

**Franklin Township Board of Education Minutes**  
**Regular Meeting – April 24, 2013**

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**TIME AND PLACE:** The regular meeting of the Board of Education was held on April 24, 2013 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All-Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** School Board President, Jeannene Butler, called the meeting to order at 7:07 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 7, 2013.

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**PRESENT:** Jeannene Butler (Board President)  
Jean Hansen (Vice President)  
Elizabeth Ames  
Renee Hart  
Sudha Kantor  
David Orban  
Charles Roberto

**ABSENT:** Michael Fama  
Stacy Roth

**PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator/ Principal  
Tim Duryea, School Business Administrator/Board Secretary

**RECOGNITION OF PUBLIC:** Alexandra Maguire

**MINUTES:**

**MARCH 27 MINUTES ACTION 13-145**

***Motion***

Moved by R. Hart, and seconded by D. Orban, to approve the minutes of the Special Meeting of March 27, 2013, as amended.

*This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 1 (Roberto).*

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**PUBLIC INPUT ON AGENDA ITEMS:** None

**APRIL REORGANIZATION**

**REAPPOINTMENTS ACTION 13-146**

*Motion*

Motion by R. Hart, and seconded by J. Hansen, to approve the following re-appointments for the 2013/2014 school year:

Affirmative Action Officer	Mary Sullivan
Anti Bullying Coordinator	Mary Sullivan
Anti Bullying Specialist	Pauline Albrecht
Asbestos/AHERA Coordinator	Greg McConnell
Assessment Program Coordinator	Susan Orr
Attendance Officer	Mary Sullivan
Bus Discipline Coordinator	Matthew Eagleburger
Business Administrator/Board Secretary	Tim Duryea
Child Study Team Supervisor	Mary Sullivan
Dept. of Children and Families Liason	Pauline Albrecht
Homeless Education Liaison	Pauline Albrecht
Indoor Air Quality Designee	Greg McConnell
Newspaper (Official)	The Star Gazette
Newspaper (Alternate)	The Express Times
Official for Investments and Wires	Tim Duryea
PTA Administrative Representative	Matthew Eagleburger
PTA Liaison	Sandy Siroky, Barbara Dalrymple and Karen Wester
Public Agency Compliance Officer	Tim Duryea
Purchasing Agent	Tim Duryea
Records (Custodian of)	Tim Duryea
Right-to Know Coordinator	Greg McConnell
School Architect of Record	Parette Somjen Architects
School Attorney	SSEC&Z
School Auditor	William Colantano
School Health/Dental/Life AD&D Broker	Brown & Brown
School Integrated Pest Management	Greg McConnell
School Physician	Dr. Charles Evans
School Property and Casualty Insurance	Centric Insurance Agency
Substance Awareness Coordinator	Pauline Albrecht
Tax Shelter Annuity Companies	AXA Equitable/Equinvest, Phoenix Life and Annuity, and
Toxic Hazardous Preparedness Monitor	R.K. Environmental
Toxic Hazardous Preparedness Officer	Greg McConnell
Treasurer of School Monies	James Miller

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

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**SIGNATURES ACTION 13-147**

***Motion***

Motion by C. Roberto, and seconded by E. Ames, to approve signatures on the bank accounts maintained by the Board of Education of Investors Bank for the 2013/2014 school year as follows:

FTS BOE Cafeteria Account (2 of 2 signatures)	Board Secretary/Treasurer
FTS BOE Child Care Account (2 of 2 signatures)	Board Secretary/Treasurer
FTS BOE Student Activity Account (2 of 2 signatures)	Board Secretary/Treasurer
FTS BOE General Fund Account (3 of 4 signatures)	Board Secretary/ Treasurer/ President/ Vice President
FTS BOE Payroll Net Account (2 of 2 signatures)	Board Secretary/Treasurer
FTS BOE Payroll Agency Account (2of 2 signatures)	Board Secretary/Treasurer
FTS BOE Section 125 Account (2 of 2 signatures)	Board Secretary/Treasurer
FTS Payroll Escrow Account (2 of 2 signatures)	Board Secretary/Treasurer
FTS BOE Petty Cash Account (2 of 2 signatures)	Board Secretary/Treasurer
FTS BOE Fan Account (2 of 2 signatures)	Board Secretary/Treasurer
FTS BOE Capital Reserve Account (2 of 2 signatures)	Board Secretary/Treasurer

