

Board of Education  
Special Meeting – Board Reorganization  
Open Session  
April 29, 2021  
8:30 P.M.

The special meeting of the Board of Education of Community Unit School District No. 100 was held Thursday, April 29, 2021 in the office of the Board of Education for the purpose of Board reorganization. The meeting was called to order at 8:30 P.M. by Greg Brown, President. Other members present were: Peggy Perdun, Vice President; Stan Kary, Secretary; David Bryden, Andrew Carey, Kyle Graham, and Jacob Warford.

Also in attendance were Brad Tuttle, Superintendent; Alan Churchman, District Administrator; Lisa Schuenke, Director of Finance and Human Resources; Kate Sievers, Director of Curriculum; Matt Derrick, Director of Technology; Debbie Trochuck, Unit Secretary; and Jeff Goetten.

The meeting began with the Pledge of Allegiance and reciting of the Mission Statement.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

A motion was made by Kary, seconded by Graham to approve the April 14, 2021 regular meeting minutes as presented.

On roll call, Brown, yes; Bryden, yes; Carey, yes; Graham, yes; Kary, yes; Perdun, yes; Warford, yes. Motion carried.

**SEATING OF THE BOARD - OATH OF OFFICE**

Mr. Brown administered the following Oath of Office to new, returning, and current board members:

*"I, (name), do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Jersey Community Unit School District No. 100, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.*

*"I further swear that:*

*"I shall respect taxpayer interests by serving as a faithful protector of the school district's assets;*

*"I shall encourage and respect the free expression of opinion by my fellow board members and others who seek a hearing before the board, while respecting the privacy of students and employees;*

*"I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public board meeting;*

*"I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels;*

*"As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the school district;*

*"I shall foster with the board extensive participation of the community, formulate goals, define outcomes, and set the course for Jersey Community Unit School District No. 100.*

*"I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;*

*"I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;*

*"I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Jersey Community Unit School District No. 100; and*

*"I shall strive to work together with the district superintendent to lead the school district toward fulfilling the vision the board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development."*

(105 ILCS 5/10-16.5)

### **APPOINTMENT OF PRESIDENT PRO TEM**

A motion was made by Bryden, seconded by Perdun to appoint Brad Tuttle as president pro tem. On roll call, Bryden, yes; Carey, yes; Goetten, yes; Graham, yes; Perdun, yes; Warford, yes; Brown, yes;. Motion carried.

### **ELECTION OF PRESIDENT**

Mr. Tuttle asked for nominations for president of the board. Mr. Greg Brown was nominated by Mr. Graham and Mr. Carey seconded the nomination. No other nominations were made.

Mr. Tuttle, hearing no further nominations, closed nominations for president and declared Mr. Brown elected.

### **ELECTION OF VICE PRESIDENT**

Mr. Brown opened the nominations for vice president of the board. Mrs. Peggy Perdun was nominated by Mr. Bryden and Mr. Carey seconded the nomination. No other nominations were made.

Mr. Brown, hearing no further nominations, closed nominations for vice president and declared Mrs. Perdun elected.

### **ELECTION OF SECRETARY**

Mr. Brown opened the nominations for secretary of the board. Mr. Warford nominated David Bryden and Mrs. Perdun seconded the nomination. No other nominations were made.

Mr. Brown, hearing no further nominations, closed nominations for secretary and declared Mr. Bryden elected.

Mr. Brown stated that no nomination for treasurer is necessary as we currently have Mr. W. Kay Schultz serving as treasurer. A vacancy in the treasurer's office is filled by Board appointment.

## **CODE OF CONDUCT**

Board members recited the following Code of Conduct:

- 1. I will represent all school district constituents honestly and equally and refuse to surrender my responsibilities to special interest or partisan political groups.*
- 2. I will avoid any conflict of interest or the appearance of impropriety which could result from my position, and will not use my board membership for personal gain or publicity.*
- 3. I will recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a board meeting.*
- 4. I will take no private action that might compromise the board or administration and will respect the confidentiality of privileged information.*
- 5. I will abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.*
- 6. I will encourage and respect the free expression of opinion by my fellow board members and will participate in board discussions in an open, honest and respectful manner, honoring differences of opinion or perspective.*
- 7. I will prepare for, attend and actively participate in school board meetings.*
- 8. I will be sufficiently informed about and prepared to act on the specific issues before the board, and remain reasonably knowledgeable about local, state, national, and global education issues.*
- 9. I will respectfully listen to those who communicate with the board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community.*
- 10. I will strive for a positive working relationship with the superintendent, respecting the superintendent's authority to advise the board, implement board policy, and administer the district.*
- 11. I will model continuous learning and work to ensure good governance by taking advantage of board member development opportunities, such as those sponsored by my state and national school board associations, and encourage my fellow board members to do the same.*
- 12. I will strive to keep my board focused on its primary work of clarifying the district purpose, direction and goals, and monitoring district performance.*

## **ESTABLISH BOARD MEETING DATES**

After discussion a motion was made by Bryden, seconded by Graham to approve the third Thursday of each month at 6:15 p.m. for the regular Board of Education meetings from May 2021 through April 2022 to be held at the District office as follows:

<b>May 20, 2021</b>	<b>November 18, 2021</b>
<b>June 17, 2021</b>	<b>December 16, 2021</b>
<b>July 15, 2021</b>	<b>January 20, 2022</b>
<b>August 19, 2021</b>	<b>February 17, 2022</b>
<b>September 16, 2021</b>	<b>March 17, 2022</b>
<b>October 21, 2021</b>	<b>April 20, 2022</b>

On roll call, Carey, yes; Goetten, yes; Graham, yes; Perdun, yes; Warford, yes; Brown, yes; Bryden, yes. Motion carried.

## **ESTABLISH COMMITTEE MEMBERS**

After discussion the committee assignments are as follows:

- |   |   |
|---|---|
| • Curriculum Committee                                    | Jeff Goetten, Peggy Perdun                |
| • Facility/Transportation Committee                       | Andy Carey, Kyle Graham                   |
| • Facility Naming Committee                               | Dave Bryden, Peggy Perdun                 |
| • Finance Committee                                       | All Board Members                         |
| • Goal Setting Committee                                  | Greg Brown, Peggy Perdun                  |
| • Negotiating Committee – Certified                       | Greg Brown, Kyle Graham                   |
| • Negotiating Committee – Non-Certified                   | Dave Bryden, Andy Carey                   |
| • Policy Committee  | Jeff Goetten, Peggy Perdun                |
| • Public Relations Committee*                             | David Bryden, Peggy Perdun, Jacob Warford |
| <b>*(All issues are to go through the superintendent)</b> |   |
| • Strategic Planning Committee                            | All Board Members                         |

Mr. Tuttle shared that he would miss Mr. Kary as a board member and mentor. Mr. Brown concurred.

A motion was made by Warford, seconded by Graham to adjourn. On roll call, Graham, yes; Perdun, yes; Warford, yes; Brown, yes; Bryden, yes; Carey, yes; Goetten, yes. Motion carried.

The special board meeting of April 29, 2021 was adjourned at 8:54 P.M.