

**FRANKLIN TOWNSHIP BOARD OF EDUCATION
52 ASBURY-BROADWAY ROAD
WASHINGTON, NEW JERSEY 07882**

DATE: November 18, 2020

TIME: 7:00 P.M.

AGENDA ITEMS - REGULAR MEETING

1. Call to order

TIME IN: _____

SUNSHINE LAW STATEMENT: Advance notice of this meeting was published in the Star Gazette on January 17, 2020 This was a legal public notice. Notice of this meeting was also posted at the Franklin Township Municipal Building, the Franklin Township School, and with the Express Times. (Virtual meeting access information was also published in the Star Ledger and the Express Times on October 29, 2020 and was posted at the Franklin Township School, on the Franklin Township School website and at the Franklin Township Municipal Building.)

2. Flag Salute and Moment of Silence

3. Executive Session

- 3.1.** Motion to enter Executive Session to discuss items related to personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

(Motion____ Second____ / Yes____ No ____ Abstain ____)

Board entered Executive session at _____ pm.

- 3.2.** Motion to reconvene Public Session.

(Motion____ Second____ / Yes____ No ____ Abstain ____)

Board left Executive session at _____ pm

4. Approval of Minutes:

- 4.1.** Motion to approve the minutes of the Regular Meeting of October 21, 2020. (**Attachment A1**)

(Motion____ Second____ / Yes____ No ____ Abstain ____)

5. Correspondence:

- FTEA/Barbara Weinstein – Letter requesting the commencement of collective bargaining for a successor contract.

6. Public Input on Agenda Items – Anyone addressing the Board must state their name, prior to speaking.

7. Work Session

Program –

- Curriculum Writer Shared Services Agreement – We will be approving this annual contract with Oxford Twp BOE at this meeting.
- School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act – The district scored 76 of a possible 78 on this assessment.

Building & Grounds and Transportation –

- Facilities Checklist – The district's annual facilities checklist is being presented for approval at this meeting. The district was well within the limits established for the maximum allowable maintenance findings, with only two items identified. Both findings (gutter recently damaged by a delivery truck and roof leak by the wall of the APR) had already had vendors contacted to address the repairs, however, response time during the pandemic is substantially slower than in prior years.

Finance –

- T-Mobile Hot Spot Contract – We have contracted with T-Mobile for 10 Hot Spots, to address the needs of students that do not have access to adequate internet services. When we submit our upcoming E-rate application, we will include this service in our request for partial funding.
- Approximately \$1,500 will be refunded to the district by the NJSIG for 2019-2020 workers compensation insurance costs, given the unusual circumstances related to the pandemic. NJSIG has petitioned the Dept. of Banking and Insurance to allow early release, as regulations require a 24-month waiting period.
- The district allocation for Special Education Extraordinary Aid for 2019-2020 was increased, retroactively, by approximately 10%.
- School Security Grant – The district has been allocated \$20,000 for Alyssa's Law compliance costs, with any remaining balance to be used for other eligible security initiatives.

Policy –

- Policy Alert #220 (**Attachment A2**)

Board –

- Emergency Remote Meeting Protocol
- Unofficial Election Results as of 11/16/2020 (All are write-in votes)
 - Katherine Matlock – 70 Votes
 - Jean Hansen – 44 Votes
 - Renee Hart – 30 Votes

8. CSA Report – (**Attachment A3**)

9. Legislation and Policy Reports –

9.1. Policy – E. Ames

9.2. Legislation:

- Franklin Township Committee – J. Butler
- Franklin Township PTA Representative – P. Fitzsimmons
- NJSBA Delegate/Legislative Representative – R. DiGilio
 - Coaching Bill

- School Meal Fund Bill
- NJASA Representative – M. Eagleburger
- Warren County School Boards Representative – E. Ames

10. Financial Reports:

10.1. Motion to approve the following line item transfers and reclassifications, as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
10/21/2011	000-219-610-000-000 SUPPLIES	11-000-219-104-000-000 SALARY - CST	CST Supl to CST Salary	1,100.00
10/21/2011	213-100-101-000-000 SALARY - RESOURCE CTR	11-213-100-106-000-000 SALARY - AIDE	RC Salary to RC Aide Salary	16,500.00
10/21/2011	000-216-320-000-000 PURCH PROF SERVICES	11-000-216-100-000-000 SALARY - SPEECH	Rel Svc to Speech Sal	600.00
10/21/2011	213-100-101-000-000 SALARY - RESOURCE CTR	11-120-100-101-049-000 SALARY - GRADE 4	RC Teacher to 4th Gr Teacher	30,000.00
10/21/2011	105-100-101-000-000 SALARY - PRESCH TEACHER	11-120-100-101-049-000 SALARY - GRADE 4	PS Teacher to 4th Grade Teacher	29,000.00
10/21/2011	190-100-640-099-000 Textbooks-Misc	11-120-100-101-039-000 SALARY - GRADE 3	Textbooks to Gr 3 salary	20,000.00
10/21/2011	130-100-101-000-001 SALARY - GR 6 SUBS	11-110-100-101-009-000 SALARY - K TEACHER	Gr 6 Sal to Kind. Sal	40,000.00
10/21/2011	130-100-101-001-000 SALARY - GR 6 MATH	11-110-100-101-009-000 SALARY - K TEACHER	Gr 6 Sal to Kind. Sal	6,000.00

(Motion____ Second____ / Yes____ No ____ Abstain ____)

10.2. Motion to approve revised Payroll and Payroll Agency/FICA as follows:

October, 2020 Net Payroll	\$167,695.10
October, 2020 Agency and Board Share FICA	\$119,665.18
TOTAL PAYROLL October, 2020	\$287,360.28

ROLL CALL

(Motion ____ Second ____)

☐ Mr. Hansen ☐ Mrs. Hart ☐ Mrs. Sbriscia ☐ Mr. Klus ☐ Mr. DiGilio
☐ Mrs. Butler ☐ Mrs. Fitzsimmons ☐ Mrs. Ames ☐ Mrs. Hansen

10.3. Board Secretary and Reconciliation Report: October, 2020 (to be provided before Board meeting)

Motion to approve the Board Secretary and Reconciliation Report October, 2020.