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**FINANCIAL RESOLUTIONS ACTION 13-148**

***Motion***

Motion by J. Hansen, and seconded by R. Hart to approve the following financial resolutions:

- That Investors Bank be designated as the depository of record for the Franklin Township Board of Education accounts: and
- That investments can be secured in any other bank holding a current certificate of eligibility from the State of New Jersey Banking Association.
- Designate the School Funds Investor as the Board Secretary/Business Administrator pursuant to 17:12B-421
- Maintain a Petty cash Fund in the amount of \$750.00 for expenditures not to exceed \$75.00, for the 2013/2014 school year and appoint Tim Duryea, School Business Administrator/Board Secretary, as custodian of same.
- Authorize the Chief School Administrator and School Business Administrator to implement the 2013/2014 school budget pursuant to local and state policies and regulations.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

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**PUPIL RECORDS ACTION 13-149**

***Motion***

Motion by D. Orban, and seconded by J. Hansen, to authorize certified school personnel to collect and maintain the following types of pupil records as required by N.J.A.C. 6:3-6:3(a) 2 and Board of Education Policy 8330 “Pupil Records”;

- Personal data identifying each pupil enrolled in the district including pupil’s name, address, date of birth, name of parent(s)/guardian(s), citizenship and gender, Recording religious or political affiliation of pupil or parent is prohibited unless requested by the parent;
- Daily attendance;
- Description of pupil progress, including grade level, according to evaluation system used by the district;
- History and status of physical health per state regulations;
- Grade level and program assignments;
- Special education records pursuant to relevant rules and laws; and
- All other records required by the New Jersey State Board of Education.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**REQUISITION OF TAXES ACTION 13-150**

***Motion***

Motion by E. Ames, and seconded by D. Orban, to approve the attached General Fund Requisition of Taxes Schedule and the attached Debt Services Fund Requisition of Taxes Schedule, with corrected dates.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**(End of Reorganization)**

**CHIEF SCHOOL ADMINISTRATOR’S REPORT:**

1. May, 2013 Calendar
2. Policy and Regulation update
3. In-service for 4/25/13
4. Policy on advertising – (per Mrs. Ames) requested input from the Board
5. Karen Wester – Governor’s Teacher of the Year for Franklin Township (to be recognized at the May meeting)

**COMMITTEE REPORTS:**

1. **Program, Curriculum, Instruction & Technology** – (S. Roth) Representative not present. Mr. Orban presented.
  - a. Gifted and Talented program revisions
  - b. Calendar (coordinating with Warren Hills)
  - c. Technology Plan
2. **Policy** – (E. Ames)
  - a. Referred Board to meeting minutes (Alert # 198 and misc. policies)

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**3. Legislation**

- a. Franklin Township Committee (Rep-J. Butler ) - minutes available on website
- b. Franklin Township PTA (Rep-J. Hansen) –
  - i. Tricky Tray organized into committees – working well
  - ii. Next meeting is on May 8<sup>th</sup>
  - iii. Board basket for Tricky Tray (private donations from Board members, only)
- c. Land Use Board (Rep-R. Hart)
  - i. No major updates
- d. Legislative (Rep-Jean Hansen)
  - i. Anti-Big Brother Snooping legislation
- e. NJSBA Delegate (Rep-S. Roth) – Representative not present.
- f. NJASA (Rep-M. Eagleburger) – No new updates
- g. Warren Hills Regional School District – minutes available on website
- h. Warren County SBA (Rep-E. Ames)
  - i. County meeting on May 2<sup>nd</sup> at Warren Hills

**4. Building & Grounds & Transportation & Cafeteria – M. Fama (Representative not present). J. Butler presented report.**

