

MEETING MINUTES

Discovery Health Sciences Foundation Board of Directors Monday, January 9, 2023, 4:15 p.m.

Regular Board Meeting

A meeting of the Board of Trustees of the Discovery Health Sciences Foundation, Inc. is held at Kenner Discovery Health Sciences Academy Loyola Campus, 3rd Floor Board Room (3837 Loyola Drive, Kenner, LA 70065).

I. Call to Order

A. **Mrs. Nugent Smith called the meeting to order at 4:20 PM.**

II. Roll Call

	<i>Board of Directors</i>	<i>Present</i>	<i>Absent</i>
1	Ms. Lynda Nugent Smith, Chair	x	
2	Mr. Ronnie Slone, Vice-Chair		x
3	Ms. Emily Arata	x	
4	Mr. Joe Caldarera		x
5	Dr. Patty Glaser, ex officio member	x	
6	Ms. Diane Hollis		x
7	Mr. Jim Hudson		x
8	Dr. Vinicio Madrigal	x	
9	Ms. Jeanne Monte	x	
10	Dr. Lacey Ellis	x	
11	Mr. Henry Shane	x	
12	Ms. Allison Sharai		x
13	Mr. David Sherman	x	
14	Mr. Chuck Toney, Jr.		x
15	Mr. Todd Thomas	x	
16	Ms. Beth Walker	x	

**Denotes time joined the meeting.*

Non-Board members in attendance: Christy Aymami (technology), Faith Broussard (development), Kevin Guiterrez (development), Sharon Preen (CAO), Candice Schott (HS principal), and Don Wheat (CFO).

III. Approval of Minutes

- A. ACTION ITEM: Dr. Madrigal moved to approve the minutes from the November 28, 2022, Regular Board meeting. Ms. Monte seconded the motion. All in favor. Motion adopted by a unanimous vote.**

IV. CFO Report, Don Wheat

- A. Mr. Wheat presented a CFO report to the Board providing an overview of financial reporting through November 30, 2022, for the HUB, KDHSA, DJOD, and Friends of Discovery, and consolidated financial statements.

V. Treasurer's Report

- A. Deferred

VI. Friends of Discovery Report

- A. None

VII. CAO/Asst. Head of School, Sharon Preen

- A. Ms. Preen presented to the Board teaching and learning priorities. The priority is student engagement. The goal is to use Kagan strategies in the classrooms.
B. Discovery has completed 65 hours of work with the Beloved Community (DEI).

VIII. CEO/Head of School Report, Patty Glaser

- A. Dr. Glaser presented to the Board the school profile being handed out at Open House tomorrow.
B. Admissions:
 - KDHSA & DJOD - The application window is open and applications are coming in daily. Dr. Glaser states both KDHSA and DJOD will fill all open seats. The application window closes in February.
 - KDHSA and DJOD are hosting open houses to focus on student retention.
- C. BROD
 - Renovation - Working with Ochsner on the renovation of the school. It is scheduled to begin in February.
 - Applications - The window closed and will reopen on 1/16. A lottery is not needed. On March 31, 2023, the admissions team will determine the final count of the applicants.
- D. Construction:
 - Vintage: Work is ongoing. The 8 classroom modular building is in. The 10 classroom modular is going to be installed this week. Dr. Glaser hopes for a late February completion.

- Loyola: At the JPSB 12/7 meeting Discovery received unanimous approval for the issuance of bonds with CEA to be presented in January/February.

E. Development:

- Discovery Bash Gala - Friday, March 31, 2023
- The school hosted an "Out of this World Dinner" on Saturday night for the 2022 gala silent auction winners.

F. Challenges:

- BROD launch and campus renovations
- KDHSA middle school wing

IX. OLD BUSINESS

A. By-laws update

B. Committees update/Schedules

X. NEW BUSINESS

A. Annual Election of officers - Mr. Shane motions to re-elect the same officers. Mr. Sherman seconded. No objections. The motion carried unanimously.

B. Review of open meetings law/charter requirements - Mr. Reid presents to the Board a review of the open meetings law for Board members to be conscious of going forward. It's important to be in compliance with all laws. A quorum is needed and members need to be present in person in order to vote. The exception is Executive Session.

XI. ADJOURNMENT

A. Ms. Nugent Smith calls to adjourn the meeting at 5:27 PM. Mr. Shane motions to adjourn. Ms. Monte seconds. No objections. The motion carried unanimously.