

**FRANKLIN TOWNSHIP BOARD OF EDUCATION  
52 ASBURY-BROADWAY ROAD  
WASHINGTON, NEW JERSEY 07882**

**DATE: January 20, 2021                      TIME: 7:00 P.M.**

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**AGENDA ITEMS - REGULAR MEETING**

**1. Call to order** **TIME IN:** \_\_\_\_\_

**SUNSHINE LAW STATEMENT:** Advance notice of this meeting was published in the Express Times and the Star Ledger on January 14, 2021, inclusive of information on virtual attendance. These were legal public notices. Notice of this meeting was also posted at the Franklin Township Municipal Building, the Franklin Township School, and on the Franklin Township School website.

**2. Flag Salute and Moment of Silence**

**3. Roll Call**

<input type="checkbox"/> Mrs. Hansen	<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Hart
<input type="checkbox"/> Mr. DiGilio	<input type="checkbox"/> Mrs. Matlock	<input type="checkbox"/> Mr. Klus
<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Sbriscia

**4. Executive Session**

**4.1.** Motion to enter Executive Session to discuss items related to negotiations matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

Board entered Executive session at \_\_\_\_\_ pm.

**4.2.** Motion to reconvene Public Session.

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

Board left Executive session at \_\_\_\_\_ pm

**5. Virtual Meeting Guidelines:**

The public has two opportunities to provide comments, during this meeting. This can be done in-person, virtually, or by forwarding comments in written or email form to the Board office at least 48 hours in advance of the meeting. Comments are limited to a maximum of 5 minutes. Anyone commenting virtually will be required to exhibit the same level of appropriateness as one attending the meeting in-person. When not commenting, all members of the public attending virtually must utilize the system's mute function. The Board reserves the right to mute any individual acting inappropriately and/or any individual whose transmission is causing audio problems.

## 6. Approval of Minutes:

- 6.1. Motion to approve the minutes of the Reorganization Meeting of January 5, 2021. (Attachment A1)

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

## 7. Correspondence:

- Franklin Township Committee – School Board Recognition Month Resolution (Attachment A2)

## 8. Public Input on Agenda Items – Anyone addressing the Board must state their name, prior to speaking.

## 9. CSA Report – (Attachment A3)

## 10. PUBLIC HEARING: VIOLENCE AND VANDALISM

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education, there were 0 (zero) incidents of violence or vandalism during from September 1, 2020-December 31, 2020, which rose to the standards established by the Department of Education.

The Franklin Township Board of Education accepts the Bi-Annual Report of Violence and Vandalism dated January 20, 2021, as recommended by the Chief School Administrator.

## 11. Legislation and Policy Reports –

### 11.1. Policy – E. Ames

### 11.2. Legislation:

- Franklin Township Committee – J. Butler
- Franklin Township PTA Representative – P. Fitzsimmons
- NJSBA Delegate/Legislative Representative – R. DiGilio
- NJASA Representative – M. Eagleburger
- Warren County School Boards Representative – D. Sbriscia
  - February 1, 2021 Virtual Meeting

## 12. Financial Reports:

- 12.1. Motion to approve the line item transfers and reclassifications, as recommended by the Chief School Administrator:

### Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
01/13/21	11-190-100-611-099-000 Misc Notebooks	11-130-100-101-008-000 SALARY - GR 6 TECH	Workbooks to 6th grade salary	2,500.00
01/13/21	11-000-230-890-000-000 MISCELLANEOUS	11-000-230-331-000-000 LEGAL SERVICES	Admin Misc to Legal Fees	1,500.00
01/14/21	11-000-270-800-000-000 Misc Transportation	11-000-270-505-000-000 AID IN LIEU (CHOICE)	Transportaion Misc to AIL Choice	3,800.00

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

**12.2. Board Secretary and Reconciliation Report: December, 2020 (Attachment A4)**

Motion to approve the Board Secretary and Reconciliation Report December, 2020.

