

**Franklin Township Board of Education Minutes**  
**Regular Meeting – June 18, 2014**

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**TIME AND PLACE:** The regular meeting of the Board of Education was held on June 18, 2014 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Science Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** School Board President, Jeannene Butler, called the meeting to order at 7:06 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 17, 2014.

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**PRESENT:** Jeannene Butler (Board President)  
Jean Hansen (Vice President)  
Elizabeth Ames  
Rudolph DiGilio  
Sudha Kantor  
Kevin Klus  
David Orban (arrived at 7:34pm)

**ABSENT:** Renee Hart  
Charles Roberto

**PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator/ Principal  
Tim Duryea, School Business Administrator/Board Secretary

**RECOGNITION OF PUBLIC:** Larissa Trumpy, Michael Micucci, Santino Mammaro,  
Christopher Mammaro

**MINUTES:**

**MAY 21, 2014 MINUTES Action 14-218** *Motion*

Moved by E.Ames, and seconded by J.Hansen, to approve the minutes of the Regular Meeting of May 21, 2014, as amended.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 1(Klus)*

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**JUNE 3, 2014 MINUTES Action 14-219 Motion**

Moved by R.DiGilio, and seconded by J.Hansen, to approve the minutes of the Regular Meeting of June 3, 2014, as amended.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 1(Kantor).*

**PUBLIC INPUT ON AGENDA ITEMS:** None

**TOWNSHIP OF FRANKLIN RECOGNITION OF THE ACHIEVEMENTS OF BETSY AMES**

Mr. Eagleburger read a proclamation issued by the Township of Franklin, recognizing Elizabeth Ames for her 45 years of service on the Franklin Township Board of Education.

**STUDENT RECOGNITION – TRI COUNTY AWARD WINNERS**

Mr. Micucci and Mrs. Trumpy recognized students who were award winners in the Tri-county Reading Council literary contest. Santino Mammaro, one of the award winners, was present and read his short story for the Board of Education.

**ART CONTEST WINNERS**

Mr. Eagleburger presented artwork created by two sixth grade students. As part of an annual tradition, Mrs. Weintstein selects two pieces of art from the sixth grade to be displayed in the school lobby. This year's artists were Nirvani Mangru and Cameron Eaton.

**CHIEF SCHOOL ADMINISTRATOR'S REPORT:**

Report included comments on the following:

1. Teacher evaluations
2. Closing out school year and setting up for summer
3. Evening of recognition

**COMMITTEE REPORTS:**

1. **Policy** – (Rep-E. Ames)
  - a. Section 4000 of policy and regulations – final reading
2. **Legislation**
  - a. Franklin Township Committee (Rep- J.Butler) - Mr. Eagleburger reported
    - i. Asbury Willows
    - ii. Drug free road signs
    - iii. No hunting signs near the school
    - iv. FTYA field upgrades
    - v. Franklin Township 175<sup>th</sup> anniversary
  - b. Franklin Township PTA (Rep-J. Hansen) Mr. Eagleburger reported
    - i. New President – Janice DiMaio
  - c. Land Use Board (Rep-S. Kantor)
    - i. No updates
  - d. Legislative (Rep-J. Hansen)
    - i. Social media bill
    - ii. Silent alarm bill

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- iii. Farm-to-School bill
- iv. Superintendent salary cap
- e. NJSBA Delegate (Rep-D. Orban)
  - i. No updates
- f. NJASA (Rep-M. Eagleburger)
  - i. No updates
- g. Warren Hills Regional School District – minutes available on website
- h. Warren County SBA (Rep-E. Ames)
  - i. No updates

**FINANCIAL REPORTS:**

**PAYROLLS – Action 14-220**

***Motion***

Motion by R. DiGilio, and seconded by J.Hansen, to approve the April, 2014 Payroll and Payroll Agency/FICA as follows:

April 2014 <i>Net Payroll</i>	\$155,216.30
April 2014 <i>Agency and Board Share FICA</i>	<u>\$139,945.15</u>
<b>TOTAL PAYROLL APRIL 2014</b>	<b>\$295,161.45</b>

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.*

**APRIL FINANCIAL REPORTS – Action 14-221**

***Motion***

Motion by R. DiGilio, and seconded by Kevin Klus, to approve the Board Secretary and Treasurer’s Report April, 2014:

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the Month(s) of **April, 2014**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.*

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.*

**ORBAN ARRIVAL**

David Orban arrived at the meeting at 7:34pm.

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**CORRESPONDENCE:**

- Warren County Department of Education – Contract approval letters

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**PROGRAM, CURRICULUM, INSTRUCTION & TECHNOLOGY RELATED ITEMS:**

**POLICY RELATED ITEMS:**

**Action 14-222**

***Motion***

Motion by E. Ames, and seconded by S.Kantor, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

- Approve the 4000 section of policy and regulations for final reading.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**BUILDING AND GROUNDS-RELATED ITEMS:**

**Action 14-223**

***Motion***

Motion by R.DiGilio, and seconded by S.Kantor, to approve the following block of Building and Grounds-related items, as recommended by the Chief School Administrator:

- Approve contracting with Washington Locksmith to do repairs and upgrades to various locks in the school building at a price of \$2,137.00, to be done in FY15 and paid out of an FY15 Security Grant.
- Approve contracting with Thomas Lunger for the painting of three classrooms, the school library, and the front lobby at a cost of \$2,800.00, exclusive of the paint, which we will supply. Work is to be completed in FY15 and paid with FY15 funds.
- Authorize Administration to provide the main office with bus stop information for distribution to parents pending board approval at the regular July, 2014 Board of Education meeting.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**FINANCE-RELATED ITEMS:**

