

**FRANKLIN TOWNSHIP BOARD OF EDUCATION  
52 ASBURY-BROADWAY ROAD  
WASHINGTON, NEW JERSEY 07882**

**DATE: January 5, 2021**

**TIME: 7:00 P.M.**

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**AGENDA ITEMS - REORGANIZATION MEETING**

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**1. Call to order**

**TIME IN:** \_\_\_\_\_

**SUNSHINE LAW STATEMENT:** Advance notice of this meeting was published in the Star Gazette on January 17, 2020 This was a legal public notice. Notice of this meeting was also posted at the Franklin Township Municipal Building, the Franklin Township School, and with the Express Times. (Virtual meeting access information was also published in the Star Ledger and the Express Times on October 29, 2020 and was posted at the Franklin Township School, on the Franklin Township School website and at the Franklin Township Municipal Building.)

**2. Flag Salute and Moment of Silence**

**3. Roll Call**

☐ Mrs. Hansen

☐ Mrs. Butler

☐ Mrs. Hart

☐ Mr. DiGilio

☐ Mrs. Matlock

☐ Mr. Klus

☐ Mrs. Ames

☐ Mr. Hansen

☐ Mrs. Sbriscia

**4. Virtual Meeting Guidelines:**

The public has two opportunities to provide comments, during this meeting. This can be done in-person, virtually, or by forwarding comments in written or email form to the Board office at least 48 hours in advance of the meeting. Comments are limited to a maximum of 5 minutes. Anyone commenting virtually will be required to exhibit the same level of appropriateness as one attending the meeting in-person. When not commenting, all members of the public attending virtually must utilize the system's mute function. The Board reserves the right to mute any individual acting inappropriately and/or any individual whose transmission is causing audio problems.

**5. Administer Oaths to Board Members –**

- Katherine Matlock            3-Year Term
- Jean Hansen                 3-Year Term
- Renee Hart                  3-Year Term

**6. Election of President (Conducted by the Board Secretary)**

**6.1.** Motion to open the floor to nominations for the Office of Board President.

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

**6.2. Nominations**

\_\_\_\_\_ By \_\_\_\_\_ Second \_\_\_\_\_

\_\_\_\_\_ By \_\_\_\_\_ Second \_\_\_\_\_

**6.3. Motion to close the floor to nominations for the Office of Board President**

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

**6.4. Call for the Vote of Board President**

S. Hansen	_____
R. Hart	_____
D. Sbriscia	_____
K. Klus	_____
R. DiGilio	_____
J. Butler	_____
K. Matlock	_____
E. Ames	_____
J. Hansen	_____

**7. Election of Vice President** (Conducted by the Board President)

**7.1. Motion to open the floor to nominations for the Office of Board Vice President**

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

**7.2. Nominations**

_____	By _____	Second _____
_____	By _____	Second _____

**7.3. Motion to close the floor to nominations for the Office of Board Vice President**

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

**7.4. Call for the Vote of Board Vice President**

S. Hansen	_____
R. Hart	_____
D. Sbriscia	_____
K. Klus	_____
R. DiGilio	_____
J. Butler	_____
K. Matlock	_____
E. Ames	_____
J. Hansen	_____

**8. Public Input Before Reorganization:** Anyone addressing the Board must state their name, prior to speaking.

9. Reorganization – It is recommended that the Board of Education approve the following resolutions:

9.1. Motion to approve the following re-appointments for the 2020 calendar year:

- Newspaper (Official) -- The Express Times
- Newspaper (Alternate) -- The Star Ledger
- School Architect of Record -- Parette Somjen Architect
- School Attorney – Nathanya Simon/Scarinci-Hollenbeck LLC\*
- School Auditor- Bedard, Kurowicki & Co., CPA's, PC
- School Business Administrator/Board Secretary -- Timothy Duryea
- Health/Dental Insurance Broker -- Brown & Brown
- School Physician -- Dr. Charles Evans
- Property and Casualty Ins. Broker -- CBIZ Insurance Services
- Tax Shelter Annuity Companies -- AXA Equitable/Equivest, Prudential, and the NEA Retirement Plan through Security Benefit
- Technology Specialist/Consultant -- Hunterdon County ESC
- Toxic Hazardous Preparedness Monitor -- R.K. Environmental
- Water & Waste Treatment Plant Lic. Operator -- Natural Systems Utilities

**ROLL CALL**

(Motion \_\_\_\_ Second \_\_\_\_ )

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

- 9.2. Motion to approve holding and advertising for the regular, semi-monthly, Board of Education meetings for the 2021 calendar year and 2022 reorganization, as detailed below. Starting time of all meetings is 7:00pm and location is the all-purpose-room at the Franklin Township School, with the exception of the August 18, 2021 meeting, which will be held at 6:00pm.

- January 20, 2021
- February 2, 2021
- February 17, 2021
- March 2, 2021
- March 17, 2021
- April 14, 2021
- May 4, 2021
- May 19, 2021
- June 8, 2021
- June 23, 2021
- July 21, 2021
- August 3, 2021
- August 18, 2021
- September 7, 2021

- September 22, 2021
- October 5, 2021
- October 20, 2021
- November 17, 2021
- December 15, 2021
- January 4, 2022 (Reorganization)

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

**9.3.** Motion to authorize the Chief School Administrator to issue Rice Notices for Regular and Special Board meetings for the 2021 school year and 2022 Reorganization Meeting, on behalf of the Board President, as needed.

