

MINUTES

Discovery Health Sciences Foundation Board of Directors Monday, August 15, 2022, 4:15 p.m.

Regular Board Meeting

A meeting of the Board of Trustees of the Discovery Health Sciences Foundation, Inc. is held at Kenner Discovery Health Sciences Academy Loyola Campus, 3rd Floor Board Room (3837 Loyola Drive, Kenner, LA 70065).

- I. Call to Order
 - A. **Mrs. Nugent Smith called the meeting to order at 4:15 PM.**

- II. Roll Call

	<i>Board of Directors</i>	<i>Present</i>	<i>Absent</i>
1	Ms. Lynda Nugent Smith, Chair	X	
2	Mr. Ronnie Slone, Vice-Chair	X	
3	Mr. Wayne Thomas, Treasurer		X
4	Ms. Emily Arata	X	
5	Mr. Joe Caldarera		X
6	Dr. Patty Glaser, ex officio member	X	
7	Ms. Diane Hollis	X	
8	Mr. Jim Hudson	X	
9	Dr. Vinicio Madrigal	X	
10	Ms. Jeanne Monte	X	
11	Dr. Lacey Ellis	X	
12	Mr. Henry Shane	X	
13	Ms. Allison Sharai		X
14	Mr. David Sherman		X
15	Mr. Chuck Toney, Jr.	X	
16	Ms. Beth Walker	X	

Non-Board members in attendance: Faith Broussard (development), Sharon Preen (CAO), Don Wheat (CFO), Jesse Watson (recruitment), Candice Schott (HS principal), Kassie Cusachs (HS Asst. Principal),

**Denotes time joined the meeting.*

Allison Lowe (curriculum), Charles Natt (BROD Principal), Christy Aymami (technology), and Todd Thomas.

III. Pledge of Allegiance

IV. Approval of Minutes

- A. **ACTION ITEM: Ms. Nugent Smith motioned to make a revision to the July minute. Change “regular” board meeting to “special” board meeting. Mr. Shane seconded the motion. All in favor. Motion adopted by a unanimous vote.**
- B. **ACTION ITEM: Mr. Shane moved to approve the minutes from the May 2022 meeting. Ms. Hollis seconded the motion. All in favor. Motion adopted by a unanimous vote.**

V. CFO Report, Don Wheat

- A. Mr. Wheat presents the CFO report to the Board covering highlights from the 21-22 school year. Mr. Wheat explained the end-of-year bond reporting requirements that were submitted timely.
- B. Mr. Wheat provided unadjusted June 30, 2022 financials for KDHSA, DJOD, the Hub, and Friends of Discovery. He noted that our audit team will begin on August 22nd.
- C. Mr. Wheat presented the completed Louisiana Compliance Questionnaire for the audit engagement. **Mr. Hudson motioned to approve the questionnaire. Mr. Slone seconded the motion. All in favor. Motion carried by a unanimous vote.**

VI. Treasurer’s Report, Wayne Thomas

- A. Deferred

VII. Friends of Discovery Report, Wayne Thomas

- A. Deferred

VIII. CAO/Asst. Head of School, Sharon Preen

- A. Ms. Preen presented to the Board the immense and complex professional development the Discovery staff attended over 7 days in August.
- B. Ms. Preen explains LEAP data. The school is using high-tech data to understand what areas we need to target.
- C. The school hosted a family science day on 3 campuses and the high school hosted a book day. It was very well attended by parents and students. It was the first science/book day since 2019.

IX. CEO/Head of School Report, Patty Glaser

- A. Rest in peace Lyn Kelly. The beloved retired principal passed away on Thursday, August 11th. Lyn’s services are on Friday. Maine and DJOD campuses will be closed so staff can attend.
- B. 2022 - Lens of Celebration: A Decade of Discovery.
- C. LEAP 2021: Dr. Glaser provides a broad overview of LEAP 2021 scores. Overall, KDHSA & DJOD scored higher than Jefferson Parish and the state. Dr. Glaser expects progress indexes to be high for all schools. Discovery remains to be an ELA strong school.
- D. IDEA: IDEA funds were listed as a challenge for years. Discovery got the allocation of funds. We are in the process of establishing a budget for these funds. We are waiting on a list of allowable expense. Kudos to LAPCS for working with Jefferson Parish.

E. Security: A few of the Discovery staff attended security meetings. There are many security upgrades are in process.

F. Construction:

- Vintage Campus – Crescent Construction was the lowest bidder. Moving from a CMAR to BOXX bid process saved the school money. The contract should be signed today.
- KDHSA - Funding for Arts & Athletic Performance Center – Still working with Landis and Brian Fauchaux toward a GM. Dr. Glaser is working with legal and finance.

G. Challenges:

- Additional funds for the arts and athletic performance center
- MS modular project
- BROD launch and campus renovations
- KDHSA permanent MS wing

X. Action Items

- A. Ms. Nugent Smith announced the Board resignation of Wayne Thomas. Ms. Nugent Smith reads the bylaw of a Board resignation. In order to accept his resignation, we need to appoint a new Board member.
- B. Nomination for Board seat - Todd Thomas. Mr. Thomas worked with Discovery off and on as a pro bono consultant. Mr. Thomas states to the Board his experience and his desire to serve on the Board. Ms. Nugent Smith opens the meeting up for discussion. Ms. Monte motions to accept Todd Thomas as a Board member. Mr. Slone seconded the motion. All in favor. Motion adopted by a unanimous vote.**

XI. Old Business

A. None

XII. New Business

- A. Emeritus status - Ms. Nugent Smith proposes to the Board to create an “emeritus status” to allow Wayne Thomas to remain a non-voting Board member. The status will be worked out in the bylaws. Ms. Hollis motioned to create the emeritus status. Ms. Monte seconded the motion. All in favor. Motion adopted by a unanimous vote.**
- B. Mr. Shane proposes to the Board to rename the 3rd-floor board room to the “Wayne Thomas Board room”. Mr. Shane motions to approve. Dr. Madrigal seconded the motion. All in favor. Motion adopted by a unanimous vote.**

XIII. Executive Session

A. None.

XIV. Public Comment

A. None

XV. Adjournment - **Ms. Nugent Smith adjourned the meeting at 5:29 PM.**