

**Franklin Township Board of Education Minutes**  
**Special Meeting – July 1, 2013**

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- TIME AND PLACE:** The special meeting of the Board of Education was held on July 1, 2013 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Conference Room, 52 Asbury-Broadway Road, Washington, NJ 07882.
- CALL TO ORDER:** School Board President, Jeannene Butler, called the meeting to order at 6:07 p.m.
- PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on June 28, 2013.
- FLAG SALUTE:** Pledge of Allegiance and a moment of silence.
- PRESENT:** Jeannene Butler (Board President)  
Jean Hansen (Vice President)  
Elizabeth Ames  
Renee Hart  
Sudha Kantor  
David Orban  
Charles Roberto  
Stacy Roth (Arrived 7:43pm)
- ABSENT:** Michael Fama
- PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator/ Principal  
Tim Duryea, School Business Administrator/Board Secretary
- RECOGNITION OF PUBLIC:** None
- PUBLIC INPUT ON AGENDA ITEMS:** None
- BOARD GOAL SETTING WORKSHOP:** Robynn Meehan reviewed the results of the recent Board self-evaluation and then lead the Board through a goal-setting session. Discussion topics also included: strategic plan, committee structure, and the process for the Superintendent evaluation.

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**BOARD MEMBER ARRIVAL**

Stacy Roth arrived at the meeting at 7:34pm, during Robynn Meehan's presentation.

**Action 14-001**

***Motion***

Motion by E. Ames, and seconded by R. Hart, to approve entering into a two year contract with Comcast for the provision of:

- Nine telephone lines
- Unlimited local and unlimited long distance service
- Business Class Internet Access
- Web Hosting
- 1 Static IP address
- XFINITY WiFi Hotspot

at a cost of \$474.35/month, plus a one-time initial installation fee of \$119.80, as recommended by the Chief School Administrator.

*This motion was adopted as follows: ayes, 7; nays, 0; abstain, 1. (Kantor)*

**Action 14-002**

***Motion***

Motion by D. Orban, and seconded by J. Hansen, to amend the 2013-2014 transportation contract (Route 7), with Snyder Bus Service, from \$19,230.00 to \$19,231.20 and to amend the 2013-2014 transportation contract (yellow route), with Garden State Transportation from \$42,680.94 to \$42,681.60.

*This motion was adopted as follows: ayes, 8; nays, 0; abstain, 0.*

**EXECUTIVE SESSION:**

**Action 14-003**

***Motion***

Motion by C. Roberto, and seconded by D. Orban, to enter Executive Session for reasons of student matters and personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for 45 minutes.)

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

Board entered Executive session at 8:30pm.

**Action 14-004**

***Motion***

Motion by E. Ames, and seconded by R. Hart, to reconvene Public Session

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

Board left Executive session at 8:40pm.

**Action 14-005**

***Motion***

Motion by R. Hart, and seconded by S. Kantor, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

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- Approve the hiring of Michael Graziano as a summer custodial/maintenance person at a rate of \$15.58/hr (approximately 4 hours per day).
- Approve the hiring of Graziella Woodruff as a School Social Worker, one day per week, at an annual salary of \$11,100.00, for the 2013-2014 school year.
- Approve the hiring of Lauren Dragotta as a long-term substitute teacher for Julie Shellaway, during her maternity leave during the 2013-2014 school year, at a rate of \$85.00/day.
- Approve the hiring of Theresa Bifano as a long-term substitute teacher for Leslie DaSilva, during her maternity leave during the 2013-2014 school year, at a rate of \$75.00/day for the first 20 days and \$85.00/day for the 21<sup>st</sup> day and successive days.
- Approve hiring Linda Bubalis and Deborah Mannon for five 7-hour days, each, to do summer curriculum work, at a rate of \$50.00 per hour.
- Approve hiring Karen Wester for 20 days to do summer technology work, at a rate of \$46.71/hour.

*This motion was adopted as follows: ayes, 8; nays, 0; abstain, 0.*

**ADJOURNMENT - Action 14-006**

***Motion***

Motion by E. Ames, and seconded by D. Orban, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

*Meeting adjourned at 8:55pm.*

Respectfully submitted,

Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_

***Jeannene Butler***