

**Franklin Township Board of Education Minutes**  
**Regular Meeting – February 17, 2021**

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**TIME AND PLACE:** The regular meeting of the Board of Education was held on February 17, 2021 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** Board President, Jean Hansen, called the meeting to order at 7:04 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Gazette on January 14, 2021, inclusive of information on virtual attendance.

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**ROLL CALL** - Mr. Duryea conducted the Roll Call.

**PRESENT:** Jean Hansen (Board President)  
Rudolph DiGilio (Vice President)  
Elizabeth Ames (virtual)  
Jeannene Butler (virtual)  
Scott Hansen  
Kevin Klus (virtual)  
Katherine Matlock (virtual)  
Donna Sbriscia

**ABSENT:** Renee Hart(virtual)

**PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator  
Tim Duryea, School Business Administrator/Board Secretary

**PUBLIC:** Janie Brown, Christine Allen, Debbie Mannon, Julia Cassano, Maria and David Leary, Karen Chiu, Jennifer Fischer (Public were all present virtually.)

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**EXECUTIVE SESSION:**

**Action 21-135 Motion**

Motion by D. Sbriscia, and seconded by S. Hansen, to enter Executive Session to discuss items related to negotiations and litigation matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.*

The Board entered executive session at 7:06 pm.

**Action 21-136 Motion**

Motion by S. Hansen, and seconded by R. DiGilio, to reconvene Public Session.

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.*

The Board reconvened public session at 7:29pm. (Meeting continued at 7:30pm)

**VIRTUAL MEETING GUIDELINES:** The virtual meeting guidelines were read by Mrs. Hansen.

**APPROVAL OF FEBRUARY 2, 2021 MINUTES Action 21-137 Motion**

Motion by S. Hansen, and seconded by D. Sbriscia, to approve the minutes of the Reorganization Meeting of February 2, 2021.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 1 (Matlock).*

**CORRESPONDENCE:**

- Chelsea Siegfried – Leave of absence request

**PUBLIC INPUT PRIOR TO AGENDA ITEMS:** None

**CSA REPORT**

Mr. Eagleburger updated the Board on the following topics:

- School open with select quarantine, as needed
- Schedule interruptions, due to inclement weather
- Health and wellness programs
- PTA event
- After-school clubs
- Website options

**COMMITTEE REPORTS:**

1. **Policy** – (Rep-E. Ames)
  - Next meeting of the Policy Committee scheduled for 2/22/21
2. **Legislation**
  - Franklin Township Committee (Rep – Mrs. Butler) – no report

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- Franklin Township PTA (Rep – Mrs. Hansen) –
  - Valentine’s Day Program
  - Book Fair
  - Guest author, Timothy Young
- Legislative/NJSBA Delegate (Rep-R. DiGilio) –
  - NJSBA Delegate Assembly resolution cut-off date
  - S2832 – Modifications on substitute teacher requirements
- NJASA (Rep-M. Eagleburger) –
  - Multi-organization initiative to promote cancellation of standardized testing for the 2020-2021 school year.
- Warren County SBA (Rep. R. DiGilio and D. Sbriscia) –
  - Update from February 1, 2021 meeting
  - March 3, 2021 and April 27, 2021 virtual meetings

**FINANCIAL REPORTS**

**BOARD SECRETARY AND RECONCILIATION REPORT- January, 2021**

**Action 21-138**

***Motion***

Motion by D. Sbriscia, and seconded by S. Hansen, to approve the Board Secretary and Reconciliation Report - January, 2021.

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month of **January, 2021**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.*

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 21-139**      ***Motion***

Motion by D. Sbriscia, and seconded by S. Hansen, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the Travel and Related Expense Report for February 17, 2021.

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*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 21-140      *Motion***

Motion by D. Sbriscia, and seconded by S. Hansen, to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

- Approve contracting with Parette-Somjen Architects for the completion of the district’s long-range facility plan for a fee of \$1,900.00.
- Authorize the Chief School Administrator and the School Business Administrator to execute a parental transportation contract, if needed, for the transportation of a special education student (#20210217001) to an out-of-district placement for the balance of the 2020-2021 school year, commencing on March 1, 2021, with formal approval of said contract and an agreement to follow at a subsequent meeting.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**FINANCE-RELATED ITEMS – Action 21-141      *Motion***

Motion by D. Sbriscia, and seconded by S. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve applying for and accepting a 2021 REAP Grant in the amount of \$20,567.00, which is designated for use in the 2021-2022 school year and any time extension approved beyond said school year.
- Approve a tuition contract related to the placement of a Franklin Township/Warren County student in a Multiple Disabilities class operated by the Franklin Township Board of Education/Hunterdon County at an annual tuition of \$34,600.00, pro-rated for the balance of the 2020-2021 school year, commencing on March 1, 2021, with formal approval of said agreement to follow at a subsequent meeting.
- Authorize the Chief School Administrator and the School Business Administrator to contract with the Franklin Township Board of Education/Hunterdon County or the Hunterdon County Educational Services Commission, for the provision of a personal aide for a Franklin Township student attending the Multiple Disabilities class in their school district, commencing on March 1, 2021, with formal approval of said contract and agreement to follow at a subsequent meeting.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**PERSONNEL-RELATED ITEMS – Action 21-142      *Motion***

Motion by D. Sbriscia, and seconded by S. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve a leave of absence request by Chelsea Siegfried as detailed in her letter of request.

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*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**BILL LIST – Action 21-143                      *Motion***

Motion by D. Sbriscia, and seconded by S. Hansen, to approve the February 17, 2021 bill list in the amount of \$119,073.11 and the following non-checks.

Date	Check #	To	For	Amount	Account
1/13/2021	N0898	FTS Cafeteria	Cafeteria Aid	\$9,533.70	10-402

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**ADJOURNMENT - Action 21-144                      *Motion***

Motion by D. Sbriscia, and seconded by S. Hansen, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

*Meeting adjourned at 8:07 p.m.*

Respectfully submitted,

Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_  
*Jean Hansen*