- a. Caller ID for phone system
- b. Disposition of old furniture
- c. Priority list of maintenance items
- d. Security upgrades
- e. Custodial resignation
- f. Summer custodians
- g. Fascia repair
- h. Fire alarm contract with Simplex
- i. Septic line replacment

**5. Finance – J. Butler**

- a. Use of surplus
- b. Contract renewal – Sam’s Kids
- c. Cooperative purchasing contract with Middlesex Regional ESC

**6. Personnel – J. Butler**

- a. Maternity leaves
- b. Staff reappointments
- c. Custodial staff
- d. Non-union staff contracts

**FINANCIAL REPORTS:**

**PAYROLLS – Action 13-151**

***Motion***

Motion by E. Ames, and seconded by J. Hansen, to approve the February, 2013 Payroll and Payroll Agency/FICA as follows:

<i>February 2013 Net Payroll</i>	<i>\$158,283.18</i>
<i>February 2013 Agency and Board Share FICA</i>	<i><u>\$138,682.33</u></i>
<b><i>TOTAL PAYROLL February, 2013</i></b>	<b><i>\$296,965.51</i></b>

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*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0*

**BILL LIST – Action 13-152**

***Motion***

Motion by R. Hart, and seconded by J. Hansen, to approve the April, 2013 bill list in the amount of \$103,707.66.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**LINE ITEM TRANSFERS – Action 13-153**

***Motion***

Motion by R. Hart, seconded by C. Roberto, to approve the following line item transfers:  
\$13,000 from 11-000-263-420 (Grounds Maint) to 11-000-262-610 (Cust/Maint Supl)  
\$300 from 11-000-230-331 (Legal Svcs) to 11-000-230-600 (Admin Supl)  
\$1,100 from 11-000-263-300 (Prop. Pur Svcs) to 11-000-263-610 (Prop Supl)  
\$200 from 11-000-266-420 (Security Maint) to 11-000-266-610 (Security Supl)  
\$700 from 11-000-230-331 (Legal Svcs) to 11-000-230-890 (Admin Misc.)  
\$1,000 from 11-000-262-110 (Custodial Sal) to 11-000-262-610 (Cust/Maint Supl)

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**NON-CHECK EXPENDITURES – Action 13-154**

***Motion***

Motion by E. Ames, and seconded by D. Orban, to approve the March , 2013 non-check, detailed below:

\$72.00 to Horizon Healthcare Ins. Agency - 11-000-230-590 - 3/22/13

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**FEBRUARY FINANCIAL REPORTS – Action 13-155**

***Motion***

Motion by J. Hansen, and seconded by R. Hart, to approve the Board Secretary and Treasurer's Report February, 2013:

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the Month(s) of February, 2013; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

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**CORRESPONDENCE:**

- Thank you letter from Brandi Gibbs.
- Letter of intent to retire from Rich Reduzzi
- Letter of resignation from Michael Graziano
- Board invitations to a retirement dinner for Bonnie Onembo
- County School Board meeting notice

**PUBLIC INPUT PRIOR TO BOARD ACTION:** *None.*

**PROGRAM, CURRICULUM, INSTRUCTION & TECHNOLOGY RELATED ITEMS:**

**Action 13-156**

***Motion***

Motion by R. Hart, and seconded by J. Hansen, to approve the following block of Program, Curriculum, Instruction & Technology-related items, as recommended by the Chief School Administrator:

- Approval of the district’s revised Field Trip Master Plan
- Approval of staff development experiences and travel expense reimbursement as recommended by the Chief School Administrator;
- Approval of final reading of the World Language Curriculum
- Approval of the first reading of the Visual and Performing Arts Curriculum.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**POLICY RELATED ITEMS:**

**Action 13-157**

***Motion***

Motion by E. Ames, and seconded by C. Roberto, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

- Approval of final reading of the 3000s section of Policy and corresponding Regulations.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**BUILDING AND GROUNDS, TRANSPORTATION, AND CAFETERIA RELATED ITEMS:**