**Action 14-224**

***Motion***

Motion by R. DiGilio, and seconded by J.Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve application for FY15 IDEA grant funds in the following amounts:
  - IDEA- Preschool      \$2,040.00
  - IDEA- Basic            \$56,844.00

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- Approve contracting with Warren County Special Services School District for Occupational Therapy Services for the summer of 2014 at a cost of \$85.00 per hour.
- Approve declining LEP grant money under Title III for FY2015, due to lack of any students that would qualify for services.
- Approve the revised monthly health insurance premium rates for the 2014-2015 school year, through Horizon Blue Cross/Blue Shield, as follows:
  - Direct Access Plan
    - Single \$914.21
    - Parent/Child \$1,333.99
    - 2 Adult \$1,994.13
    - Family \$2330.86
  - High Deductible Plan
    - Single \$746.17
    - Parent/Child \$1,088.80
    - 2 Adult \$1,627.61
    - Family \$1,902.45
  - EPO Plan
    - Single \$749.65
    - Parent/Child \$1,093.87
    - 2 Adult \$1,635.19
    - Family \$1,911.31
- Authorize the School Business Administrator and the Chief School Administrator to make payments of bills and transfers, necessary to close out the 2013-2014 school year, with approval to follow at a subsequent Board meeting.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**EXECUTIVE SESSION:**

**Action 14-225**

***Motion***

Motion by E. Ames, and seconded by D.Orban, to enter Executive Session for reasons of personnel matters and confidential student matters (HIB report), with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for 60 minutes.)

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

Board entered Executive session at 7:41pm.

**Action 14-226**

***Motion***

Motion by E. Ames, and seconded by D. Orban, to reconvene Public Session.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

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Board left Executive session at 8:56pm.

**Action 14-227**

***Motion***

Motion by R. DiGilio, and seconded by D.Orban, to approve and make public the Executive Session minutes of May 21, 2014.

*This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 1(Klus).*

**Action 14-228**

***Motion***

Motion by J.Hansen, and seconded by R.DiGilio, to approve and make public the Executive Session minutes of June 3, 2014, as amended (David Orban absent).

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 2(Orban, Kantor).*

**PERSONNEL-RELATED ITEMS:**

**Action 14-229**

***Motion***

Motion by R. DiGilio, and seconded by J.Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve the following individuals as volunteers for the 2013-2014 and 2014-2015 school years:
  - Emily Berridge
  - Frank D’Amore
  - Beth Feaster
  - Donna Kobler
- Approve a \$2,000.00 stipend for FY15 for Christine Carter for the responsibility of making substitute calls.
- Approve hiring Elizabeth Christian as a summer custodial/maintenance person for the summer of 2014 at a rate of \$10.25 per hour.
- Approve the 2014-2019 employment contract for Matthew Eagleburger, as approved by the Executive County Superintendent, and to approve Mr. Eagleburger’s appointment as the Chief School Administrator/ Principal for the 2014-2015 school year at a salary of \$116,732.00.
- Approve the 2014-2015 employment contract for Timothy Duryea, as approved by the Executive County Superintendent, and to approve Mr. Duryea’s appointment as the School Business Administrator/ Board Secretary for 2014-2015 school year, at a salary of \$86,700.00.
- Approve Karen Chiu and Jessica Whiffen as summer 2014 bus aides at an rate of \$16.38/hour.
- Approve Karen Wester to perform summer technology services at a rate of \$46.71/hour.
- Approve amending the compensation amounts for the following individuals, in conjunction with the extension of the work day from 3 hours per day to 3 ½:
  - ESY Teacher - Karen Kane / \$4,060.00
  - Summer Reading/Math Teacher - Julia Cassano / \$2,240.00

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- Summer Reading/Math Teacher - Elizabeth Christian / \$2,240.00
- Summer Reading/Math Teacher - Susan Orr / \$2,240.00

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**JUNE BILL LIST – Action 14-230**

***Motion***

Motion by D. Orban, and seconded by J.Hansen, to approve the June, 2014 bill list in the amount of \$98,170.61.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**NON-CHECK EXPENDITURES – Action 14-231**

***Motion***

Motion by R. DiGilio, and seconded by D.Orban, to approve the following non-check expenditures for FY2014:

Date	Check	Issued To	Account	PO	Amount	Descrip.
4/1/2014	N0383	Franklin Twp School	10-132		\$87.90	Flex Payment Due From Agency
4/8/2014	N0384	Franklin Twp School	10-132		\$87.90	Flex Payment Due From Agency
4/15/2014	N0386	Franklin Twp School	10-132		\$87.90	Flex Payment Due From Agency
4/22/2014	N0387	Franklin Twp School	10-132		\$87.90	Flex Payment Due From Agency
4/25/2014	N0388	Horizon Healthcare	11-000-230-590	201400013	\$60.00	Flex Spending Admin
4/29/2014	N0389	Franklin Twp School	10-132		\$15.00	Flex Payment Due From Agency

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**ADJOURNMENT - Action 14-232**

***Motion***

Motion by S. Kantor, and seconded by D. Orban, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

*Meeting adjourned at 9:03pm.*

Respectfully submitted,

Tim Duryea  
 Board Secretary / School Business Administrator

Board President: \_\_\_\_\_  
***Jeannene Butler***