

Franklin Township Board of Education Minutes
Regular Meeting – June 7, 2016

TIME AND PLACE: The regular meeting of the Board of Education was held on June 7, 2016 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 15, 2016 and April 29, 2016.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames
Mark Blaszkza (arrived at 7:05pm)
Renee Hart
David Orban (Arrived at 7:18pm)
Bruce Simmons

ABSENT: Kevin Klus
Charles Roberto

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator/ Principal
Tim Duryea, School Business Administrator/Board Secretary

RECOGNITION OF PUBLIC: Various students involved in the yearbook club and family members, Deborah Mannon, Kathy Peri, Susan Preiss, Donna Herzer

PUBLIC INPUT ON AGENDA ITEMS: None

YEARBOOK CLUB PRESENTATION: Mrs. Preiss, Mrs. Peri, and students involved in the yearbook club, provided the Board with a presentation on the process of putting together the school's yearbook.

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DAVID ORBAN AND MARK BLASZKA ARRIVAL

Mr. Blaszka arrived at the meeting at 7:05pm and Mr. Orban arrived at the meeting at 7:18pm, both during the Yearbook Club Presentation.

WORK SESSION - Information and discussion included:

Board Goals and District Goals:

- Alternative methodology for developing goals

Curriculum:

- Envision Math selected as math textbook series
- Reading Street Supplemental Materials

Personnel:

- Home instruction approval
- Advertise for LDTC and School Psychologist (part-time)
- Summer custodial/maintenance person – Shane Kearney and Randolph Custodio

Building and Grounds:

- The LED lights for our summer retrofit project have been ordered and the application for the energy-saving grant has been submitted. If approved, as submitted, we will receive approximately \$2,000 from the State of NJ, once the project is completed. Inspectors will check the site, before the project.
- Vinyl plank flooring has been ordered for two classrooms. Our summer carpenter has indicated that he has experience installing this, so, we will save enough on installation to offset the cost of an additional room.
- Ceiling tile supplies will be ordered next week for the projects identified on our summer 2016 project list.
- Filing of the water tanks in the courtyard with sand will begin this week.
- Mr. Hamblin did support the idea of purchasing the fork-lift attachment to assist with the upgrades to the playground, for safety reasons. The attachment has been ordered and we are awaiting delivery.

Finance:

- State law requires us to advertise for RFPs for our food service management company. RFP public notice will appear on 6/10 with an RFP submission deadline of 6/24. This will be placed on the July agenda for approval.
- Per new State statute, we will need to approve a list of all renewed contracts for the 2016-2017 school year, at our next June meeting.
- Depending upon the amount of surplus that we project to have at the close of the year, we will need to approve the transfer of funds to our Capital Reserve Account at our next meeting.

CORRESPONDENCE:

- Pamela Fellner – Request for lateral move on salary guide
- Stacy Ackerman - Request for lateral move on salary guide

PUBLIC INPUT PRIOR TO BOARD ACTION: None

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LINE-ITEM TRANSFERS Action 16-1213 *Motion*

Motion by M. Blaszk, and seconded by B. Simmons, to approve the following line-item transfers, per the recommendation of the Chief School Administrator:

| <u>Date</u> | <u>Source Account/Title</u> | <u>Target Account/Title</u> | <u>Comments</u> | <u>Amount</u> |
|---|--|---|---|-----------------|
| 05/02/16 | 11-213-100-106-000-000 SALARY - AIDE | 11-213-100-610-000-000 SUPPLIES | Text Object RC Aide Salary to RC Supl. | 1,100.00 |
| 05/15/16 | 11-000-219-800-000-000 WORKSHOPS | 11-000-219-610-000-000 SUPPLIES | CST Workshops to CST Supl. | 100.00 |
| 05/18/16 | 11-190-100-640-003-000 TEXTBOOKS - LANG. ARTS | 11-000-221-590-000-000 SOFTWARE LICENSING | Textbooks to Software Licensing | 2,000.00 |
| 05/23/16 | 11-000-223-800-000-000 WORKSHOPS | 11-000-223-580-000-000 TRAVEL | Training Workshops to Training Travel | 400.00 |
| 05/23/16 | 11-000-230-890-000-000 MISCELLANEOUS | 11-000-230-610-000-000 SUPPLIES | Admin Misc to Admin Supplies | 200.00 |
| 05/23/16 | 11-000-262-622-000-000 ENERGY (ELECTRICITY) | 11-000-262-320-000-000 PURCH PROF SERVICES | Energy(Elec) to Maint/Pur Prof Serv | 1,100.00 |
| 06/01/16 | 11-000-222-300-000-000 PURCH TECH SVCS | 11-000-222-610-000-000 SUPPLIES | Library Tech Svc to Library Supl. | 350.00 |
| 06/01/16 | 11-000-262-622-000-000 ENERGY (ELECTRICITY) | 11-000-262-610-000-000 SUPPLIES | Energy (Elec) to Cust/Maint Supl. | 3,500.00 |
| The total of all transfers within fund 10 is: | | | | 8,750.00 |

