALDORF SCHOOL                |                 | 3,575.00     |
| 708812       | 04/01/2021 | INSIGHT PUBLIC SECTOR INC     | 01-5800     | Chrome Google Licenses            |                 | 6,400.00     |
| 708813       | 04/01/2021 | LESLIE'S POOL SUPPLIES INC    | 01-4300     | Pool Supplies                     | 5,052.98        |              |
|              |            |                               |             | Unpaid Tax                        | 35.01-          | 5,017.97     |
| 708814       | 04/01/2021 | NEWEGG BUSINESS INC           | 01-4300     | WHS - Network Back up/ Repair     |                 | 9,681.73     |
| 708815       | 04/01/2021 | O'REILLY AUTOMOTIVE, INC.     | 01-4300     | TRANSPORTATION MINI LAMPS         |                 | 17.08        |
| 708816       | 04/01/2021 | PACE SUPPLY CORP              | 01-4300     | Maintenance Supplies              |                 | 330.15       |
| 708817       | 04/01/2021 | PALOS SPORTS                  | 01-4300     | PE DEPARTMENT                     |                 | 733.38       |
| 708818       | 04/01/2021 | NCS PEARSON INC               | 01-4300     | SPED-MEDI-CAL                     | 182.07          |              |
|              |            |                               |             | SPED/MEDI-CAL                     | 88.65           |              |
|              |            |                               |             | SPED/MEDI-CAL ASSESSMENTS         | 110.54          |              |
|              |            |                               |             | Unpaid Tax                        | 1.76-           | 379.50       |
| 708819       | 04/01/2021 | PITNEY BOWES                  | 01-5600     | 1-30-21 - 4-29-21 POSTAGE MACHINE |                 | 566.02       |
|              |            |                               |             | LEASE                             |                 |              |
| 708820       | 04/01/2021 | SEQUEIRA, GEORGE              | 01-5600     | 2020-2021 SHERWOOD RENT           |                 | 600.00       |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/01/2021 through 04/30/2021

| Check Number | Check Date | Pay to the Order of                    | Fund-Object | Comment                                       | Expensed Amount | Check Amount |
|--------------|------------|--|-------------|---|-----------------|--------------|
| 708821       | 04/01/2021 | SPEARS TRANSPORTATION                  | 01-5800     | STUDENT TRANSPORTATION                        |                 | 420.00       |
| 708822       | 04/01/2021 | SWIMSUIT DRYER LLC                     | 01-4400     | Swim suit dryer                               | 2,053.71        |              |
|              |            |  |             | Unpaid Tax                                    | 158.71-         | 1,895.00     |
| 708823       | 04/01/2021 | TAG/AMS INC                            | 01-5815     | Drug Testing                                  |                 | 125.00       |
| 708824       | 04/01/2021 | WILLITS WEEKLY                         | 01-5811     | BUS DRIVER ADS                                |                 | 150.00       |
| 709099       | 04/07/2021 | COLVIG, MARYLYNN R                     | 01-4200     | REIMBURSEMENT FOR SEA WOLF BOOKS              |                 | 51.50        |
| 709100       | 04/07/2021 | ADVANCED SECURITY SYSTEMS              | 01-5800     | ONSITE VISIT BGMS                             |                 | 1,040.00     |
| 709101       | 04/07/2021 | AMAZON CAPITAL SERVICES                | 01-4300     | OFFICE SUPPLIES                               | 383.10          |              |
|              |            |  |             | RETURN TO ON SITE SUPPLIES                    | 865.60          |              |
|              |            |  |             | WELDING/BOWLDS                                | 318.60          | 1,567.30     |
| 709102       | 04/07/2021 | B & B INDUSTRIAL SUPPLY INC .          | 01-4300     | D.O. CONTAINER                                |                 | 207.02       |
| 709103       | 04/07/2021 | CALIFORNIA SCHOOL HEALTH LAURA BAYNHAM | 01-5800     | FEB 2021 SCHOOL NURSING SERVICES              |                 | 1,406.25     |
| 709104       | 04/07/2021 | CASH, RACHEL                           | 01-4300     | 80 SHIELD DRAPES                              | 280.00          |              |
|              |            |  |             | REIMBURSEMENT FOR VELCRO FOR MASK DRAPES      | 19.40           | 299.40       |
| 709105       | 04/07/2021 | DEMCO INC                              | 01-4300     | K-8 INDEPENDENT STUDY-DORMAN                  |                 | 2,183.33     |
| 709106       | 04/07/2021 | LUCKEY, SARAH                          | 01-4300     | 20-21 CLASSROOM SUPPLIES                      |                 | 62.44        |
| 709107       | 04/07/2021 | MORGAN, MARION                         | 01-3701     | 20/21 RETIREE BENEFITS (ENDS JUNE 30TH, 2022) |                 | 819.00       |
| 709108       | 04/07/2021 | MYSTERY SCIENCE                        | 01-5800     | MYSTERY SCIENCE 21-22 SCHOOL YEAR             |                 | 1,249.00     |
| 709109       | 04/07/2021 | MYSTERY SCIENCE                        | 01-5800     | SCHOOL MEMBERSHIP JUL1,21 - JUNE 30,22        |                 | 1,249.00     |
| 709110       | 04/07/2021 | NEWEGG BUSINESS INC                    | 01-4300     | Projector bulbs                               | 1,885.73        |              |
|              |            |  |             | Unpaid Tax                                    | 8.70-           | 1,877.03     |
| 709111       | 04/07/2021 | O'REILLY AUTOMOTIVE, INC.              | 01-4300     | MAINTENANCE                                   |                 | 16.30        |
| 709112       | 04/07/2021 | PIONEER VALLEY BOOKS                   | 01-4300     | CLASSROOM SUPPLIES/MEY                        |                 | 38.15        |
| 709113       | 04/07/2021 | QUILL CORP                             | 01-4300     | MAINTENANCE                                   | 516.83          |              |
|              |            |  |             | Unpaid Tax                                    | 2.38-           | 514.45       |
| 709114       | 04/07/2021 | SOLANO COE ACCTS RECEIVABLE            | 01-5800     | 20-21 CAD TEAM REGISTRATION                   |                 | 500.00       |
| 709115       | 04/07/2021 | SOLID WASTES OF WILLITS                | 01-5540     | ALL SITES MARCH 21                            | 5,884.24        |              |
|              |            |  |             | SHERWOOD MAR 21                               | 170.48          |              |
|              |            |  |             | TRANSFER STATION WUSD MARCH                   | 462.40          | 6,517.12     |
| 709116       | 04/07/2021 | SPARETIME SUPPLY                       | 01-4300     | AG SUPPLIES FOR GARDEN                        |                 | 502.52       |
| 709117       | 04/07/2021 | SPORT & CYCLE                          | 01-4300     | BASEBALL SUPPLIES                             |                 | 469.34       |
| 709118       | 04/07/2021 | SPURR                                  | 01-5520     | NATURAL GAS                                   | 23,762.42       |              |
|              |            |  | 01-5560     | NATURAL GAS                                   | 332.42          | 24,094.84    |

