

Franklin Township Board of Education Minutes
Regular Meeting – January 22, 2014

TIME AND PLACE: The regular meeting of the Board of Education was held on January 22, 2014 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All-Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jeannene Butler, called the meeting to order at 7:14 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 17, 2014.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jeannene Butler (Board President)
Jean Hansen (Vice President)
Rudolph DiGilio
Sudha Kantor
Kevin Klus
David Orban
Charles Roberto

ABSENT: Renee Hart
Elizabeth Ames

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator/ Principal
Tim Duryea, School Business Administrator/Board Secretary

RECOGNITION OF PUBLIC: None

MINUTES:

DECEMBER 18, 2013 MINUTES Action 14-107 *Motion*
Moved by J. Hansen, and seconded by D. Orban, to approve the minutes of the Regular Meeting of December 18, 2013.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – January 22, 2014

JANUARY 7, 2013 MINUTES Action 14-108 Motion

Moved by J. Hansen, and seconded by D. Orban, to approve the minutes of the Reorganization Meeting of January 7, 2014.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PUBLIC INPUT ON AGENDA ITEMS: None

BOARD OF EDUCATION RECOGNITION RESOLUTION

Mr. Duryea read a resolution from the Township Committee of Franklin Township, recognizing January as Board of Education Recognition month and the recognizing the contributions that the Board of Education members make.

CHIEF SCHOOL ADMINISTRATOR’S REPORT:

1. School Calendar (February 14th added as a regular school day) – Mr. Roberto suggested have a contingency calendar, specifying what changes would be made to the calendar, in the event that the allotted number of snow days were exceeded.
2. Policy updates (Teacher and Administrative Evaluations)
3. School Report Card

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames)
 - a. No report was given, as Mrs. Ames was not present and Mr. Eagleburger had already highlighted some key issues in his CSA report.
2. **Legislation**
 - a. Franklin Township Committee (Rep-J. Butler) - minutes avail. on website
 - i. Reorganization meeting was held and new members sworn in.
 - b. Franklin Township PTA (Rep-J. Hansen)
 - i. Extra money found and directed toward library project
 - ii. Tricky Tray Baskets
 - c. Land Use Board (Rep-R. Hart)
 - i. No updates
 - d. Legislative (Rep-J. Hansen)
 - i. Legislation allowing teachers’ contracts of up to five years was signed into law.
 - e. NJSBA Delegate (Rep-D. Orban)
 - i. Governor proposes longer school day/year
 - ii. Leadership conference to be held on February 8th
 - iii. Technology conference to be held on February 21st
 - iv. Reminder regarding mandated Board member training
 - f. NJASA (Rep-M. Eagleburger)
 - i. No updates
 - g. Warren Hills Regional School District – minutes available on website
 - h. Warren County SBA (Rep-E. Ames)
 - i. No updates, as Mrs. Ames was not present

Franklin Township Board of Education Minutes
Regular Meeting – January 22, 2014

FINANCIAL REPORTS:

LINE ITEM TRANSFERS – Action 14-109

Motion

Motion by R. DiGilio, and seconded by S. Kantor, to approve the following line item transfers, as recommended by the Chief School Administrator:

11/18/13 11-213-100-106-000-000 SALARY - AIDE	11-000-219-320-000-000 PURCH PROF SERVICES	RC Aide Salary to CST Purchased Services	10,000.00
11/23/13 11-000-219-800-000-000 WORKSHOPS	11-000-219-890-000-000 CST - MISCELLANEOUS	CST Workshops to CST Assoc. Dues	100.00
12/01/13 11-190-100-610-099-000 SUPPLIES - CROSS CONT	11-000-230-610-000-000 SUPPLIES	Gen School Supl. to Admin Off. Supl	500.00
01/22/14 11-000-291-270-000-000 INS - HLTH/DENTL/LIFE	11-000-230-331-000-000 LEGAL SERVICES	Health Ins to Legal Services	5,000.00