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS Action 16-214 *Motion*

Motion by R. DiGilio, and seconded by R. Hart, to approve the following finance-related items, per the recommendation of the Chief School Administrator:

- Approve a Joint Transportation Agreement with the Sussex County Regional Transportation Cooperative for the 2016--2017 school year, with an administrative rate of 4%.
- Approve Bob McCloskey Insurance as the provider of the district’s Student Accident Insurance for the 2016-2017 school year.
- Approve contracting with Bergen County Special Services School District for Augmentative Communication Services/Training for two Franklin Township students at a cost of \$490.00 each (aggregate of \$980.00).
- Approve contracting with School Messenger for parental notification services for the 2016-2017 school year at a cost of \$577.50.
- Approve applying for and accepting a grant through the New Jersey Child Assault Prevention program, in the amount of \$663.60, for the 2016-2017 school year.
- Approve contracting with Ameriflex for COBRA Administration services, at a rate of \$60 per month.
- Approve contracting with Michele DeSanto for summer 2016 Physical Therapy Services at a rate of \$82.00/hour.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

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TRAVEL AND RELATED EXPENSE REPORT Action 16-215 Motion

Motion by R. Hart, and seconded by R. DiGilio, to approve the June 7, 2016 Travel and Related Expense Report.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

DUAL USE APPLICATION Action 16-216 Motion

Motion by R. DiGilio, and seconded by R. Hart, to approve the Application for Dual Use of Educational Space for the 2016/2017 school year for room 105.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 16-217 Motion

Motion by R. DiGilio, and seconded by R. Hart, to enter Executive Session for reasons of confidential student matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for 15 minutes.)

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

The Board entered Executive Session at 7:49pm

Action 16-218 Motion

Motion by R. DiGilio, and seconded by R. Hart, to reconvene public session.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

The Board reconvened in public session at 7:53pm

PERSONNEL-RELATED ITEMS Action 16-219 Motion

Motion by R. DiGilio, and seconded by D. Orban, to approve the following Personnel-related items, as recommended by the Chief School Administrator.

- Approve the following individuals as summer custodial/maintenance workers at a rate of \$12.00 per hour:
 - Randolph Custodio
 - Shane Kearney
- Approve the following spring term tuition reimbursements and adjustment to the summer/fall reimbursement distribution:

| Name | Prior Term Adj. | # of Credits | College/ University | Spring Term Reimb |
|-----------------|-----------------|--------------|-----------------------|-------------------|
| Ackerman, Stacy | \$4.13 | 3 | Centenary College | \$713.93 |
| Beer, Deborah | \$2.14 | 3 | Rutgers University | \$1,138.92 |
| Brown, Janie | \$1.38 | NA | NA | \$0.00 |
| Fischer, Jen | \$4.13 | 3 | Centenary College | \$713.93 |
| Kane, Karen | \$4.39 | 3 | Univ. of Cincinnati | \$1,100.29 |
| Maquire, Alex | \$4.34 | 6 | St. Elizabeth College | \$2,277.84 |
| Weinstein, Barb | \$2.20 | 6 | Rutgers University | \$2,277.84 |

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- Approve the reappointment of Donna Herzer as a Child Care Worker for the 2016-2017 school year, for 3.33 hours per day, at a rate of \$17.27 per hour. (\$10,581.67 annualized, based on 184 days).
- Amend the summer appointment of Julia Cassano from 3.5 hours per day to 4 hours per day, resulting in a revised total summer compensation of \$2,560.00.
- Approve advertising for a part time LDTC and a part time School Psychologist for the 2016-2017 school year.
- Approve Kaitlin Mastrobattista to provide home instruction services, per contractual rate and procedures.
- Approve amendments to the approved guide position and salary for the following individuals for the 2016-2017 school year, based upon current completed graduate level credits:

| First Name | Last Name | Step | Degree | Salary |
|------------|-----------|------|--------|-------------|
| Stacy | Ackerman | 7 | BA+30 | \$57,970.00 |
| Pamela | Fellner | 4 | BA+15 | \$54,020.00 |
| Jennifer | Fischer | 13 | BA+15 | \$58,420.00 |
| Barbara | Weinstein | OG11 | MA+15 | \$70,365.00 |

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

BILL LIST Action 16-220

Motion

Motion by R. Hart, and seconded by B. Simmons, to approve the June 7, 2016 bill list in the amount of \$143,632.89.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

ADJOURNMENT

Action 16-221

Motion

Motion by R. DiGilio, and seconded by D. Orban, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Meeting adjourned at 8:03pm.

Respectfully submitted,

Tim Duryea
 Board Secretary / School Business Administrator

Board President: _____

Jean Hansen