

Franklin Township Board of Education Minutes
Reorganization Meeting – January 2, 2013

TIME AND PLACE: The reorganization meeting of the Board of Education was held on January 2, 2013 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All-Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board Secretary, Tim Duryea, called the meeting to order at 7:05 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Star Gazette, and was published in the Express Times on May 16, 2012.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jeannene Butler
Elizabeth Ames
Jean Hansen
Renee Hart
David Orban
Chuck Roberto

ABSENT: Michael Fama
Stacy Roth
(one seat vacant)

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator/
Principal
Tim Duryea, School Business Administrator/Board
Secretary

RECOGNITION OF PUBLIC: Shawn Chaplin and Sudha Kantor

REORGANIZATION:

PUBLIC INPUT BEFORE REORGANIZATION - none

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OATH OF OFFICE – Mr. Duryea administered the oath of office to Mr. Orban and Mr. Roberto.

NOMINATIONS FOR PRESIDENT - ACTION 13-079

Motion by J. Butler, and seconded by E. Ames, to open the floor to nominations for the Office of Board President.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

J. Butler nominated by E. Ames, and seconded by J. Hansen.

CLOSE NOMINATIONS FOR PRESIDENT - ACTION 13-080

Motion by E. Ames, and seconded by J. Hansen, to close the floor to nominations for the Office of Board President.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Call for the Vote of Board President

E. Ames	<u>Butler</u>
J. Butler	<u>Butler</u>
J. Hansen	<u>Butler</u>
R. Hart	<u>Butler</u>
D.Orban	<u>Butler</u>
C.Roberto	<u>Butler</u>

Mrs. Butler was elected as President and the operation of the meeting was turned over to her by Mr. Duryea.

NOMINATIONS FOR VICE PRESIDENT - ACTION 13-081

Motion by E. Ames, seconded by to open the floor to nominations for the Office of Board Vice President

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

J. Hansen was nominated by E. Ames, and seconded by R. Hart.

CLOSE NOMINATIONS FOR VICE PRESIDENT - ACTION 13-082

Motion by C. Roberto, and seconded by R. Hart, to close the floor to nominations for the office of Board Vice President

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Call for the Vote of Board Vice President

E. Ames	<u>Hansen</u>
J. Butler	<u>Hansen</u>
J. Hansen	<u>Hansen</u>
R. Hart	<u>Hansen</u>

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D.Orban Hansen
C.Roberto Hansen

Mrs. Hansen was elected as Board Vice President

REVIEW OF CODE OF ETHICS

In accordance with Bylaw 0142 “Code of Ethics”, Mrs. Butler read through the board member Code of Ethics.

2013 APPOINTMENTS - ACTION 13-083

Motion by R. Hart, and seconded by J. Hansen, to approve the following re-appointments for the 2013 calendar year:

Newspaper (Alternate)	The Express Times
Newspaper (Official)	The Star Gazette
School Architect of Record	Parette Somjen Architects
School Attorney	SSEC&Z
School Auditor	William Colantano
School Health/Dental/Life AD&D Broker	Brown & Brown
School Physician	Dr. Charles Evans
School Property and Casualty Insurance Broker	Centric Insurance Agency
Tax Shelter Annuity Companies	AXA Equitable or Equivest, Prudential, and Phoenix Life and Annuity
Technology Specialist/Consultant	Hunterdon County ESC
Toxic Hazardous Preparedness Monitor	R.K. Environmental
Water & Waste Treatment Plant Lic. Operator	Applied Water Management

ON A ROLL CALL VOTE, the resolution was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0

BOARD MEETINGS - ACTION 13-084

Motion by J. Hansen, and seconded by R. Hart, to approve holding and advertising for the regular, monthly, Board of Education meetings for the 2013 calendar year and 2014 reorganization, as detailed below. Starting time of all meetings is 7pm.

- January 16, 2013
- February 20, 2013
- March 20, 2013
- April 24, 2013
- May 15, 2013
- June 19, 2013
- July 17, 2013
- August 21, 2013
- September 18, 2013
- October 16, 2013

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- November 20, 2013
- December 18, 2013
- January 7, 2014 (reorganization)

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

End of Reorganization

INTERVIEWS OF BOARD CANDIDATES

Shawn Chaplin and Sudha Kantor were both interviewed by the Board members for a vacant seat on the Board.

CORRESPONDENCE

Resignation letter – David Lovering

DISCUSSION ON COMMITTEE FORMAT - Mrs. Butler initiated discussion on the potential of reducing the number of Board committees from five to three. Final decision will be made at the regular January 2013 meeting.

PUBLIC INPUT BEFORE COMMITTEE MEETINGS/ACTION ITEMS - none

EXECUTIVE SESSION

ENTER EXECUTIVE SESSION - ACTION 13-085

Motion by R. Hart, and seconded by J. Hansen, to enter Executive Session, for reasons of personnel matters, HIB monthly report and discussion of Board candidates, with information to be released at a date, not yet determined. It is estimated that the Board will be in Executive Session no more than 40 minutes.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Board entered Executive session at 8:05pm.

RECONVENE PUBLIC SESSION - ACTION 13-086

Motion by E. Ames, and seconded by J. Hansen, to reconvene Public Session.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Board left Executive session at 8:41pm.

Motion by R. Hart, and seconded by D. Orban, to approve the appointment of Sudha Kantor to fill a currently vacant seat on the Franklin Township Board of Education. Term of office will be one year.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

COMMITTEE MEETINGS

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Building and Grounds – T. Duryea

- Lobby floor tile issue addressed with 12' x 20' rubber-backed carpet
- Asbestos abatement
- WCSSSD potential request for additional space
- Custodial/Maintenance storage
- Roof Repair

Finance – T. Duryea

- Health insurance renewal rates
- Initial budget information distributed next week
- New county Business Administrator, Neil Cramer

Personnel – T. Duryea

- Lovering resignation
- Custodial/Maintenance job applications
- Obamacare impact on payrolls

Policy – M. Eagleburger

- Policy disks will be issued to new Board members

Curriculum/Technology – M. Eagleburger

- Computers needed for State testing
- HCESC indicates that we are well established technologically
- New curriculums to be reviewed with new committee

LOVERING RESIGNATION - ACTION 13-087

Motion by E. Ames, and seconded by R. Hart, to accept the resignation of David Lovering, with regret, and to retroactively approve advertising for an open custodial/maintenance position.

ON A ROLL CALL VOTE, the resolution was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0

SUBSTITUTE CUSTODIAL RATE - ACTION 13-088

Motion by R. Hart, and seconded by J. Hansen, to approve establishing a substitute rate of \$15/hr for substitute custodians possessing a black seal boiler operator's certification for the 2012-2013 school year.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

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NEW BUSINESS

Mrs. Hart indicated that the web site needs to be updated with the most recent Board minutes.

ADJOURNMENT - ACTION 13-089

Motion by E. Ames, and seconded by R. Hart, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Meeting adjourned at 9:09pm.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jeannene Butler