



**Franklin Township Board of Education Minutes**  
**Reorganization Meeting – February 2, 2021**

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**APPROVAL OF JANUARY 20, 2021 MINUTES    *Action 21-127*                      *Motion***

Motion by J. Butler, and seconded by S. Hansen, to approve the minutes of the Regular Meeting of January 20, 2021.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 2 (Klus, Sbriscia).*

**EXECUTIVE SESSION MINUTES    *Action 21-128*                      *Motion***

Motion by J. Butler, and seconded by S. Hansen, to approve and make public the executive session minutes of the Regular Meeting of January 20, 2021.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 2 (Klus, Sbriscia).*

**CORRESPONDENCE:** None

**PUBLIC INPUT PRIOR TO AGENDA ITEMS:** None

**PUBLIC HEARING OF COMPREHENSIVE ANNUAL FINANCIAL REPORT/  
AUDIT 2019-2020:**

Mr. Duryea reviewed the Audit Synopsis for the 2019-2020 school year. There were no recommendations from the auditor, regarding the district’s activities during the 2019-2020 school year, consequently the Corrective Action Plan simply reflected that it was Not Applicable. The public was informed that the full audit report was available, upon request, from the business office. Mr. Duryea opened the floor for questions from the public and/or the Board. There were no questions.

**WORK SESSION:**

Informational updates were provided by the Administration on the following topics:

Program, Curriculum, and Instruction –

- QSAC update
- Textbook Committee – Language Arts

Finance/Budget –

- State Aid for 2021-2022
- Approval of Form #379 – Contract extension for Food Service Management Company
- Approval of Form #18CR-SSO / Emergency Food Service Management Company Breakfast Cost Reimbursement Contract
- Preliminary 2021-2022 budget information
- Procurement Review of the Cafeteria Program

Personnel/Negotiations –

- Superintendent’s Evaluation Calendar for 2020-2021 School Year

Legislation –

- S3349 – Extraordinary Aid funding

Board –

- Code of Ethics and Oath of Office forms

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**FINANCIAL REPORTS**

**TRANSFERS AND RECLASSIFICATIONS – Action 21-129** **Motion**

Motion by J. Butler, and seconded by S. Hansen, to approve the line item transfers and reclassifications as recommended by the Chief School Administrator:

**Transfers:**

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
01/21/2111-230-100-101-000-000	SALARY - BSI	11-110-100-101-009-000 SALARY - K TEACHER	BSI Sal to K Sal	3,000.00
01/21/2111-230-100-101-000-000	SALARY - BSI	11-120-100-101-059-000 SALARY - GR 5 HOME RM	BSI Sal to 1-5 Sal	9,000.00
01/21/2111-000-217-100-000-000	SALARIES	11-120-100-101-049-000 SALARY - GRADE 4	Extra Svcs Sal to 1-5 Sal	6,000.00
01/21/2111-000-240-610-000-000	SUPPLIES	11-000-240-105-000-000 SALARY - SCHOOL SEC	Schl Sec Supl to Schl Sec Sal	75.00

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 0.*

**PAYROLL AND PAYROLL AGENCY APPROVAL – Action 21-130** **Motion**

Motion by J. Butler, and seconded by S. Hansen, to approve Payroll and Payroll Agency/FICA as follows:

January, 2021 Net Payroll	\$167,723.95
January, 2021 Agency and Board Share FICA	\$120,828.55
<b>TOTAL PAYROLL January, 2021</b>	<b>\$288,552.50</b>

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 21-131** **Motion**

Motion by J. Butler, and seconded by S. Hansen, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the Franklin Township School District’s request to undergo NJQSAC monitoring during the 2020-2021 school year. The Board recognizes its desire to opt into NJQSAC monitoring, even though the district is not required to do so, as the district was considered a high-performing district during the 2017-2018 comprehensive NJQSAC review, per the provisions of A-4975.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

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**FINANCE-RELATED ITEMS – Action 21-132**                      **Motion**

Motion by J. Butler, and seconded by S. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the Corrective Action Plan for the district’s food service program, addressing the Procurement Review recommendation to utilize Form 330 or equivalent to evaluate the Food Service Management Company.
- Approve Form #18CR-SSO, Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract for School Year 2020-2021.
- Approve Form #379 – School Food Authority (SFA) Guide to USDA Covid 19: Child Nutrition Response #71, requesting one year extension of current FSMC contract.
- Approve Waiver of Requirements for the Special Education Medicaid Initiative program (SEMI) for the 2021-2022 school year, due to the low number of students within the Franklin Township School District that would be eligible for participation in the program. Franklin Township’s Medicaid-Eligible/Special Education Student Count is 6, well below the 40 student benchmark required for the approval of said waiver.
- Accept the June 30, 2020 Comprehensive Annual Financial Report (CAFR) as prepared by BKC Certified Public Accountants, PC, School Board Auditor.
- Approve the district Audit Recommendations and the Corrective Action Plan for FY’20: - No recommendations

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**PERSONNEL-RELATED ITEMS – Action 21-133**                      **Motion**

Motion by J. Butler, and seconded by S. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve the following individuals to serve as instructors for the district’s after-school programs, for the programs and compensation noted for each:

**Pamela Fellner** – Battle of the Minds – 9 sessions at \$50/each for a total of \$450.00 (February)

**Leslie DaSilva** – Battle of the Books – 10 sessions at \$50/each for a total of \$500.00 (March-May)

**Michael Micucci** – Chess Club/Tournament – 10 sessions at \$50/each for a total of \$500 (February-April)

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**ADJOURNMENT - Action 21-134**                      **Motion**

Motion by J. Butler, and seconded by S. Hansen, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

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*Meeting adjourned at 7:37 p.m.*

Respectfully submitted,

Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_  
*Jean Hansen*