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| 709119       | 04/07/2021 | SSDA                         | 01-5811     | SUPERINTENDENT SEARCH POSTING          |                 | 100.00       |
| 709120       | 04/07/2021 | EUREKA OXYGEN CO             | 01-4300     | MAINTENANCE WIRE                       | 34.44           |              |
|              |            |                              |             | Unpaid Tax                             | .39-            | 34.05        |
| 709121       | 04/07/2021 | UNITED STATES POSTAL SERVICE | 01-5904     | ROLL OF STAMPS                         |                 | 55.00        |
| 709122       | 04/07/2021 | WILLITS POWER EQUIPMENT      | 01-5600     | EXCAVATOR RENTAL                       |                 | 706.90       |
| 709123       | 04/07/2021 | ZONAR SYSTEMS INC            | 01-5800     | APRIL 2021 GPS                         |                 | 682.00       |
| 709448       | 04/15/2021 | HARRISON, PAT                | 01-4300     | WORKABILITY REIMBURSEMENT              |                 | 35.13        |
| 709449       | 04/15/2021 | ADVANCED XEROGRAPHICS        | 01-5610     | BGMS OFFICE MARCH 21                   |                 | 58.32        |
| 709450       | 04/15/2021 | WILLITS, CITY OF             | 01-5530     | WATER                                  |                 | 5,214.55     |
| 709451       | 04/15/2021 | LOGMEIN COMMUNICATIONS INC   | 01-5903     | APRIL 2021 HANDSETS                    |                 | 2,475.90     |
| 709452       | 04/15/2021 | FRONTIER COMMUNICATIONS      | 01-5903     | SHERWOOD                               |                 | 113.01       |
| 709453       | 04/15/2021 | HOME DEPOT CREDIT SERVICES   | 01-4300     | COVID TESTING SUPPLIES                 | 765.82          |              |
|              |            |                              |             | MAINTENANCE                            | 1,784.09        |              |
|              |            |                              |             | PLANTER ACCESSORY WOOD LATTICE         | 141.32          |              |
|              |            |                              |             | CADDY'S                                |                 |              |
|              |            |                              |             | Unpaid Tax                             | 4.48-           | 2,686.75     |
| 709454       | 04/15/2021 | INTERCOUNTY MECH& ELECT.     | 01-5600     | BLE ROOM 23                            |                 | 286.32       |
| 709455       | 04/15/2021 | CA SCHOOLS DENTAL COALITION  | 68-5800     | MAY 2021 EXPECTED CLAIMS               |                 | 12,255.00    |
| 709456       | 04/15/2021 | LITTLE LAKE AUTO PARTS       | 01-4300     | DUMP TRAILER                           | 168.18          |              |
|              |            |                              |             | GROUNDS                                | 164.54          | 332.72       |
| 709457       | 04/15/2021 | LSC ENVIRONMENTAL PRODUCTS   | 01-4300     | Hydroseeding Mulch for Fields          |                 | 3,999.43     |
| 709458       | 04/15/2021 | MYERS, MARETTE               | 01-3701     | APRIL 2021 H&W 250.92                  |                 | 250.92       |
| 709459       | 04/15/2021 | PG&E                         | 01-5510     | ELECTRICITY                            |                 | 15,996.43    |
| 709460       | 04/15/2021 | U.S. BANK CORPORATE PAYMENT  | 01-4300     | BASEBALL FIELDS AT WHS                 | 175.03          |              |
|              |            |                              |             | BENCH AND PLANTER BOXES                | 540.47          |              |
|              |            |                              |             | WALMART.COM                            |                 |              |
|              |            |                              |             | BlackLand Manufacturing: Sink supplies | 2,396.64        |              |
|              |            |                              |             | WHS Science                            |                 |              |
|              |            |                              |             | LAP DESKS                              | 304.32          |              |
|              |            |                              |             | REUSABLE WATER BOTTLES                 | 134.39          |              |
|              |            |                              |             | SpEd proloquo2go                       | 499.98          |              |
|              |            |                              |             | YOGA MATS                              | 260.10          |              |
|              |            |                              | 01-5800     | 4 STATE REGISTRATIONS FOR STATE        | 160.00          |              |
|              |            |                              |             | HEPTATHLON                             |                 |              |
|              |            |                              |             | Unpaid Tax                             | 129.85-         | 4,341.08     |
| 709817       | 04/22/2021 | HARRISON, PAT                | 01-4300     | WORKABILITY REIMBURSEMENT              |                 | 170.22       |
| 709818       | 04/22/2021 | ACADEMIC AFFAIRS             | 01-4300     | WHS HONOR CARDS AND MEDALS             | 1,317.68        |              |

