

**FRANKLIN TOWNSHIP BOARD OF EDUCATION
52 ASBURY-BROADWAY ROAD
WASHINGTON, NEW JERSEY 07882**

DATE: February 17, 2021

TIME: 7:00 P.M.

AGENDA ITEMS - REGULAR MEETING

1. Call to order

TIME IN: _____

SUNSHINE LAW STATEMENT: Advance notice of this meeting was published in the Express Times and the Star Ledger on January 14, 2021, inclusive of information on virtual attendance. These were legal public notices. Notice of this meeting was also posted at the Franklin Township Municipal Building, the Franklin Township School, and on the Franklin Township School website.

2. Flag Salute and Moment of Silence

3. Roll Call

☐ Mrs. Hansen

☐ Mrs. Butler

☐ Mrs. Hart

☐ Mr. DiGilio

☐ Mrs. Matlock

☐ Mr. Klus

☐ Mrs. Ames

☐ Mr. Hansen

☐ Mrs. Sbriscia

4. Executive Session

4.1. Motion to enter Executive Session to discuss items related to negotiations and litigation matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

(Motion____ Second____ / Yes____ No ____ Abstain ____)

Board entered Executive session at _____ pm.

4.2. Motion to reconvene Public Session.

(Motion____ Second____ / Yes____ No ____ Abstain ____)

Board left Executive session at _____ pm

5. Virtual Meeting Guidelines:

The public has two opportunities to provide comments, during this meeting. This can be done in-person, virtually, or by forwarding comments in written or email form to the Board office at least 48 hours in advance of the meeting. Comments are limited to a maximum of 5 minutes. Anyone commenting virtually will be required to exhibit the same level of appropriateness as one attending the meeting in-person. When not commenting, all members of the public attending virtually must utilize the system's mute function. The Board reserves the right to mute any individual acting inappropriately and/or any individual whose transmission is causing audio problems.

6. Approval of Minutes:

- 6.1.** Motion to approve the minutes of the Regular Meeting of February 2, 2021.
(Attachment A1)

(Motion____ Second____ / Yes____ No ____ Abstain ____)

7. Correspondence:

- Chelsea Siegfried – Leave of absence request (Attachment A2)

8. Public Input on Agenda Items – Anyone addressing the Board must state their name, prior to speaking.

9. CSA Report – (Attachment A3)

10. Budget Update and Spring Newsletter Discussion

11. Legislation and Policy Reports –

11.1. Policy – E. Ames

- Policy Alert FYI

11.2. Legislation:

- Franklin Township Committee – J. Butler
- Franklin Township PTA Representative – J. Hansen
- NJSBA Delegate/Legislative Representative – R. DiGilio
 - Resolution cut-off date for the next Delegate Assembly is March 11, 2021. The Board would need to approve any submissions at its next meeting.
 - S2832 – Modifications on Substitute requirements – Is now out of the Senate Education Committee and referred to the Assembly
- NJASA Representative – M. Eagleburger
- Warren County School Boards Representative – D. Sbriscia
 - March 3, 2021 Virtual Meeting
 - April 27, 2021 Virtual Meeting

12. Financial Reports:

- 12.1.** Motion to approve the line item transfers and reclassifications, as recommended by the Chief School Administrator: (to be provided, if needed)

Transfers:

(Motion____ Second____ / Yes____ No ____ Abstain ____)

**12.2. Board Secretary and Reconciliation Report: January, 2021
(Attachment A4)**

Motion to approve the Board Secretary and Reconciliation Report January, 2021.

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month of **January, 2021**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

13. Public Input, Prior to Board Action - Anyone addressing the Board must state their name, prior to speaking.

14. Action Items:

14.1. Motion to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

14.1.1. Approve the Travel and Related Expense Report for February 17, 2021. (**Attachment A5**)

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

14.2. Motion to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

14.2.1. Approve contracting with Parette-Somjen Architects for the completion of the district's long-range facility plan for a fee of \$1,900.00.

14.2.2. Authorize the Chief School Administrator and the School Business Administrator to execute a parental transportation contract, if needed, for the transportation of a special education student

(#20210217001) to an out-of-district placement for the balance of the 2020-2021 school year, commencing on March 1, 2021, with formal approval of said contract to follow at a subsequent meeting.

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

14.3. Motion to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

14.3.1. Approve applying for and accepting a 2021 REAP Grant in the amount of \$20,567.00, which is designated for use in the 2021-2022 school year and any time extension approved beyond said school year.

14.3.2. Approve a tuition contract related to the placement of a Franklin Township/Warren County student in a Multiple Disabilities class operated by the Franklin Township Board of Education/Hunterdon County at an annual tuition of \$34,600.00, pro-rated for the balance of the 2020-2021 school year, commencing on March 1, 2021.

14.3.3. Authorize the Chief School Administrator and the School Business Administrator to contract with the Franklin Township Board of Education/Hunterdon County or the Hunterdon County Educational Services Commission, for the provision of a personal aide for a Franklin Township student attending the Multiple Disabilities class in their school district, commencing on March 1, 2021, with formal approval to follow at a subsequent meeting.

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

14.4. Motion to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

14.4.1. Approve a leave of absence request by Chelsea Siegfried as detailed in her letter of request.

ROLL CALL

(Motion ____ Second ____)

<input type="checkbox"/> Mr. Hansen	<input type="checkbox"/> Mrs. Hart	<input type="checkbox"/> Mrs. Sbriscia	<input type="checkbox"/> Mr. Klus	<input type="checkbox"/> Mr. DiGilio
<input type="checkbox"/> Mrs. Butler	<input type="checkbox"/> Mrs. Matlock		<input type="checkbox"/> Mrs. Ames	<input type="checkbox"/> Mrs. Hansen

- 15.** Motion to approve the February 17, 2021 bill list in the amount of \$119,073.11 and the following non-checks. (**Attachment A6**)

Date	Check #	To	For	Amount	Account
1/13/2021	N0898	FTS Cafeteria	Cafeteria Aid	\$9,533.70	10-402

(Motion____ Second____ / Yes____ No ____ Abstain ____)

- 16.** Motion to adjourn the meeting.

(Motion____ Second____ / Yes____ No ____ Abstain ____)

Meeting adjourned at _____.