**Action 13-158**

***Motion***

Motion by D. Orban, and seconded by R. Hart, to approve the following block of Building and Grounds/Transportation/Cafeteria-related items, as recommended by the Chief School Administrator:

- Approve the disposal of obsolete and damaged classroom furnishings and school inventory, including:

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- Vaulting horse and springboard (donated used to the school by North Hunterdon HS, approximately 25 years ago)
  - Opaque projector (obsolete technology)
  - 15 preschool cube chairs (no longer used for circle time)
  - 200+ old cafeteria trays (food service co. uses disposable trays)
  - Compact VHS camcorder (obsolete technology)
  - 1 Laser printer (non-working)
  - 4 Desktop computers (non-working)
  - 19 Laptop computers (non-working)
  - 2 Computer monitors (non-working)
  - 1 CD/Radio/Tape player (non-working)
- Approve contracting with Oxford Fab, LLC, for the repair/installation of metal fascia and soffit, at a price of \$1,100.00.
  - Contract with Extel, for the upgrading of the district’s phone system to include Caller-ID features, at a cost not to exceed \$1,000.00.
  - Authorize the School Business Administrator to arrange for the immediate repair of a broken septic drain line, at a cost not to exceed \$5,000.00 with approval of the specific price and vendor to follow at the next Board meeting.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**FINANCE-RELATED ITEMS:**

**Action 13-159**

***Motion***

Motion by E. Ames, and seconded by J. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Accept a donation of a shop work bench from Mayberry’s Sales and Service.
- Authorize the Chief School Administrator and the School Business Administrator to arrange for the following purchases for the 2012-2013 school year:

Item	Estimated Cost
Purchase of Laptops	\$25,000.00
Purchase of Server	\$6,000.00
Purchase of Printers	\$5,000.00
Purchase of Smartboard	\$5,000.00
Computer software licensing	\$8,000.00
Install Cage on Stage	\$1,000.00
Purchase Carpet for Lobby	\$2,000.00
Purchase Infrared and CO2 meters	\$500.00
Purchase plastic/resin folding tables	\$1,500.00
Purchase lighting/bulbs for library	\$2,500.00
Purchase lighting/bulbs for classroom	\$1,250.00
Carpet Scrubbing Machine	\$500.00
Digital Cameras for Classroom Use	\$2,000.00



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- Approve contracting with Deborah Markle for physical therapy services for the 2013-2014 school year, at a rate of \$87.00 per hour.
- Approve resolutions for participation in joint purchasing agreements with Middlesex Regional Educational Services Commission for electricity and natural gas.
- Approve a joint purchasing agreement with Oxford School District for ABA services for the 2013-2014 school year, at a rate if \$110.00 per hour.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**EXECUTIVE SESSION:**

**Action 13-160**

***Motion***

Motion by D. Orban, and seconded by E. Ames, to enter Executive Session for reasons of student matters and personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for 45 minutes.)

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

Board entered Executive session at 7:54pm.

**Action 13-161**

***Motion***

Motion by E. Ames, and seconded by D. Orban, to reconvene Public Session

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

Board left Executive session at 8:35pm.

**EXECUTIVE SESSION MINUTES:**

**Action 13-162**

***Motion***

Motion by R. Hart, and seconded by J. Hansen, to approve and make public the Executive Session minutes of March 27, 2013.

*This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 1(Roberto).*

**PERSONNEL-RELATED ITEMS:**

**Action 13-163**

***Motion***

Motion by J. Hansen, and seconded by D. Orban, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve Matthew Eagleburger as Interim Child Study Team Coordinator, Interim Antibullying Coordinator, and Interim Attendance Officer, effective immediately, through June 30, 2013.