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|              |            |  |             | Unpaid Tax                                  | 9.06-           | 1,308.62     |
| 709819       | 04/22/2021 | ACCESS INFORMATION MANAGEMENT          | 01-5800     | ADMIN CHARGE                                | 40.87           |              |
|              |            |  |             | BIN ROTATION                                | 124.01          | 164.88       |
| 709820       | 04/22/2021 | ACEVEDO'S UKIAH TRUCK REPAIR           | 01-5600     | BUS 11                                      | 265.61          |              |
|              |            |  |             | BUS 2                                       | 398.63          |              |
|              |            |  |             | BUS 3                                       | 455.00          |              |
|              |            |  |             | BUS 5                                       | 520.00          | 1,639.24     |
| 709821       | 04/22/2021 | ADVANCED SECURITY SYSTEMS              | 01-5800     | ONSITE SHERWOOD VISIT                       |                 | 1,702.04     |
| 709822       | 04/22/2021 | AMAZON CAPITAL SERVICES                | 01-4300     | Back up server                              | 608.07          |              |
|              |            |  |             | CLASSROOM SUPPLIES                          | 190.05          |              |
|              |            |  |             | OFFICE AND FIRST AID SUPPLIES               | 99.90           |              |
|              |            |  |             | OFFICE SUPPLIES                             | 425.90          |              |
|              |            |  |             | OUTDOOR PLAY SUPPLIES/P.E.                  | 211.84          |              |
|              |            |  |             | RED BACKPACK SUPPLIES AND OFFICE SUPPLIES   | 517.95          |              |
|              |            |  |             | ROOM 13 CLASSROOM SUPPLIES                  | 196.71          |              |
|              |            |  |             | ROOM 5 SUPPLIES                             | 63.60           |              |
|              |            |  |             | SPED SUPPLIES                               | 308.35          |              |
|              |            |  |             | STUDENT SUPPLIES                            | 54.43           |              |
|              |            |  |             | TEACHER SUPPLIES                            | 232.02          |              |
|              |            |  |             | WHS Hall Printer                            | 1,168.72        |              |
|              |            |  |             | WORKABILITY SUPPLIES                        | 82.33           |              |
|              |            |  | 12-4300     | SUPPLIES                                    | 346.69          |              |
|              |            |  |             | Unpaid Tax                                  | 34.22-          | 4,472.34     |
| 709823       | 04/22/2021 | ARROW BENEFITS GROUP                   | 69-5800     | 2020/21 VISION CLAIMS                       |                 | 415.50       |
| 709824       | 04/22/2021 | AT&T                                   | 01-5903     | APRIL 2021                                  | 33.24           |              |
|              |            |  |             | DISTRICT OFFICE                             | 373.88          | 407.12       |
| 709825       | 04/22/2021 | CALIFORNIA ASSOCIATION FFA             | 01-4300     | 2 LEADERSHIP PACKETS FFA MEMBERSHIP         |                 | 20.00        |
| 709826       | 04/22/2021 | CALIFORNIA SCHOOL HEALTH LAURA BAYNHAM | 01-5800     | SCHOOL AND NURSING SERVICES                 |                 | 1,718.75     |
| 709827       | 04/22/2021 | CALIFORNIA SHINGLE & SHAKE CO          | 21-6200     | Vent cap for Blosser Lane ReRoofing Project |                 | 943.91       |
| 709828       | 04/22/2021 | CASBO                                  | 01-5200     | FISCAL WORKSHOPS/J WYATT                    |                 | 560.00       |
| 709829       | 04/22/2021 | DE SANTA ANNA, MARISELA                | 01-3701     | MAY-JULY 2021 H&W                           |                 | 574.50       |
| 709830       | 04/22/2021 | DECKER INC                             | 01-4300     | Maintenance Supplies                        |                 | 1,285.39     |
| 709831       | 04/22/2021 | DEPARTMENT OF JUSTICE                  | 01-5814     | MARCH 2021 FINGERPRINTING                   |                 | 96.00        |
| 709832       | 04/22/2021 | COUNTY OF MENDOCINO                    | 01-5800     | POOL FACILITY PERMIT                        |                 | 270.00       |

