

Franklin Township Board of Education Minutes
Regular Meeting – September 18, 2013

TIME AND PLACE: The regular meeting of the Board of Education was held on September 18, 2013 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All-Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jeannene Butler, called the meeting to order at 7:03 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 7, 2013.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jeannene Butler (Board President)
Jean Hansen (Vice President)
Elizabeth Ames
Michael Fama
Renee Hart
Sudha Kantor
David Orban (arrived at 7:08pm)
Charles Roberto

ABSENT: Stacy Roth

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator/ Principal
Tim Duryea, School Business Administrator/Board Secretary

RECOGNITION OF PUBLIC: Deborah Beer, Kathy Peri, Karen Kane, Pam Fellner, Graziella Woodruff, Gail Dereemer

MINUTES:

AUGUST 21, 2013 MINUTES Action 14-024 ***Motion***
Moved by E. Ames, and seconded by M. Fama, to approve the minutes of the Regular Meeting of August 21, 2013, as amended.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 1 (Hart).

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PUBLIC INPUT ON AGENDA ITEMS: None

ORBAN ARRIVAL

David Orban arrived at 7:08pm, during the CSA Report.

CHIEF SCHOOL ADMINISTRATOR'S REPORT:

1. Back to School Night
2. Picnic on the Playground
3. Fall Festival
4. New Teacher Introductions (Deborah Beer, Karen Kane, Pamela Fellner, Graziella Woodruff)
5. District Goals

COMMITTEE REPORTS:

1. **Program, Curriculum, Instruction & Technology** – (Rep-S. Roth – Mr. Roberto presented in Mrs. Roth's absence.)
 - a. Franklin Township Reading Project
 - b. Server Installation
 - c. Smart Board Installation
2. **Policy** – (Rep-E. Ames)
 - a. Teach NJ Draft Policy
 - b. Advertisement Policy
 - c. Board Committees
 - d. Misc. Policies
3. **Legislation**
 - a. Franklin Township Committee (Rep-J. Butler) - minutes available on website
 - b. Franklin Township PTA (Rep-J. Hansen)
 - i. Tricky Tray Update
 - ii. Fall Festival Update
 - c. Land Use Board (Rep-R. Hart)
 - i. No updates
 - d. Legislative (Rep-J. Hansen)
 - i. Bullying Article
 - ii. Approval of HIB Reports
 - e. NJSBA Delegate (Rep-S. Roth – Group discussion in Mrs. Roth's absence)
 - i. Delegate Replacement for Mrs. Roth (Mr. Orban indicated an interest, but needed to confirm his availability)
 - f. NJASA (Rep-M. Eagleburger)
 - i. Marzano proving to be more successful evaluation program than Danielson
 - g. Warren Hills Regional School District – minutes available on website
 - h. Warren County SBA (Rep-E. Ames)
 - i. No updates
4. **Building & Grounds & Transportation & Cafeteria** – (Rep-M. Fama).
 - a. Long Range Facility Plan

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- b. Bus Routes
- c. Cafeteria Pay-For-It Program
- 5. Finance – (Rep-J. Butler)**
 - a. Budget Planning
 - b. Negotiations Financial Considerations
- 6. Personnel – (Rep-J. Butler)**
 - a. LDTC Services
 - b. Reading Project Teacher Leaders
 - c. Social Worker Position
 - d. Paraprofessional Position Open
 - e. Southard Maternity Leave Replacement

FINANCIAL REPORTS:

LINE ITEM TRANSFERS – Action 14-039

Motion

Motion by J. Hansen, and seconded by S. Kantor, to approve the following line item transfers, as recommended by the Chief School Administrator:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
07/01/13	11-000-100-565-000-000 TUITION-WCSSD	11-000-100-562-000-000 TUITION TO OTHER LEA IN STAT	WCSSSD Tuition to Other LEAs Tuition	26,100.00
07/01/13	11-000-100-565-000-000 TUITION-WCSSD	11-000-100-566-000-000 TUITION TO PRIVATE SCHOOL F	WCSSSD Tuition to Private School Tuition	4,000.00
07/01/13	11-000-291-270-000-000 INS - HLTH/DENTL/LIFE	11-000-251-104-000-000 SALARY - SBA	Health Benefits to SBA Salary	3,240.00
07/01/13	11-000-262-610-000-000 SUPPLIES	11-000-261-420-000-000 REPAIRS & MAINTANENCE	Custodial Supplies to Maint. Rep.	6,400.00
07/01/13	11-000-230-895-000-000 BOE MEMBERSHIP & DUES	11-000-230-590-000-000 OTH PURCH SERVICES	BOE Dues to Admin Oth. Purch Services	250.00
07/16/13	11-230-100-611-000-000 WORKBOOKS	11-230-100-610-000-000 SUPPLIES	BSI Workbooks to BSI Supplies	700.00
08/21/13	11-213-100-106-000-000 SALARY - AIDE	11-213-100-320-000-000 PURCH PROF SERVICES	RC Aide Sal to RC Purch Serv (Aide)	2,050.00