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month of **December, 2020**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

**ROLL CALL**

(Motion \_\_\_\_ Second \_\_\_\_ )

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

**13. Public Input, Prior to Board Action - Anyone addressing the Board must state their name, prior to speaking.**

**14. Action Items:**

**14.1.** Motion to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

**14.1.1.** Acknowledge that the Board has determined that no walking routes for students in the district can be considered non-hazardous for the 2020-2021 school year, due to their proximity to traffic, lack of sidewalks, and/or the lack of crossing guards. As a result, the district has determined that all resident students will be transported. Students attending on a tuition basis will not be transported.

**ROLL CALL**

(Motion \_\_\_\_ Second \_\_\_\_ )

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

**14.2.** Motion to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

**14.2.1.** Approve waiving the tuition charges for all preschool students for the months of December, 2020 and January, 2021, due to the implementation of remote instruction.

**14.2.2.** Approve Waiver of Requirements for the Special Education Medicaid Initiative program (SEMI) for the 2021-2022 school year, due to the low number of students within the Franklin Township School District that would be eligible for participation in the program.

**14.2.3.** Approve utilizing a pro-rated calculation for aid-in-lieu of transportation payments for all Franklin Township students attending private schools or choice school districts, in response to guidelines from the State of New Jersey that provides public school districts with the option to reimburse aid-in-lieu payments based upon actual days of in-person attendance, as opposed to a flat annual reimbursement.

**14.2.4.** Authorize the School Business Administrator to forward payment in an amount not to exceed \$70,000.00 to the Public Employee's Retirement System in payment of the Annual Employer Appropriation Invoice (employer share of pension, non-contributory life insurance, and long-term disability contributions).

#### **ROLL CALL**

(Motion \_\_\_\_ Second \_\_\_\_ )

☐ Mr. Hansen    ☐ Mrs. Hart    ☐ Mrs. Sbriscia    ☐ Mr. Klus    ☐ Mr. DiGilio  
☐ Mrs. Butler    ☐ Mrs. Matlock    ☐ Mrs. Ames    ☐ Mrs. Hansen

**13.3.** Motion to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

**13.3.1.** Approve an internship experience with Kaitlyn Penna at the Franklin Township School District for Amy Grimm, a Centenary Student, during the 2020-2021 school year.

**13.3.2.** Approve the following employee tuition reimbursements for the Summer and Fall 2020 terms:

Name	Summer	Credits	Cost	Fall	Credits	Cost
Ackerman, Stacy				SNHU	3	\$404.10
Ackerman, Stacy	Centenary U	3	\$1,825.20			
Mastrobattista, Kaitlin				Monmouth U	3	\$2,217.00
Fellner, Pamela	Ntl Inst. for STEM Educ/Amer Col of Educ.	3	\$312.50			
Fellner, Pamela	Ntl Inst. for STEM Educ/Amer Col of Educ.	3	\$312.50			

## ROLL CALL

(Motion \_\_\_\_ Second \_\_\_\_ )

☐ Mr. Hansen   ☐ Mrs. Hart   ☐ Mrs. Sbriscia   ☐ Mr. Klus   ☐ Mr. DiGilio  
☐ Mrs. Butler   ☐ Mrs. Matlock   ☐ Mrs. Ames   ☐ Mrs. Hansen

- 15.** Motion to approve the January 20, 2021 bill list in the amount of \$118,786.76 and the following non-checks. (**Attachment A5**)

Date	Check #	To	For	Amount	Account
12/14/2020	N0894	FTS Cafeteria	Cafeteria Aid	\$7,528.09	10-402
12/30/2020	N0896	Horizon Healthcare Ins. Agency	Flex Admin	\$42.00	11-000-230-590

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

**16.** Board Member Information:

Board members are asked to review the Board Member Information sheet and provide details to the SBA for any items for which no entry is made and/or update any information that has changed in the last year. This information is needed as general contact information, as well as for census reports to the State of New Jersey and NJSBA, and for components of the district's Comprehensive Annual Financial Report. (**Attachment A6**)

- 17.** Board Committees: The Board President has appointed the following individuals to the existing Board committees for the 2021 calendar year.

- Policy Committee
  - Elizabeth Ames
  - Donna Sbriscia
- Negotiations Committee
  - Jeannene Butler
  - Rudolph DiGilio
  - Jean Hansen
  - Kevin Klus

- 18.** Motion to adjourn the meeting.

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

Meeting adjourned at \_\_\_\_\_.