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| 709833       | 04/22/2021 | EPIC SPORTS                    | 01-4300     | SPORTS BALLS                                     |                 | 241.01       |
| 709834       | 04/22/2021 | FISHER WIRELESS SERVICES INC   | 01-4300     | Brookside Radio with programming                 | 1,206.82        |              |
|              |            |                                |             | Unpaid Tax                                       | 1.57-           | 1,205.25     |
| 709835       | 04/22/2021 | GARMAN CONSTRUCTION, BUD       | 01-5800     | 2020/21 WATER TRUCK DELIVERY SHERWOOD            |                 | 380.00       |
| 709836       | 04/22/2021 | GEARY PACIFIC SUPPLY           | 01-4300     | MAINTENANCE                                      |                 | 176.87       |
| 709837       | 04/22/2021 | GLOBAL INDUSTRIAL              | 01-4300     | 2 PICNIC TABLES FOR SPED AREA                    | 2,076.36        |              |
|              |            |                                |             | SPED/CLC PICNIC TABLE                            | 933.38          | 3,009.74     |
| 709838       | 04/22/2021 | JUNIOR LIBRARY GUILD           | 01-4200     | 23 BOOKS   | 200.79          |              |
|              |            |                                |             | Unpaid Tax                                       | 1.38-           | 199.41       |
| 709839       | 04/22/2021 | LAKESHORE LEARNING MATERIALS   | 12-4400     | PRESCHOOL LEARNING MATERIALS                     |                 | 1,328.16     |
| 709840       | 04/22/2021 | MENDO MILL & LUMBER CO         | 01-4300     | MOT MARCH 2021                                   | 3,646.91        |              |
|              |            |                                |             | TECH   | 8.23            |              |
|              |            |                                |             | WOODSHOP CONSTRUCTION                            | 4,759.30        |              |
|              |            |                                | 21-5600     | MOT MARCH 2021                                   | 655.60          | 9,070.04     |
| 709841       | 04/22/2021 | MENDOCINO COLLEGE              | 01-5800     | SANHEDRIN SPRING 21                              |                 | 48.00        |
| 709842       | 04/22/2021 | O'REILLY AUTOMOTIVE, INC.      | 01-4300     | MAINTENANCE                                      |                 | 10.83        |
| 709843       | 04/22/2021 | PACE SUPPLY CORP               | 01-4300     | WHS IRRIGATION                                   | 615.71          |              |
|              |            |                                |             | Unpaid Tax                                       | 2.84-           | 612.87       |
| 709844       | 04/22/2021 | PG&E                           | 01-5510     | AG ELECTRICITY                                   |                 | 226.21       |
| 709845       | 04/22/2021 | PSAT/NMSQT                     | 01-5800     | WHS PSAT/NMSQT TESTING                           |                 | 68.00        |
| 709846       | 04/22/2021 | PURCHASE POWER                 | 01-5904     | 2020/21 POSTAGE                                  |                 | 1,956.34     |
| 709847       | 04/22/2021 | PYRAMID EDUCATIONAL CONSULTANT | 01-4300     | SPED SUPPLIES                                    | 166.92          |              |
|              |            |                                |             | SPED/MEDI-CAL                                    | 163.36          | 330.28       |
| 709848       | 04/22/2021 | SONOMA CO OFFICE OF ED         | 01-4300     | 2000 STUDENT RECORD FILES FOR ALL SITES          |                 | 1,006.14     |
| 709849       | 04/22/2021 | SEQUEIRA, GEORGE               | 01-5600     | MAY 2021 SHERWOOD RENT                           |                 | 600.00       |
| 709850       | 04/22/2021 | SHN CONSULTING ENGINEERS       | 21-6200     | FEBRUARY 2021                                    |                 | 4,023.50     |
| 709851       | 04/22/2021 | SPARETIME SUPPLY               | 01-4300     | AG SUPPLIES FOR GARDEN                           | 139.83          |              |
|              |            |                                |             | Grounds Supplies                                 | 116.64          | 256.47       |
| 709852       | 04/22/2021 | U.S. BANK CORPORATE PAYMENT    | 01-4300     | BGMS PICNIC TABLE BOLTS                          |                 | 20.43        |
| 709853       | 04/22/2021 | WILLITS POWER EQUIPMENT        | 01-4300     | GROUNDNS   |                 | 223.13       |
| 710388       | 04/29/2021 | BOWLDS, ALEX                   | 01-4300     | REIMBURSEMENT FOR BOOKS FOR SCHOOL BOARD MEMBERS |                 | 167.98       |
| 710389       | 04/29/2021 | HANNA, SHARON S                | 01-5200     | MILEAGE  |                 | 21.50        |
| 710390       | 04/29/2021 | ACEVEDO'S UKIAH TRUCK REPAIR   | 01-5600     | BUS 12   | 337.50          |              |
|              |            |                                |             | BUS 3  | 130.00          |              |