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PAYROLLS – Action 14-110

Motion

Motion by S. Kantor, and seconded by R. DiGilio, to approve the November 2013 Payroll and Payroll Agency/FICA as follows:

November 2013 Net Payroll	\$149,609.60
November 2013 Agency and Board Share FICA	<u>\$131,978.00</u>
TOTAL PAYROLL November 2013	\$281,587.60

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

NOVEMBER FINANCIAL REPORTS – Action 14-111

Motion

Motion by C. Roberto, and seconded by R. DiGilio, to approve the Board Secretary and Treasurer's Report November, 2013:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the Month(s) of **November, 2013**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – January 22, 2014

CORRESPONDENCE:

- “We Love School” book – Mrs. Fischer’s kindergarten class

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM, CURRICULUM, INSTRUCTION & TECHNOLOGY RELATED ITEMS:

Action 14-112

Motion

Motion by D. Orban, and seconded by C. Roberto, to approve the following block of Program, Curriculum, Instruction & Technology-related items, as recommended by the Chief School Administrator:

- Approval of staff development experiences and travel expense reimbursement
- Approve the revised Master Field Trip Plan 2013/2014 school year,
- Approve the revised 2013-2014 School Calendar

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

POLICY RELATED ITEMS:

Action 14-113

Motion

Motion by R. DiGilio, and seconded by D. Orban, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

- Approve that the Franklin Township Board of Education will operate as a committee-of-the-whole, with a standing committee to address policy issues (Policy Committee) and an ad-hoc committee to address negotiation issues (Negotiations Committee).
- Approve the following for first reading:
 - Policy 3144.12 – Certification of Tenure Charges – Inefficiency (Mandated) (New)
 - Policy 3144.3 – Suspension Upon Certification of Tenure Charge (New)
 - Policy 3372 – Teaching Member Tenure Acquisition (New)
 - Policy 4124 – Employment Contract (Revised)
 - Policy 5512 – Harassment, Intimidation, and Bullying (Mandated) (Revised)
 - Regulation 5512 - Harassment, Intimidation, and Bullying Investigation Procedure (Mandated) (Revised)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS:

Action 14-114

Motion

**Franklin Township Board of Education Minutes
Regular Meeting – January 22, 2014**

Motion by R. DiGilio, and seconded by J. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approval of tuition reimbursements for the following individuals for the Summer and Fall terms of 2013 (amounts pro-rated to reflect expenditures that would have been in excess of the contractual cap):
 - Elizabeth Christian 9 credits
 Centenary College \$3,138.90
 - Stacy Hess 6 credits
 DaSale University \$2,500.91
 - Barbara Weinstein 11 credits Rowan
 University \$6,063.49
- Authorize the School Business Administrator to forward payment for the district's February 2013 bond obligation in the amounts of \$190,000.00 and \$29,731.25 for principal and interest, respectively.
- Approve identifying the following salary as being paid from NCLB/Title I funds for the 2013-2014 school year:
 - Kathleen Peri \$12,205.00 salary (+\$934.00 benefits)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 14-115

Motion

Motion by S. Kantor, and seconded by J. Hansen, to enter Executive Session for reasons of personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for 30 minutes.)

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Board entered Executive session at 7:57pm.

Action 14-090

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to reconvene Public Session

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Board left Executive session at 8:34pm.

JANUARY BILL LIST – Action 14-116

Motion

Motion by R. DiGilio, and seconded by D. Orban, to approve the January, 2014 bill list in the amount of \$148,552.79.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – January 22, 2014

SUBSTITUTE – Action 14-117

Motion

Motion by R. DiGilio, and seconded by D. Orban, to approve Theresa Trivede as a substitute teacher for the 2013-21014 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

ADJOURNMENT - Action 14-118

Motion

Motion by C. Roberto, and seconded by D. Orban, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Meeting adjourned at 8:37pm.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jeannene Butler