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PAYROLLS – Action 14-040

Motion

Motion by J. Hansen, and seconded by D. Orban, to approve the July 2013 Payroll and Payroll Agency/FICA as follows:

<i>July 2013 Net Payroll</i>	<i>\$47,159.60</i>
<i>July 2013 Agency and Board Share FICA</i>	<i>\$23,963.83</i>
<i>TOTAL PAYROLL July 2013</i>	<i>\$71,123.43</i>

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

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- Approve the following policies, regulations and bylaws for final reading:
 - 3425.1 Policy and Regulation
 - 2624 Regulation
 - 6470 Regulation
 - 2431.4 Policy
 - 0132 Bylaw
 - 2415 Policy
 - 2431 Policy
 - 2431.1 Regulation
 - 2431.2 Regulation
 - 2468 Policy
 - 3230 Policy and Regulation
 - 3281 Policy and Regulation
 - 4230 Policy and Regulation
 - 4281 Policy and Regulation
 - 6163 Policy
 - 6480 Policy
 - 8505 Policy

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BUILDING AND GROUNDS, TRANSPORTATION, AND CAFETERIA RELATED ITEMS:

Action 14-044

Motion

Motion by M. Fama, and seconded by C. Roberto, to approve the following block of Building and Grounds and Transportation & Cafeteria-related items, as recommended by the Chief School Administrator:

- Approve revised Maschio’s Food Services’ contract for the 2013/2014 school year with a guarantee of no cost to the district and annual administrative fee of \$7,245.00, as recommended by the Chief School Administrator. (Original contract exceeded the 1% inflationary cap, imposed by the State of NJ.)
- Approve the following additional bus stops:
 - 7 Surry Lane (White Route)
 - 2nd & Thatcher (Green Route)
 - 2514 Route 57 (Green Route)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

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FINANCE-RELATED ITEMS:

Action 14-045

Motion

Motion by S. Kantor, and seconded by D. Orban, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Revised tuition contract with the Phillipsburg Board of Education for a classified Franklin Township student enrolled in their multiply disabled program for the 2013-2014 school year, at a cost of \$24,096.00 for tuition and \$32,956.21 for the cost of the student's personal aide. (Previously approved \$23,624.00 for tuition and \$44,000.00 for personal aide.)
- Accept the 2013-2014 NJCAP Grant award, in the amount of \$600.00.
- Contract with Warren County Special Services School District to provide LDTC services for the 2013-2014 school year, on an as-need basis, at their published rates for in-county schools.
- Authorize the Business Administrator to issue payment to Snyder Bus Service and GST Transport for Sept. transportation invoices, upon final approval of contracts by the Warren County office of the Dept. of Education.
- Accept the 2013-2014 Rural Education Achievement Program Grant, in the amount of \$24,436.00.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 14-046

Motion

Motion by D. Orban, and seconded by J. Hansen, to enter Executive Session for reasons of personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for 30 minutes.)

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Board entered Executive session at 8:33pm.

Action 14-047

Motion

Motion by S. Kantor, and seconded by D. Orban, to reconvene Public Session

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Board left Executive session at 9:36pm.

PERSONNEL-RELATED ITEMS:

Action 14-048

Motion

Motion by D. Orban, and seconded by J. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

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- 2013-2014 salary for Sandra Madon revised to \$63,145.00, to properly reflect her guide placement.
- Approve Nancy Griffin as a bus aide, at her current hourly rate as a para-professional. (No increase in total hours worked.)
- Approve Linda Bubalis and Janie Jones-Brown as instructors for the in-district, Franklin Reading Project at a rate of \$50 per hour, not to exceed \$2,300.00 per person, inclusive of preparation, instructional, and evaluation time.
- Approve Katelyn Weiss as a long-term substitute for Laila Southard, during her maternity leave, at a rate of \$75.00 per day for the first 20 days and \$85.00 per day for any subsequent days.
- Approve lateral guide movement for Barbara Weinstein to MA+15, Step 16, at an annual salary of \$65,995.00, effective September 1, 2013.
- Approve the following substitute teachers for the 2013-2014 school year at the regular approved sub pay rates:
 - Ralph Drake
 - Bridget Hart
 - Denise Housel
- Approve the following individuals to participate in the in-district Franklin Reading Project at a rate of \$50 per hour, not to exceed \$1,000.00 per person:
 - Jennifer Fischer
 - Julia Cassano
 - Stacy Hess
 - Jessica Wood-Rosso
 - Lesley DaSilva
 - Larissa Trumpy
 - Mike Micucci
 - Jennifer Miller
 - Johanna Wachter
 - Elizabeth Christian
 - Deborah Beer
 - Karen Kane
 - Karen Wester

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

AUGUST BILL LIST – Action 14-049

Motion

Motion by E. Ames, and seconded by D. Orban, to approve the September, 2013 bill list in the amount of \$152,638.56

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

NEW BUSINESS

Mrs. Butler initiated discussion on the upcoming Fall Newsletter, requesting input from Board members, prior to committee meetings.

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ADJOURNMENT - Action 14-050

Motion

Motion by E. Ames, and seconded by S. Kantor, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 9:43pm.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jeannene Butler