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| 710390       | 04/29/2021 | ACEVEDO'S UKIAH TRUCK REPAIR   |             | BUS 4                           | 270.00          |              |
|              |            |                                |             | BUS 8                           | 400.00          |              |
|              |            |                                |             | BUS 9                           | 842.81          | 1,980.31     |
| 710391       | 04/29/2021 | ALAMEIDA ARCHITECTURE          | 21-6210     | MULTI SITE ROOFING PROJECT      |                 | 2,750.00     |
| 710392       | 04/29/2021 | AMAZON CAPITAL SERVICES        | 01-4300     | BARETT/CTE SUPPLIES             | 200.73          |              |
|              |            |                                |             | CLASSROOM SUPPLIES              | 45.05           |              |
|              |            |                                |             | CLASSROOM SUPPLIES IVY          | 61.41           |              |
|              |            |                                |             | CLASSROOM SUPPLIES/GOLDING      | 80.51           |              |
|              |            |                                |             | CLASSROOM SUPPLIES/MCKAY        | 35.02           |              |
|              |            |                                |             | CLASSROOM SUPPLIES/SAPERSTEIN   | 152.40          |              |
|              |            |                                |             | CREDIT FOR ITEM NOT RECEIVED    | 140.87-         |              |
|              |            |                                |             | FISCAL 10 KEY                   | 81.83           |              |
|              |            |                                |             | FLOOR SWEEPERS                  | 405.73          |              |
|              |            |                                |             | INDEPENDENT STUDY K-8 DORMAN    | 415.04          |              |
|              |            |                                |             | IT Supplies/ Covid              | 782.19          |              |
|              |            |                                |             | LARSON CLASSROOM SUPPLIES       | 191.48          |              |
|              |            |                                |             | MAINTENANCE                     | 2,281.44        |              |
|              |            |                                |             | OFFICE SUPPLIES                 | 3,468.12        |              |
|              |            |                                |             | Parts and Supplies              | 222.17          |              |
|              |            |                                |             | SCHOOL SUPPLIES                 | 1,117.58        |              |
|              |            |                                |             | SPED                            | 116.23          |              |
|              |            |                                |             | SPED SUPPLIES                   | 1,858.90        |              |
|              |            |                                |             | SUPPLIES                        | 674.88          |              |
|              |            |                                |             | Unpaid Tax                      | 64.59-          | 11,985.25    |
| 710393       | 04/29/2021 | CREATIVE CERAMICS AND GLASS    | 01-4300     | BAKEWELL-ART-CTE                |                 | 822.93       |
| 710394       | 04/29/2021 | DECKER INC                     | 01-4300     | SNEEZE GUARDS                   | 1,408.96        |              |
|              |            |                                |             | Unpaid Tax                      | 9.68-           | 1,399.28     |
| 710395       | 04/29/2021 | GOLD STAR FOODS                | 13-4700     | MARCH 2021                      |                 | 12,178.89    |
| 710396       | 04/29/2021 | INTERCOUNTY MECH& ELECT.       | 21-6200     | WHS Band Room HVAC              |                 | 57,000.00    |
| 710397       | 04/29/2021 | MENDOCINO COUNTY YOUTH PROJECT | 01-5800     | DIRECT STUDENT SERVICES         |                 | 494.40       |
| 710398       | 04/29/2021 | NATIONAL FFA ORGANIZATION      | 01-4300     | GRADUATION AND BANQUET SUPPLIES | 295.18          |              |
|              |            |                                |             | NTE 1000                        |                 |              |
|              |            |                                |             | Unpaid Tax                      | 24.68-          | 270.50       |
| 710399       | 04/29/2021 | NEWEGG BUSINESS INC            | 01-4300     | Rachelles Computer              | 990.11          |              |
|              |            |                                |             | Unpaid Tax                      | 4.94-           | 985.17       |

