



# Windham Public Schools

## Sexual Harassment Report Form

Windham Public Schools maintains a strong policy that prohibits all forms of discrimination based on sex. Sexual harassment against students or employees is sex discrimination. All people must be treated with respect and dignity. Sexual advances or other forms of personal harassment by any person, male or female, that create an intimidating, hostile or offensive environment will not be tolerated under any circumstances. Individuals who suspect they are victims of sexual harassment should complete this form and submit it to the District Title IX Compliance Officer (Students) Miguel Pabon Director of Student Services 355 High St. Unit B Willimantic, CT. 06226 860-465-2512 (Adults) Stephanie Garrett Director of Human Resources at 355 High St. Unit B Willimantic, CT. 06226 860-465-2308

Complainant: \_\_\_\_\_  
Building Administrator: \_\_\_\_\_ School: \_\_\_\_\_  
Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Date of the alleged incident (s): \_\_\_\_\_  
Name of the person who sexually harassed you: \_\_\_\_\_  
List witnesses present: \_\_\_\_\_  
Where did the incident occur? \_\_\_\_\_

Describe the incident as clearly as possible; include any oral reports (threats, degrading comments, demands) and any type of action or activity such as physical force. Be specific. Add pages if necessary.

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This complaint is based on my honest belief that \_\_\_\_\_  
sexually discriminated / harassed against me. I certify that the information provided is true,  
correct and complete to the best of my knowledge.

\_\_\_\_\_  
Complainant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Received by Title IX Director

\_\_\_\_\_  
Date

***A copy must be delivered to the complainant.***