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month of **October, 2020**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Fitzsimmons		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

11. Public Input, Prior to Board Action - Anyone addressing the Board must state their name, prior to speaking.

12. Action Items:

12.1. Motion to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

12.1.1. Approve the following Board policies for final reading:

- P 0152 Board Officers (Revised)
- P 1581 Domestic Violence (M) Revised
- R 1581 Domestic Violence (M) New
- P 2442 Health and Physical Education (M) (Revised)
- P 3421.13 Postnatal Accommodations (New)
- P 4421.13 Postnatal Accommodations (New)
- P/R 5330 Administration of Medication (M) (Revised)
- P 7243 Supervision of Construction (M) (Revised)
- P 8210 School Year (Revised)
- P 8220 School Day (M) (Revised)
- R 8220 School Closing (Revised)
- P8462 Reporting Potentially Missing or Abused Children (M) (Revised)

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Fitzsimmons		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

12.2. Motion to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

12.2.1. Approve the School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act for the 2019-2020 school year. (**Attachment A4**)

- 12.2.2.** Approve the districts LGBTQ+ curriculum for final reading.
- 12.2.3.** Approve the district's 2020-2021 Nursing Services Plan
(**Attachment A5**)
- 12.2.4.** Approve the November 18, 2020 Travel and Related Expense
Reimbursement Form. (**Attachment A6**)

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Fitzsimmons	<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen	

- 12.3.** Motion to approve the following block of Building & Grounds and
Transportation-related items, as recommended by the Chief School
Administrator:

- 12.2.5.** Approve adding a bus stop on the district's White route at 278
Asbury-Broadway Road for the 2020-2021 school year.

- 12.2.6.** Approve the district's "Health and Safety Evaluation of School
Buildings Checklist 2020-2021". (**Attachment A7**)

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Fitzsimmons	<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen	

- 12.4.** Motion to approve the following block of Finance-related items, as
recommended by the Chief School Administrator:

- 11.3.1.** Approve application for and acceptance of the FY20 School
Security Grant in the amount of \$20,000.00.

- 11.3.2.** Approve the district's manual of Standard Operating Procedures
(guidelines for fiscal accountability). (to be provided before Board
meeting)

- 11.3.3.** Approve participation in the American College of Education
Partnership Grant program for the 2020-2021 school year.

- 11.3.4.** Approve the acceptance of a donation of a refrigerator/freezer from
Timothy and Bonita Duryea.

- 11.3.5.** Approve an application for and acceptance of a grant through the
Warren County Consortium for Student Enrichment in the amount
of \$221.56, for the 2020-2021 school year.

- 11.3.6.** Approve contracting with Garden State AAC Specialists for a two-
hour session of Augmentative and Alternative Communication
Consulting and Coaching for a Franklin Township Student at a cost
of \$330.00, inclusive of travel costs.

- 11.3.7.** Approve the 2020-2021 Curriculum Writer Shared Services
Agreement with the Oxford Township Board of Education, in the
amount of \$1,300.00.

11.3.8. Approve holding the public hearing for the districts 2019-2020 Comprehensive Annual Financial Report/Audit at its regular meeting on December 16, 2020.

ROLL CALL

(Motion ____ Second ____)

☐ Mr. Hansen ☐ Mrs. Hart ☐ Mrs. Sbriscia ☐ Mr. Klus ☐ Mr. DiGilio
☐ Mrs. Butler ☐ Mrs. Fitzsimmons ☐ Mrs. Ames ☐ Mrs. Hansen

12.5. Motion to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

11.4.1. Approve the NJSBA Superintendent Evaluation System (2018 version) as the official instrument for the evaluation of the Chief School Administrator for the 2020-2021 school year.

ROLL CALL

(Motion ____ Second ____)

☐ Mr. Hansen ☐ Mrs. Hart ☐ Mrs. Sbriscia ☐ Mr. Klus ☐ Mr. DiGilio
☐ Mrs. Butler ☐ Mrs. Fitzsimmons ☐ Mrs. Ames ☐ Mrs. Hansen

13. Motion to approve the November 18, 2020 bill list in the amount of \$135,133.74 and the following non-checks. (**Attachment A8**)

Date	Check #	To	For	Amount	Account
10/30/2020	N0888	Horizon Healthcare Ins. Agency	Flex Admin	\$42.00	11-000-230-590

(Motion____ Second____ / Yes____ No ____ Abstain ____)

14. Motion to approve holding an advertising for a Special Meeting of the Franklin Township Board of Education on December 7, 2020, at 7pm, to address and approve issues items related to the districts 2020-2021 QSAC review and any other business. This will be an open public meeting held in the school's all-purpose room, with attendance also available virtually. (Snow date of December 8, 2020.)

(Motion____ Second____ / Yes____ No ____ Abstain ____)

15. Motion to adjourn the meeting.

(Motion____ Second____ / Yes____ No ____ Abstain ____)

Meeting adjourned at _____.