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- Approve Tim Duryea as Interim Affirmative Action Officer, effective immediately, through June 30, 2013.
- Motion to approve the continued employment of Tim Duryea as School Business Administrator / Board Secretary for the 2013/2014 school year effective July 1, 2013 as recommended by the Chief School Administrator, salary to be determined.
- Motion to approve Matthew Eagleburger as Chief School Administrator / Principal, for the 2013-2014 school year, as per his three-year contract, effective July 1, 2013, salary to be determined.
- Offer continued employment and approve a maximum travel limitation for the Franklin Township School tenured/non-tenured teaching staff, and non-teaching staff for the 2012/2013 school year, as recommended by the Chief School Administrator:

<b>Non-Tenured Teachers</b>	<b>Degree</b>	<b>Step</b>	<b>Salary</b>	<b>Max. Trav. Exp.</b>
Boyle, Meghan L (1/5)	MA	3	\$11,089.00	\$500.00
Hess, Stacy	BA	4	\$50,195.00	\$500.00
Micucci, Michael D	BA	4	\$50,195.00	\$500.00

<b>Tenured Teachers</b>	<b>Degree</b>	<b>Step</b>	<b>Salary</b>	<b>Max. Trav. Exp.</b>
Albrecht, Pauline E (9/10)	NA	NA	\$64,568	\$500.00
Bubalis, Linda	BA+15	OG9	\$65,700.00	\$500.00
Cassano, Julia M	BA	11	\$53,495.00	\$500.00
Christian, Elizabeth M	BA+15	5	\$51,945.00	\$500.00
Cupples, John A	MA	9	\$56,545.00	\$500.00
Dalrymple, Barbara	BA	OG8	\$66,650.00	\$500.00
DaSilva, Lesley P	MA	12	\$59,845.00	\$500.00
Dillon, Ellen	MA+30	OG10	\$71,345.00	\$500.00
Fischer, Jennifer L	BA	10	\$52,395.00	\$500.00
Goretti, Theresa A	BA+15	OG9	\$65,700.00	\$500.00
Hudock, Cynthia	BA+15	16	\$60,745.00	\$500.00
Jones-Brown, Janie	BA	14	\$56,795.00	\$500.00
Kobler, Donna B	BA	OG6	\$73,483.00	\$500.00
Madon, Sandra A	MA	15	\$66,645.00	\$500.00
Maguire, Alexandra M	BA+15	9	\$53,045.00	\$500.00
Mannon, Deborah L	MA+30	OG7	\$77,840.00	\$500.00
Miller, Jennifer L	MA	13	\$60,945.00	\$500.00
Orr, Susan B	BA	OG8	\$66,650.00	\$500.00
Preiss, Susan B	MA	14	\$62,045.00	\$500.00
Shellaway, Julie J	BA	15	\$57,895.00	\$500.00
Siroky, Sandra S	BA	OG7	\$69,090.00	\$500.00
Sweeney, Patti A	BA	OG6	\$73,483.00	\$500.00
Trumpy, Larisa K	BA+30	13	\$59,195.00	\$500.00
Wachter, Johanna K	BA	10	\$52,395.00	\$500.00
Weinstein, Barbara	MA	16	\$64,245.00	\$500.00
Wester, Karen A	MA+30	12	\$63,345.00	\$500.00
Wood-Rosso, Jessica L	MA	16	\$64,245.00	\$500.00