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| 710400       | 04/29/2021 | NORTHERN AGGREGATES INC           | 01-4300     | WHS POOL SAND FOR STORAGE BUILDINGS                |                 | 133.41       |
| 710401       | 04/29/2021 | PACE SUPPLY CORP                  | 01-4300     | MAINTENANCE  |                 | 675.89       |
| 710402       | 04/29/2021 | QUILL CORP                        | 01-4300     | NAME PLATE FOR BOARD MEMBER                        | 10.57           |              |
|              |            |                                   |             | SPED SUPPLIES-CALCULATORS                          | 43.15           |              |
|              |            |                                   |             | Unpaid Tax   | .62-            | 53.10        |
| 710403       | 04/29/2021 | ROUND TREE GLASS INC              | 01-4300     | MAINTENANCE PPE PLEXIGLASS                         | 1,279.69        |              |
|              |            |                                   | 01-5600     | WHS ROOM 2   | 162.40          | 1,442.09     |
| 710404       | 04/29/2021 | SCHOOL AND COLLEGE LEGAL SERVICES | 01-5200     | EMPLOYEE HEALTH AND LEAVE                          |                 | 75.00        |
| 710405       | 04/29/2021 | SPARETIME SUPPLY                  | 01-4300     | AG SUPPLIES FOR GARDEN                             |                 | 140.56       |
| 710406       | 04/29/2021 | SPEARS TRANSPORTATION             | 01-5800     | STUDENT TRANSP FROM WILLITS TO GREEN ACRES 4/19/21 |                 | 331.20       |
| 710407       | 04/29/2021 | SPURR                             | 01-5520     | NATURAL GAS  |                 | 22,191.26    |
| 710408       | 04/29/2021 | SSDA                              | 01-5200     | VIRTUAL SPRING 2021 WEBINAR                        |                 | 50.00        |
| 710409       | 04/29/2021 | SYSCO FOOD SERVICES               | 13-4300     | MARCH 2021   | 3,114.98        |              |
|              |            |                                   | 13-4700     | MARCH 2021   | 48,989.33       | 52,104.31    |
| 710410       | 04/29/2021 | TEAMTALK NETWORK LLC              | 01-5800     | JUNE 2021 BUS RADIOS                               |                 | 911.88       |
| 710411       | 04/29/2021 | U.S. CELLULAR                     | 01-5902     | 20/21 SPED CLC PHONES APRIL 2021                   |                 | 88.74        |
| 710412       | 04/29/2021 | WILLITS POWER EQUIPMENT           | 01-4300     | GROUNDS  |                 | 50.36        |
| 710413       | 04/29/2021 | WILLITS RENTAL CENTER INC         | 01-5600     | 1985 CHEVY   | 418.49          |              |
|              |            |                                   |             | 2003 CHEVY   | 1,509.94        | 1,928.43     |
| 710414       | 04/29/2021 | XEROX CORPORATION                 | 01-5610     | 2020/21 XEROX                                      | 257.41          |              |
|              |            |                                   |             | BLE  | 470.70          |              |
|              |            |                                   |             | BRKS OFFICE  | 181.13          |              |
|              |            |                                   |             | BRKS STAFF   | 474.15          |              |
|              |            |                                   |             | SHERWOOD   | 123.27          |              |
|              |            |                                   |             | SHS  | 321.23          |              |
|              |            |                                   |             | WHS OFFICE   | 198.25          |              |
|              |            |                                   |             | WHS STAFF  | 557.99          |              |
|              |            |                                   | 13-5610     | FOOD SERVICES                                      | 56.90           | 2,641.03     |
| VCH-00000031 | 04/01/2021 | BURGHARDT, LAUREL A               | 01-4300     | CLASSROOM SUPPLIES                                 |                 | 41.00        |
| VCH-00000032 | 04/01/2021 | CECH, DANIEL P                    | 01-5200     | MILEAGE TO TAKE INSTRUMENTS TO BE REPAIRED         |                 | 95.20        |
| VCH-00000033 | 04/01/2021 | MCCLELLAND, DAWN R                | 01-4300     | CLASSROOM SUPPLIES                                 |                 | 56.33        |
| VCH-00000034 | 04/01/2021 | MUZZY, JULIE A                    | 01-4300     | CLASSROOM SUPPLIES                                 |                 | 21.68        |
| VCH-00000035 | 04/07/2021 | BUZZARD, ERICA L                  | 01-4300     | CARD STOCK AND ENVELOPES                           |                 | 43.32        |
| VCH-00000036 | 04/07/2021 | CROSSMAN, KATHLEEN M              | 01-4300     | REIMBURSEMENT FOR MICROPHONES                      |                 | 156.97       |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



**Checks Dated 04/01/2021 through 04/30/2021**

| Check Number                  | Check Date | Pay to the Order of | Fund-Object | Comment                                     | Expensed Amount | Check Amount      |
|-------------------------------|------------|---------------------|-------------|---|-----------------|-------------------|
| VCH-00000037                  | 04/07/2021 | LUCKEY, SARAH B     | 01-4300     | CLASSROOM SUPPLIES                          |                 | 220.70            |
| VCH-00000038                  | 04/15/2021 | DANFORTH, MATTHEW   | 13-5200     | MARCH MILEAGE                               |                 | 31.80             |
| VCH-00000039                  | 04/15/2021 | MANN, JUANITA R     | 01-4300     | WORKABILITY ITEMS                           |                 | 15.40             |
| VCH-00000040                  | 04/22/2021 | BAKEWELL, CAROLYN A | 01-5200     | MILES FOR PICKING UP CERAMICS IN SANTA ROSA |                 | 86.80             |
| VCH-00000041                  | 04/22/2021 | BOWLES, LISA A      | 01-4300     | CLASSROOM SUPPLIES                          |                 | 33.02             |
| VCH-00000042                  | 04/22/2021 | GROOMS, AMY R       | 01-4300     | CLASSROOM SUPPLIES                          |                 | 136.68            |
| VCH-00000043                  | 04/22/2021 | HULT, AMANDA L      | 01-4300     | CLASSROOM SUPPLIES                          |                 | 69.66             |
| VCH-00000044                  | 04/22/2021 | MANN, JUANITA R     | 01-4300     | REIMBURSEMENT FOR SUPPLIES                  |                 | 27.94             |
| VCH-00000045                  | 04/22/2021 | MYERS, KIRSTEN      | 01-4300     | CLASSROOM SUPPLIES                          | 15.27           |                   |
|                               |            |                     |             | CLASSROOM SUPPLIES MYERS                    | 72.50           |                   |
|                               |            |                     | 01-5200     | REIMBURSEMENT FOR BER                       | 279.00          | 366.77            |
| VCH-00000046                  | 04/29/2021 | LELER, ROBIN K      | 01-5200     | MILEAGE TO WORK WITH LAYTONVILLE STUDENT    |                 | 50.40             |
| <b>Total Number of Checks</b> |            |                     |             |   | <b>138</b>      | <b>358,833.30</b> |

