

**FRANKLIN TOWNSHIP BOARD OF EDUCATION
52 ASBURY-BROADWAY ROAD
WASHINGTON, NEW JERSEY 07882**

DATE: May 5, 2020

TIME: 7:00 P.M.

AGENDA ITEMS - REGULAR MEETING/BUDGET HEARING

1. Call to order

TIME IN: _____

SUNSHINE LAW STATEMENT: Advance notice of this meeting was published in the Star Gazette on January 17, 2020 This was a legal public notice. Notice of this meeting was also posted at the Franklin Township Municipal Building, the Franklin Township School, and with the Express Times. (Virtual meeting access information and Public Budget Hearing information was also advertised in the Express Times on April 30, 2020 and provided to the Star Ledger and was posted at the Franklin Township School and on the Franklin Township School website. Municipal building is unavailable for access, so no posting was provided to them.)

2. Flag Salute and Moment of Silence

3. Approval of Minutes:

- 3.1.** Motion to approve the minutes of the Regular Meeting of April 22, 2020.
(Attachment A1)

(Motion____ Second____ / Yes____ No ____ Abstain ____)

4. Correspondence:

5. Public Input on Agenda Items – Anyone addressing the Board must state their name, prior to speaking.

6. Public Hearing on the District’s 2020-2021 Budget

7. Work Session

Building & Grounds and Transportation –

- Update on 2020-2021 Transportation Contracts

Finance –

- SSO option for school lunch program
- Maschio’s – Revision in Management Fee Index

Program, Curriculum, and Instruction –

- Remote Learning

Technology –

- Contract with HCESC (pending determination of hours)

Personnel –

- Substitute rates and new minimum wage levels
- Reappointments to be discussed in Executive Session
- Music position

Board

- Potential move of Executive Session to the beginning of the Board meeting.

8. Financial Reports:

8.1. Motion to approve Payroll and Payroll Agency/FICA as follows:

April, 2020 <i>Net Payroll</i>	\$170,740.55
April, 2020 <i>Agency and Board Share FICA</i>	\$123,247.28
TOTAL PAYROLL April, 2020	\$293,987.83

ROLL CALL

(Motion ____ Second ____)

Mr. Hansen Mrs. Hart Mrs. Sbriscia Mr. Klus Mr. DiGilio
 Mrs. Butler Mrs. Fitzsimmons Mrs. Ames Mrs. Hansen

9. Public Input, Prior to Board Action - Anyone addressing the Board must state their name, prior to speaking.

10. Action Items:

10.1. Motion to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

10.1.1. Motion to Adopt the 2020/2021 Budget:

WHEREAS, the 2020/2021 budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A. 18A:7A-11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

THEREFORE BE IT RESOLVED, the Board of Education approves and adopts the 2020/2021 budget in the amount of **\$5,042,397** as follows:

Operating Budget	\$4,770,147
Grants and Entitlements	\$78,000
Repayment of Debt	\$194,250
Total Base Budget	\$5,042,397

BE IT FURTHER RESOLVED, that the following amounts shall be raised from taxes:

Operating Budget	\$3,866,456
Repayment of Debt	\$194,250
Total	\$4,060,706

BE IT FURTHER RESOLVED, to acknowledge that the 2020/2021 budget as described above results and an operating budget tax levy in the amount of \$3,866,456.

BE IT FURTHER RESOLVED, that the district will seek the utilization of an Enrollment Adjustment allowance of \$21,177, to increase the Operating Budget tax levy over the 2% tax levy cap, by said amount.

- 10.1.2.** Motion to approve Forms T-1 and T-2 regarding the requisition of taxes for the 2020-2021 school year. (**Attachment A2**)
- 10.1.3.** Authorize the School Business Administrator to seek Requests for Proposals for Occupational Therapy Services, Physical Therapy Services, and Behavioral Services, if needed, after consultation with the Director of Special Services.
- 10.1.4.** Approve the revised Form 272, regarding the “Index Rate/Food Service Management Company Fee Worksheet, per a revision in the allowable index to 3%. (Maschio’s will be holding the 2% rate, as previously indicated.)
- 10.1.5.** Approve contracting with the Hunterdon County Educational Services Commission for Technology Support Services for the 2020-2021 school year, at the following rates, with the understanding that the CSA may reduce the time allocation for on-site support, as needed, which would result in a reduction of the monthly fee:
 - On-site support (3 days per week) - \$4,914.00/month
 - System Administration, inclusive of off-site data backups, antivirus, network and server oversight - \$525.00/month

ROLL CALL

(Motion ____ Second ____)

Mr. Hansen Mrs. Hart Mrs. Sbriscia Mr. Klus Mr. DiGilio
 Mrs. Butler Mrs. Fitzsimmons Mrs. Ames Mrs. Hansen

10.2. Executive Session:

- 10.2.1.** Motion to enter Executive Session to discuss items related to negotiations and personnel matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

(Motion____ Second____ / Yes____ No ____ Abstain ____)

Board entered Executive session at _____ pm.

- 10.2.2.** Motion to reconvene Public Session.

(Motion____ Second____ / Yes____ No ____ Abstain ____)

Board left Executive session at _____ pm

- 10.3.** Motion to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- 10.3.1.** Approve the following substitute rates for the 2020-2021 school year:

- Full Day Substitute School Nurse - \$200 per day
- Half Day Substitute School Nurse - \$100 per day
- Full Day Substitute Teacher or Paraprofessional (6hr 52 minute day, exclusive of a 28 minute unpaid lunch) - \$85 + \$2.84 pre-paid sick time
- Half Day Substitute Teacher or Paraprofessional – (3hr 40 minute day, with no lunch break) - \$45 + \$1.50 pre-paid sick time
- Long-Term Substitute Teacher or paraprofessional (21+ consecutive days of service for the same staff member / 6hr 52 minute day, exclusive of a 28 minute unpaid lunch) - \$95 + \$3.17 pre-paid sick time
- Substitute Custodian - \$15/hour
- Substitute Childcare Worker - \$14/hour (If substitute is a permanent district paraprofessional, the hourly rate is equal to that employee’s contractual paraprofessional rate.)

10.3.2. Offer continued employment and approve a maximum travel limitation of \$500/person for the following Franklin Township School staff for the 2020/2021 school year, as recommended by the Chief School Administrator, as detailed on Attachment # B___.

ROLL CALL

(Motion ____ Second ____)

- | | | | | |
|--------------------------------------|---|--|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Mr. Hansen | <input type="checkbox"/> Mrs. Hart | <input type="checkbox"/> Mrs. Sbriscia | <input type="checkbox"/> Mr. Klus | <input type="checkbox"/> Mr. DiGilio |
| <input type="checkbox"/> Mrs. Butler | <input type="checkbox"/> Mrs. Fitzsimmons | | <input type="checkbox"/> Mrs. Ames | <input type="checkbox"/> Mrs. Hansen |

11. Motion to approve the May 5, 2020 bill list, in the amount of \$68,826.51.

12. Motion to adjourn the meeting.

(Motion ____ Second ____ / Yes ____ No ____ Abstain ____)

Meeting adjourned at _____.