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<b>Non-Teachers</b>	<b>Job Title</b>	<b>Step</b>	<b>Hourly Rate</b>	<b>Salary or Annual Calc.</b>	<b>Max. Travel Expense</b>
Carter, Chris	School Secretary	NA	NA	\$32,704	\$500.00
Allen, Christine L	Paraprofessional	SC3	\$14.89	\$20,082.44	\$500.00
Billows, Sheri A	Paraprofessional	SC11	\$16.88	\$22,766.39	\$500.00
Chiu, Karen A	Bus Aide	NC11	\$16.38	\$4,414.50	
Chiu, Karen A	Library Aide	NC11	\$16.38	\$10,789.83	
Chiu, Karen A	Paraprofessional/EMT	NC11	\$21.17	\$15,581.12	\$500.00
DeLorenzo, Theresa	Custodial/Maintenance Person	NA	\$12.47	\$25,934.27	\$500.00
Fellner, Pam	Paraprofessional	TC2	\$14.80	\$19,961.06	\$500.00
Gerstner, Christianne	Paraprofessional	NC11	\$16.38	\$22,092.03	\$500.00
Gilmore, Chelsea L	Assistant to the SBA	NA	\$18.84	\$36,729.15	\$500.00
Griffin, Nancy A	Paraprofessional	NC7	\$14.78	\$19,934.08	\$500.00
Herzer, Donna	Bus Aide	NC10	\$15.97	\$3,593.25	
Herzer, Donna	Paraprofessional	NC10	\$15.97	\$21,539.06	\$500.00
McCarty, Mary P	Child Study Team Coordinator	NA	NA	\$106,736	\$500.00
McConnell, Gregory A	Custodial/Maintenance Coor	NA	NA	\$65,197	\$500.00
Miller, James	Treasurer	NA	NA	\$3,066	\$500.00
O'Brien, Annabelle	Paraprofessional	NC8	\$15.17	\$20,460.08	\$500.00
Peri, Kathleen A	Paraprofessional	HQ+30 11	\$16.71	\$22,537.11	\$500.00
Purcell, Barbara L	Childcare Coordinator	TC4	\$15.05	\$16,470.72	\$500.00
Purcell, Barbara L	Paraprofessional	TC4	\$15.05	\$11,076.80	
Risko, Denise J	Paraprofessional	HQ+30 11	\$16.71	\$22,537.11	\$500.00
Robinson, Mary A	Child Study Team Secretary	NA	\$18.71	\$36,490.00	\$500.00
Southard, Laila	Paraprofessional	TC10	\$16.63	\$22,429.21	\$500.00
Truskowski, April L	Custodial/Maintenance Person	NA	\$13.36	\$22,044.00	\$500.00
Whiffen, Jessica M	Bus Aide	NC11	\$16.38	\$4,422.60	
Whiffen, Jessica M	Paraprofessional	NC11	\$16.38	\$22,092.03	\$500.00

<b>Childcare Workers</b>	<b>Step</b>	<b>Hourly Rate</b>	<b>Salary or Annual Calc.</b>	<b>Max. Travel Expense</b>
Whiffen, Jessica M	NC11	\$16.38	As needed	Noted above
Chiu, Karen A	NC11	\$16.38	As needed	Noted above
O'Brien, Annabelle	NC8	\$15.17	As needed	Noted above
Allen, Christine L	SC3	\$14.89	As needed	Noted above

- Accept the letter of intent to retire from Richard Reduzzi, with regret, with an effective date of retirement set for June 30, 2013.

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- Accept the resignation of Michael Graziano, with regret, effective May 1, 2013.
- Approve posting for summer custodial positions.
- Approve attached resolutions, regarding Senate Bills S-1191 and S-2163
- Approve the following substitute teachers for the 2012-2013 school year at a daily rate of \$75.00:
  - Jessica Fratzola
  - Barbara Pierson
  - Audrey Nelson
  - Judith Del Rio
  - Bobbiann Nardone
- Approve the request for maternity/disability leave for Lesley DaSilva, effective September 1, 2013, through October 31, 2013.
- Approve the request for maternity leave for Laila Southard, effective September 1, 2013, through November 24, 2013.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**Maren Hire - Action 13-164**

***Motion***

Motion by R. Hart, and seconded by J. Hansen, to hire Marie Maren as a half-time paraprofessional, effective April 25, 2013, for the balance of the 2012-2013 school year, at Step NC1, at an hourly rate of \$13.53.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**NEW BUSINESS**

1. Reelection forms are online for Board members and potential candidates. Filing deadline is June 4<sup>th</sup>, 2013, per Mrs. Butler.
2. Discussion on summer Board retreat. Mr. Duryea will check on the availability of the NJSBA representative and match to preferred dates of Board.

**ADJOURNMENT - Action 13-165**

***Motion***

Motion by J. Hansen, and seconded by R. Hart, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

*Meeting adjourned at 8:50pm.*

Respectfully submitted,

Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_

***Jeannene Butler***