

MEETING MINUTES

Discovery Health Sciences Foundation Board of Directors Monday, November 28, 2022, 4:15 p.m.

Regular Board Meeting

A meeting of the Board of Trustees of the Discovery Health Sciences Foundation, Inc. is held at Kenner Discovery Health Sciences Academy Loyola Campus, 3rd Floor Board Room (3837 Loyola Drive, Kenner, LA 70065).

I. Call to Order

A. **Mrs. Nugent Smith called the meeting to order at 4:17 PM.**

II. Roll Call

	<i>Board of Directors</i>	<i>Present</i>	<i>Absent</i>
1	Ms. Lynda Nugent Smith, Chair	x	
2	Mr. Ronnie Slone, Vice-Chair	x	
3	Ms. Emily Arata		x
4	Mr. Joe Caldarera	x	
5	Dr. Patty Glaser, ex officio member	x	
6	Ms. Diane Hollis	x	
7	Mr. Jim Hudson	x	
8	Dr. Vinicio Madrigal	x	
9	Ms. Jeanne Monte	x	
10	Dr. Lacey Ellis	x	
11	Mr. Henry Shane	x	
12	Ms. Allison Sharai		x
13	Mr. David Sherman		x
14	Mr. Chuck Toney, Jr.	x *4:38	
15	Mr. Todd Thomas	x	
16	Ms. Beth Walker	x *4:26	

**Denotes time joined the meeting.*

Non-Board members in attendance: Christy Aymami (technology), Faith Broussard (development), Kevin Guiterrez (development), Sharon Preen (CAO), Candice Schott (HS principal), and Don Wheat (CFO).

III. Pledge of Allegiance

IV. Approval of Minutes

- A. ACTION ITEM: Dr. Madrigal moved to approve the minutes from October 17, 2022, Regular Board meeting and November 17, 2022, Special Board Meeting. Ms. Monte seconded the motion. All in favor. Motion adopted by a unanimous vote.**

V. CFO Report, Don Wheat

- A. Philip Rebowe of P&N presents to the Board the audit report and opinions.
- B. Mr. Wheat commented on the BESE and SAUP minor exceptions and the financial statement audit.
- C. Mr. Wheat presented a CFO report to the Board providing an overview of financial reporting through September 30, 2022, for the HUB, KDHSA, DJOD, and Friends of Discovery.

VI. Treasurer's Report

- A. None

VII. Friends of Discovery Report

- A. None

VIII. CAO/Asst. Head of School, Sharon Preen

- A. None

IX. CEO/Head of School Report, Patty Glaser

- A. Academics: Dr. Glaser gave a detailed report at the Special Board meeting, but reiterated that both school's scores are good.
- B. Security: A suspect in Michigan responsible for the recent bomb threats was arrested and extradited to Jefferson Parish. A second suspect in Illinois was also arrested in connection with the threats and is in the process of being extradited to Jefferson Parish.
- C. Construction:
 - a. Vintage Campus – The modular buildings are expected to arrive next week.
- D. Admissions:
 - a. KDHSA & DJOD - The application window is open and applications are coming in daily. Dr. Glaser expects to fill all open seats for KDHSA and DJOD. The application window closes in February.
 - b. BROD - Applications opened on October 3, 2022. Applications are coming in slower. BROD might extend the window if needed. Enroll BR's application window is October-December.

E. Challenges:

- a. Additional funds for the arts and athletic performance center
- b. BROD launch and campus renovations
- c. KDHSA permanent MS wing

X. Old Business

- A. Piling/soil report. Mr. Todd Thomas is working on a project for Mr. Shane that may be built next door to the Loyola campus and expresses concerns about soil conditions. He is aware of a piling/soil report that was conducted and requested the report be released. Ms. Nugent Smith asked if there are any objections. There are none. **Mr. Hudson moved to release the piling/soil report to Mr. Thomas. Mr. Caldarera seconds the motion. All in favor. Motion carries.**
- B. Mr. Slone discusses potential changes to the bylaws such as (1) increasing the maximum number of Board members to 21, (2) introducing board terms and staggering the terms starting in 2024, (3) emeritus status, (4) volunteer advisory Board, and (5) adding the named committees.

XI. New Business

- A. Mr. Wheat stated that the organization will be opening 2 bank accounts with Red River Bank for Baton Rouge Ochsner Discovery (BROD). One will be an operating account that will follow the current list of school check signers and one account will be a smaller, local account that Mr. Charles Natt will be able to sign in urgent situations. Mr. Wheat also stated he will be working on getting a credit card for BROD as well.
- B. Mr. Wheat would like to add Ms. Sharon Preen as a check signer for emergency purposes on all bank accounts. The Board agrees with Mr. Wheat and acknowledges these additions. The Board would like to note these changes on record. **Mr. Caldarera motions to approve both items. Mr. Hudson seconded. All in favor. Motions carried.**

XII. Adjournment

- A. **Ms. Nugent Smith adjourned the meeting at 5:25 PM.**