

MEETING MINUTES

Discovery Health Sciences Foundation Board of Directors Monday, October 17, 2022, 4:15 p.m.

Regular Board Meeting

A meeting of the Board of Trustees of the Discovery Health Sciences Foundation, Inc. is held at Kenner Discovery Health Sciences Academy Loyola Campus, 3rd Floor Board Room (3837 Loyola Drive, Kenner, LA 70065).

I. Call to Order

A. **Mrs. Nugent Smith called the meeting to order at 4:19 PM.**

II. Roll Call

	<i>Board of Directors</i>	<i>Present</i>	<i>Absent</i>
1	Ms. Lynda Nugent Smith, Chair	X	
2	Mr. Ronnie Slone, Vice-Chair		X
3	Ms. Emily Arata		X
4	Mr. Joe Caldarera	X	
5	Dr. Patty Glaser, ex officio member	X	
6	Ms. Diane Hollis	X	
7	Mr. Jim Hudson	X	
8	Dr. Vinicio Madrigal	X	
9	Ms. Jeanne Monte	X	
10	Dr. Lacey Ellis	X *4:43	
11	Mr. Henry Shane	X	
12	Ms. Allison Sharai		X
13	Mr. David Sherman		X
14	Mr. Chuck Toney, Jr.	X *4:33	
15	Mr. Todd Thomas	X	
16	Ms. Beth Walker		X

**Denotes time joined the meeting.*

Non-Board members in attendance: Faith Broussard (development), Sharon Preen (CAO), Don Wheat (CFO), Candice Schott (HS principal), and, Christy Aymami (technology).

III. Pledge of Allegiance

IV. Approval of Minutes

- A. ACTION ITEM: Mr. Caldarera moved to approve the minutes from the September 2022 meeting. Ms. Hollis seconded the motion. All in favor. Motion adopted by a unanimous vote.**

V. CFO Report, Don Wheat

- A. Mr. Wheat provided an update on the financial statement audit and 401K audit. He noted that we are in the closing process and so far there are no significant findings.
- B. Mr. Wheat presented a CFO report to the Board providing an overview of financial reporting through August 31, 2022, for the HUB, KDHSA, DJOD, and Friends of Discovery.

VI. Treasurer's Report

- A. None

VII. Friends of Discovery Report

- A. None

VIII. CAO/Asst. Head of School, Sharon Preen

- A. Ms. Preen stated to the Board that the school successfully completed the first quarter with no academic interruptions which have not occurred in a number of years due to Covid and Hurricane Ida.
- B. The school continues to work on partnerships and pathways. For example, seniors enrolled in the Biomed 4 course (LSU pathway) are able to intern at Ochsner Kenner toward a CMA certification (certified medical assistant).
- C. Some school admin attended a school safety conference. The team learned about building a threat assessment team.

IX. CEO/Head of School Report, Patty Glaser

- A. Academics: Dr. Glaser anticipates KDHSA and DJOD will earn a "B" academic rating. The assessment index is at a "C" but growth scores bring us to a "B".
- B. Construction:
- a. Vintage Campus – Crescent Construction has started construction. New classrooms and office space should be ready over winter break. BOXX who purchased Vanguard has been difficult to work with.
 - b. Loyola Construction - The cost is getting closer to finalizing. The school will need to raise about \$500,000 for the stage and stage equipment.
 - c. BROD Construction - Working with the Ochsner construction team to decide on the final plan for the renovations.
- C. Admissions:

- a. BROD - Applications opened on October 3, 2022. Applications are coming in slowly but surely. The school hosted 6 info sessions for prospective parents the week of October 3rd. The sessions went well and parents seemed excited about Discovery coming to Baton Rouge.
- b. Applications for KDHSA and DJOD open on November 1, 2022.

D. Challenges:

- a. Additional funds for the arts and athletic performance center
- b. BROD launch and campus renovations
- c. KDHSA permanent MS wing

X. Old Business

- A. Dr. Madrigal asked about the bylaws. Ms. Nugent Smith stated that revisions are in process. The goal is to have it completed by the end of 2022.

- B. Ms. Nugent Smith reminds the Board to use their Discovery email address.

XI. New Business

- A. Ms. Hollis announced her new position working for the rural revitalization department for the state. Congratulations to Ms. Hollis!

XII. Adjournment

- A. **Ms. Nugent Smith adjourned the meeting at 5:11 PM.**