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

### **End of Reorganization**

#### **10. Approval of Minutes:**

**10.1.** Motion to approve the minutes of the Regular Meeting of December 16, 2020. (**Attachment A1**)

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

**10.2.** Motion to approve and make public the executive session minutes of the Regular Meeting of December 16, 2020. (**Attachment A2**)

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

#### **11. Correspondence:** None

#### **12. Public Input on Agenda Items – Anyone addressing the Board must state their name, prior to speaking.**

#### **13. Work Session**

Program, Curriculum, and Instruction –

- QSAC update

Policy -

- Final reading of policies/regulations presented at the 12/16/20 meeting.

Finance/Budget –

- Budget Update from the SBA
  - State Aid Projections (**Attachment A3**)
  - Classroom Configuration Scenario
  - Classroom Supplies Modification
  - Health Insurance Premium Projections

Technology –

- Chromebook Purchases and Current Supply Shortage
- UPS Units for Erate Category II

Personnel/Negotiations –

- First negotiation meeting will be held on \_\_\_\_\_

Legislation –

- Chapter 44 amendment – Provides approval for modifications to the EHP by private insurers, previously prohibited by law, but needed to be in compliance. It also caps the salary used to calculate employee premium contributions at \$125,000. Also, a recent survey done by NJASBO reflects an increase in health insurance costs, as a result of Chapter 44, for 80% of the districts that responded.

Board –

- Mrs. Ames has asked to be replaced as the WCSBA representative, due to a lack of access to much of the virtual information that they release.

## 14. Financial Reports:

14.1. Motion to approve Payroll and Payroll Agency/FICA as follows:

December, 2020 <i>Net Payroll</i>	\$167,159.44
December, 2020 <i>Agency and Board Share FICA</i>	\$120,629.01
<b><i>TOTAL PAYROLL December, 2020</i></b>	<b>\$287,788.45</b>

### ROLL CALL

(Motion \_\_\_\_ Second \_\_\_\_ )

☐ Mr. Hansen   ☐ Mrs. Hart   ☐ Mrs. Sbriscia   ☐ Mr. Klus   ☐ Mr. DiGilio  
☐ Mrs. Butler   ☐ Mrs. Matlock   ☐ Mrs. Ames   ☐ Mrs. Hansen

14.2. Motion to approve the line item transfers and reclassifications, as recommended by the Chief School Administrator:

#### Transfers:

None

#### Reclassifications:

<u>Date</u>	<u>PO Number</u>	<u>Ordering Name</u>	<u>Amount</u>	<u>Reclassification Details and Comments</u>
12/17/20	P202100050	EAGLEBURGER, MATT	\$3,388.25	From 11-190-100-610-099-000 to 20-479-100-610-000-000 Charge to Covid Grant
12/17/20	P202100187	EAGLEBURGER, MATT	\$2,189.75	From 11-190-100-610-099-000 to 20-479-100-610-000-000 Charge to Covid Grant
12/17/20	P202100235	T-Mobile	\$2,400.00	From 11-190-100-500-000-000 to 20-479-100-610-000-000 Charge to Covid Grant

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

15. **Public Input Prior to Action Items** – Anyone addressing the Board must state their name, prior to speaking.

## 16. Action Items:

**16.1.** Motion to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

**10.1.1.** Approve the following policies/regulations for final reading:

- P 2270 Religion in Schools (Revised)
- P 2622 Student Assessment (M) (Revised)
- P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P & R 5200 Attendance (M) (Revised)
- P & R 5320 Immunization (Revised)
- P 5610 Suspension (M) (Revised)
- R 5610 Suspension Procedures (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P & R 8320 Personnel Records (M) (Revised)

### ROLL CALL

(Motion \_\_\_\_ Second \_\_\_\_ )

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

**16.2.** Motion to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the January 5, 2021 Travel and Expense Reimbursement Form. (to be provided prior to the Board meeting, if needed)

### ROLL CALL

(Motion \_\_\_\_ Second \_\_\_\_ )

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

**16.3.** Motion to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Authorize the Chief School Administrator and the School Business Administrator to purchase Chromebooks to meet the district needs, in an amount not to exceed \$17,000.00.

### ROLL CALL

(Motion \_\_\_\_ Second \_\_\_\_ )

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

**16.4.** Motion to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve a tuition reimbursement in the amount of \$4,513.50 to Matthew Eagleburger for 6 credits of graduate level courses taken in the Centenary University doctoral program during the fall semester, 2020 and to authorize the School Business Administrator to issue payment for said courses, with specific check approval to follow at subsequent Board meeting.

**ROLL CALL**

(Motion \_\_\_\_ Second \_\_\_\_ )

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

**17.** Motion to adjourn the meeting.

(Motion\_\_\_\_ Second\_\_\_\_ / Yes\_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_)

Meeting adjourned at \_\_\_\_\_.