**Fund Recap**

| Fund                      | Description             | Check Count | Expensed Amount   |
|---------------------------|-------------------------|-------------|-------------------|
| 01                        | GENERAL FUND            | 127         | 214,969.54        |
| 12                        | CHILD DEVELOPMENT       | 2           | 1,674.85          |
| 13                        | CAFETERIA SPECIAL REVEN | 4           | 64,371.90         |
| 21                        | BUILDING FUND           | 5           | 65,373.01         |
| 68                        | SELF-INSURANCE (dental) | 1           | 12,255.00         |
| 69                        | SELF-INSURANCE (vision) | 2           | 709.75            |
| Total Number of Checks    |                         | <b>138</b>  | 359,354.05        |
| Less Unpaid Tax Liability |                         |             | 520.75            |
| <b>Net (Check Amount)</b> |                         |             | <b>358,833.30</b> |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

**WILLITS UNIFIED SCHOOL DISTRICT  
SUPERINTENDENT'S OFFICE**

TO: Board of Trustees  
FROM: Nikki Agenbroad, Director of Fiscal Services  
DATE: May 12, 2021  
RE: Approval of Corrected Confidential Classified Salary Schedule

**Objective**

To obtain board approval of a correction to the Confidential Classified Salary Schedule.

**Background**

In 2006 WUSD reduced the Classified Confidential Salary Schedule by 5% and added a 5% Responsibility for all Classified Confidential employees hired before February 1, 2006. This was done with the intention of grandfathering the rate at that time for existing employees while reducing the rate for new Classified Confidential employees hired after February 2006.

In May 2021 WUSD received guidance from California Public Employees Retirement System (PERS) indicating that the 5% Responsibility is not reportable to PERS. At the time of this change in 2006 it was the intention of the district that the full salary remain reportable to PERS. Therefore the salary schedule must be corrected to meet PERS guidelines.

WUSD has only one remaining employee who is affected by this new PERS decision. The attached 2020-21 Classified Confidential Salary Schedule corrects this issue by eliminating the 5% Responsibility and replacing it with a split level salary schedule which includes one rate for employees hired in the position prior to February 2006 and another rate for employees hired in the position after February 2006. This ensures that the full salary is reportable to PERS while retaining the intended rate reduction for future hires.

**Funding/Source**

There is no fiscal impact associated with this change. The correction of the salary schedule does not change the rate of the pay for the current employee.

**Recommendation**

Administration recommends approval.

Willits Unified School District  
Classified Confidential Salary Schedule  
2021/22 Fiscal Year

Effective Date: 07/01/2021

Board Approved: \_\_/\_\_/\_\_\_\_

|                               |                              | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8 | Step 9 |
|-------------------------------|------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
|                               | <b>Confidential</b>          | Hourly | Hourly | Hourly | Hourly | Hourly | Hourly | Hourly | Hourly | Hourly |
| Hired before February 1, 2006 | Benefits/Payroll Coordinator | 23.89  | 24.49  | 25.10  | 25.73  | 26.37  | 27.03  | 27.71  | 28.40  | 29.10  |
| Hired after February 1, 2006  | Benefits/Payroll Coordinator | 22.75  | 23.31  | 23.90  | 24.49  | 25.11  | 25.74  | 26.38  | 27.04  | 27.71  |
|                               | Executive Assistant          | 21.74  | 22.28  | 22.84  | 23.41  | 23.99  | 24.59  | 25.21  | 25.84  | 26.48  |

Longevity = Base + 5% after 10 years, 10% after 15 years, 11-25% after 16-30 years.

Responsibility = Base + Longevity X 5% Payroll Technician for employees hired on or before February 1, 2006

- Professional Growth Shall be paid as follows:
- Increment 1 15 Units = Salary Increase - 2.5%
  - Increment 2 30 Units = Salary Increase - 5%
  - Increment 3 45 Units = Salary Increase - 7.5%
  - Increment 4 60 Units = Salary Increase - 10%
  - Increment 5 75 Units = Salary Increase - 12.5%

Effective Date: 07/01/2021

Board Approved: \_\_/\_\_/\_\_\_\_



**AB-839 Career technical education: California Career Technical Education Incentive Grant Program.** (2021-2022)

SHARE THIS:



Date Published: 03/26/2021 04:00 AM

REVISED APRIL 08, 2021

AMENDED IN ASSEMBLY MARCH 25, 2021

CALIFORNIA LEGISLATURE— 2021–2022 REGULAR SESSION

**ASSEMBLY BILL**

**NO. 839**

**Introduced by Assembly Member O'Donnell**

***(Coauthors: Assembly Members Petrie-Norris, Cunningham, Eduardo Garcia, and Quirk-Silva)***

**February 17, 2021**

An act to amend Sections 53070, 53075, and 53076.2 of the Education Code, relating to career technical education.

LEGISLATIVE COUNSEL'S DIGEST

AB 839, as amended, O'Donnell. Career technical education: California Career Technical Education Incentive Grant Program.

Existing law establishes the California Career Technical Education Incentive Grant Program, administered by the State Department of Education, with the purpose of encouraging, maintaining, and strengthening the delivery of high-quality career technical education programs. Existing law appropriates specified amounts for the program from the General Fund for the 2015–16, 2016–17, and 2017–18 fiscal years. Existing law provides, for the 2018–19 fiscal year and every fiscal year thereafter, that \$150,000,000 is made available for the program upon appropriation by the Legislature. Existing law specifies minimum eligibility requirements for grant applicants. Existing law also requires the department, on or before January 31, 2024, and on or before January 31 every 5 years thereafter, to submit to the Department of Finance, the Governor, and the appropriate policy and fiscal committees of the Legislature a report evaluating the progress that local educational agencies have made with respect to specified issues related to the program.

