

**Franklin Township Board of Education Minutes**  
**Regular Meeting – December 6, 2016**

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**TIME AND PLACE:** The regular meeting of the Board of Education was held on December 6, 2016 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** School Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 15, 2016.

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**PRESENT:** Jean Hansen (Board President)  
Rudolph DiGilio (Vice President)  
Elizabeth Ames  
Mark Blaszka  
Pam Fitzsimmons

**ABSENT:** Renee Hart  
Kevin Klus  
Charles Roberto  
Bruce Simmons

**PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator/ Principal  
Tim Duryea, School Business Administrator/Board Secretary

**RECOGNITION OF PUBLIC:** Kathy Peri, Minde Artman, Joyce Kucyn, Patrick Gardner, Karen Chiu, Debbie Mannon

**NOVEMBER 16, 2016 MINUTES Action 16-326 Motion**

Moved by E. Ames, and seconded by R. DiGilio, to approve the minutes of the Regular Meeting of November 16, 2016.

*This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 1 (Hansen)*

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**OCTOBER 4, 2016 MINUTES    *Action 16-327*                      *Motion***

Moved by R. DiGilio, and seconded by E. Ames, to approve revising the October 4, 2016 to reflect Pam Fitzsimmons on the initial roll call of present Board members, in lieu of David Orban.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

**PUBLIC INPUT ON AGENDA ITEMS:** None

**CORRESPONDENCE:**

- Laila Southard – Letter / NJFMLA Request

**WORK SESSION** - Information and discussion included:

Curriculum/Instruction/Technology –

- Band/Choral Concert
- Technology Update
- After School Clubs
- District Improvement Plan
- PARCC Results

Building and Grounds –

- Downspout/flashing/soffit repairs
- Gardening Club
- Septic System Efficiency Plan

Finance –

- Budget sheets
- First Energy Science Grant

Personnel –

- NJEA Bargaining Unit Request

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**PROGRAM, CURRICULUM AND INSTRUCTION-RELATED ITEMS**

**Action 16-328 Motion**

Motion by M. Blaszk, and seconded by R. DiGilio, to approve the following program, curriculum, and instruction-related items, per the recommendation of the Chief School Administrator:

- Approve the December 6, 2016 Travel and Related Expense Reimbursement Report.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

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**FINANCE-RELATED ITEMS *Action 16-329***

***Motion***

Motion by M. Blaszk, and seconded by R. DiGilio, to approve the following finance-related items, per the recommendation of the Chief School Administrator:

- Approve holding and advertising for the district's 2015-2016 Public Audit Hearing, to be held at the Board regular December 21, 2016 meeting.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

**EXECUTIVE SESSION:**

**Action 16-330**

***Motion***

Motion by R. Digilio, and seconded by E. Ames, to enter Executive Session for reasons of personnel matters and confidential student information, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for 45 minutes.)

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

The Board entered Executive Session at 7:28pm

**Action 16-331**

***Motion***

Motion by R. DiGilio, and seconded by E. Ames, to reconvene public session.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

The Board reconvened in public session at 8:07pm

**Action 16-332**

***Motion***

Motion by M. Blaszk, and seconded by R. DiGilio, to approve and make public the Executive Session minutes of November 16, 2016, as amended (Appointment of new board member *procedure*).

*This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 1 (Hansen).*

**PERSONNEL-RELATED ITEMS -- Action 16-333**

***Motion***

Motion by M. Blaszk, and seconded by R. DiGilio, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve Annabelle O'Brien as a substitute After-School Club Instructor for the 2016-2017 school year at a rate of \$50 per session, with each session being one hour in length.



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- Approve the following volunteers for the 2015-2017 school year:
  - Courtney Bubenicek
- Approve increasing the previously-approved after-school club (fall session) for Susan Preiss/Battle of the Minds by one session and \$50.00, to reflect the additional competition session.
- Approve the maternity leave request for Laila Southard, as detailed in her letter of November 21, 2016.
- Approve amending the 2016-2017 hourly rate for all substitute custodians to \$15.00, effective January 1, 2017.
- Approve amending the hourly rate for all substitute bus aides to \$15.00, exclusive of those individuals that are permanent paraprofessionals in the district, in which case they will be paid their regular approved hourly rate, effective January 1, 2017.
- Approve the following Winter Club and Showcase programs for the 2016-2017 school year:

Club	Instructor	Sessions	Rate	Total
Craft and Take (GR1-2)	Johanna Wachter	6	\$50.00	\$300.00
Craft and Take (GR1-2)	Denise Risko	6	\$50.00	\$300.00
Craft and Take (GR3-4)	Cindy Hudock	6	\$50.00	\$300.00
Craft and Take (GR3-4)	Annabelle O'Brien	6	\$50.00	\$300.00
Art Club	Barbara Weinstein	6	\$50.00	\$300.00
Art Club	Janie Brown	6	\$50.00	\$300.00
Cooking Club	Janie Brown	6	\$50.00	\$300.00
Cooking Club	Stacy Ackerman	6	\$50.00	\$300.00
Cooking Club	Julia Cassano	6	\$50.00	\$300.00
Rollercoasters	Barbara Weinstein	6	\$50.00	\$300.00
Chess Tournaments	Michael Micucci	9	\$50.00	\$450.00
Showcase Stage Crew	Barbara Weinstein	6	\$50.00	\$300.00
Showcase Dance Select	Charles Purcell	6	\$50.00	\$300.00
Showcase Drama	Lesley DaSilva	6	\$50.00	\$300.00

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

**BILL LIST -- Action 16-334                      *Motion***

Motion by R. DiGilio, and seconded by P. Fitzsimmons, to approve the 12/1-6/16 bill list, in the amount of \$88,030.54.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

**ADJOURNMENT**

**Action 16-335    *Motion***

Motion R. DiGilio, and seconded by P. Fitzsimmons, to adjourn the meeting.

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*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.*

*Meeting adjourned at 8:10pm.*

Respectfully submitted,



Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_

  
*Jean Hansen*