This bill would provide that, for the 2021–22 fiscal year and each fiscal year thereafter, ~~an unspecified amount~~ **\$300,000,000** would be made available to the department, upon appropriation by the Legislature in the Budget Act or another statute, for the program. The bill would also make slight adjustments to program provisions relating to eligibility requirements for grant applicants and to the reporting requirements referenced above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

**SECTION 1.** Section 53070 of the Education Code is amended to read:

**53070.** (a) The California Career Technical Education Incentive Grant Program is hereby established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten and grades 1 to 12, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of the program is to encourage, maintain, and strengthen the delivery of high-quality career technical education programs.

(b) The following amounts are hereby appropriated to the department from the General Fund for the program established pursuant to this chapter:

(1) For the 2015–16 fiscal year, four hundred million dollars (\$400,000,000).

(2) For the 2016–17 fiscal year, three hundred million dollars (\$300,000,000).

(3) For the 2017–18 fiscal year, two hundred million dollars (\$200,000,000).

(c) For the 2018–19 fiscal year to the 2020–21 fiscal year, inclusive, one hundred fifty million dollars (\$150,000,000).

(d) For the 2021–22 fiscal year and each fiscal year thereafter, ~~(\$ )~~ *three hundred million dollars (\$300,000,000)* shall be made available to the department, upon appropriation by the Legislature in the annual Budget Act or another statute, for the program established pursuant to this chapter.

(e) Of the amounts appropriated pursuant to subdivisions (b) and (c), 4 percent is designated for applicants with average daily attendance of less than or equal to 140, 8 percent is designated for applicants with average daily attendance of more than 140 and less than or equal to 550, and 88 percent is designated for applicants with average daily attendance of more than 550, unless otherwise determined by the Superintendent in collaboration with the executive director of the state board. For purposes of this section, average daily attendance shall be those figures that are reported at the time of the second principal apportionment for the previous fiscal year for pupils in grades 7 to 12, inclusive. For any applicant consisting of more than one school district, county office of education, charter school, or regional occupational center or program (ROCP) operated by a joint powers authority or county office of education, or of any combination of those entities, the sum of the average daily attendance for each of the constituent entities shall be used for purposes of this subdivision.

**SEC. 2.** Section 53075 of the Education Code is amended to read:

**53075.** (a) When determining grant recipients, the department and the state board shall do both of the following:

(1) Give positive consideration to each of the following characteristics in an applicant:

(A) Serving unduplicated pupils, as defined in Section 42238.02.

(B) Serving pupil subgroups that have higher than average dropout rates as identified by the Superintendent.

(C) Located in an area of the state with a high unemployment rate.

(2) Give positive consideration to programs to the extent they do any of the following:

(A) Successfully leverage one or both of the following:

(i) Existing structures, requirements, and resources of the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V) (Public Law 115-224), California Partnership Academies, California Career Pathways Trust, or Agricultural Career Technical Education Incentive Grants.

(ii) Contributions from industry, labor, and philanthropic sources.

(B) Engage in regional collaboration with postsecondary educational institutions, including the Strong Workforce Program consortium operating in their respective geographic areas, or other local educational agencies to align career pathway instruction with postsecondary program requirements.

(C) Make significant investment in career technical education infrastructure, equipment, and facilities.

(D) Operate within rural school districts.

(E) Offer an existing high-quality regional-based career technical education program as a joint powers agency or through a county office of education.

(b) When determining grant recipients, the department and the state board shall give greatest weight to the applicant characteristics included in paragraph (1) of subdivision (a).

**SEC. 3.** Section 53076.2 of the Education Code is amended to read:

**53076.2.** On or before January 31, 2024, and on or before January 31 every five years thereafter, the department shall submit to the Department of Finance, the Governor, and the appropriate policy and fiscal committees of the Legislature a report evaluating the progress that local educational agencies have made, pursuant to Section 88828 and this chapter, with respect to all of the following:

(a) Expanding the availability, and supporting the ongoing provision, of high-quality, industry-valued career technical education and workforce development opportunities.

(b) Improving coordination and alignment with postsecondary educational institutions and workforce agencies and programs.

(c) Closing equity gaps in program access and completion, to the extent possible.

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REVISIONS:  
Heading—Line 2.

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**Willits Unified School District**  
**1277 Blosser Lane, Willits, CA 95490**  
**(707) 459-5314**

**NOTICE OF PUBLIC HEARING**

***PUPIL TEXTBOOKS AND INSTRUCTIONAL  
MATERIALS ADOPTION***

*Social Studies: grades 9-12*  
*Houghton Mifflin Harcourt Textbooks*  
*Copyright 2019*

***ISBN:***

*978-1-328-81200-1, World History*  
*978-0-544-91713-2, Civics*  
*978-0-544-85929-6, Economics*  
*978-1-328-82477-6, American History*

**DATE:**           **Wednesday, May 12, 2021**

**TIME:**           **5:30 p.m.**

**LOCATION:**   **via Zoom:**

**<https://us04web.zoom.us/j/9782489039?pwd=V0U2cUtHZUMzQk5xR3d5Vy9wT1JkZz09>**