

Franklin Township Board of Education Minutes
Regular Meeting – January 3, 2017

TIME AND PLACE: The Reorganization meeting of the Board of Education was held on January 3, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board Secretary/School Business Administrator, Tim Duryea, called the meeting to order at 7:00pm.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 15, 2016.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Elizabeth Ames
Mark Blaszk
Rudolph DiGilio
Pam Fitzsimmons (Arrived at 7:03pm)
Patrick Gardner
Jean Hansen
Renee Hart
Charles Roberto

ABSENT: Kevin Klus

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator/ Principal
Tim Duryea, School Business Administrator/Board Secretary

RECOGNITION OF PUBLIC: Robert Gardner, Joanne Gardner, Kathleen Gardner, Deborah Mannon, Kathleen Peri

PAM FITZSIMMONS ARRIVAL

Mrs. Fitzsimmons arrived at 7:03pm, prior to the administration of the oath of office.

OATH OF OFFICE

Mr. Duryea administered the oath of office to Mrs. Ames and Mr. Gardner.

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ELECTION OF BOARD PRESIDENT AND VICE PRESIDENT

OPENING NOMINATIONS FOR PRESIDENT *Action 17-001*

Motion by R. DiGilio, and seconded by R. Hart, to open the floor to nominations for the Office of Board President.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Mrs. Ames nominated Jean Hansen for the office of Board President. The nomination was seconded by Mrs. Hart. There were no further nominations.

CLOSING NOMINATIONS FOR PRESIDENT *Action 17-002*

Motion by M. Blaska, and seconded by R. DiGilio, to close the floor to nominations for the Office of Board President.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Roll call on the nomination was as follows:

E. Ames	Jean Hansen
M. Blaszka	Jean Hansen
R. DiGilio	Jean Hansen
P. Fitzsimmons	Jean Hansen
P. Gardner	Jean Hansen
J. Hansen	Jean Hansen
R. Hart	Jean Hansen
K. Klus	Absent
C. Roberto	Jean Hansen

Mrs. Hansen was elected unanimously. Mr. Duryea relinquished control of the meeting to Mrs. Hansen.

OPENING NOMINATIONS FOR VICE PRESIDENT *Action 17-003*

Motion by R. Hart, and seconded by C. Roberto, to open the floor to nominations for the Office of Board Vice President.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Mrs. Fitzsimmons nominated Rudolph DiGilio for the office of Board Vice President. The nomination was seconded by Mrs. Hart. There were no further nominations.

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CLOSING NOMINATIONS FOR PRESIDENT *Action 17-004*

Motion by R. DiGilio, and seconded by R. Hart, to close the floor to nominations for the Office of Board Vice President.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Roll call on the nomination was as follows:

E. Ames	Rudolph DiGilio
M. Blaszk	Rudolph DiGilio
R. DiGilio	Rudolph DiGilio
P. Fitzsimmons	Rudolph DiGilio
P. Gardner	Rudolph DiGilio
J. Hansen	Rudolph DiGilio
R. Hart	Rudolph DiGilio
K. Klus	Absent
C. Roberto	Rudolph DiGilio

Mr. DiGilio was elected unanimously.

PUBLIC INPUT BEFORE REORGANIZATION: Kathleen Peri welcomed Mr. Gardner to the Board of Education, on behalf of the FTEA.

REAPPOINTMENTS *Action 17-005* **Motion**

Motion by E.Ames, and seconded by R. Hart, Motion to approve the following re-appointments for the 2017 calendar year:

- Newspaper (Official) -- The Star Gazette
- Newspaper (Alternate) -- The Express Times
- School Architect of Record -- Parette Somjen Architect
- School Attorney -- SSEC (Schwartz, Simon, Edelstein & Celso, LLC)
- School Auditor- Bedard, Kurowicki & Co., CPA's, PC
- School Business Administrator/Board Secretary -- Timothy Duryea
- Health/Dental/Life AD&D Broker -- Brown & Brown
- School Physician -- Dr. Charles Evans
- Property and Casualty Ins. Broker -- CBIZ Insurance Services
- Tax Shelter Annuity Companies -- AXA Equitable/Equivest and Prudential
- Technology Specialist/Consultant -- Hunterdon County ESC
- Toxic Hazardous Preparedness Monitor -- R.K. Environmental
- Water & Waste Treatment Plant Lic. Operator -- Natural Systems Utilities

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

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MEETING CALENDAR *Action 17-006*

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve holding and advertising for the regular, semi-monthly, Board of Education meetings for the 2017 calendar year and 2018 reorganization, as detailed below. Starting time of all meetings is 7pm and location is the library at the Franklin Township School.

- January 18, 2017
- February 7, 2017
- February 22, 2017
- March 7, 2017
- March 22, 2017
- April 4, 2017
- April 19, 2017
- May 2, 2017
- May 17, 2017
- June 6, 2017
- June 21, 2017
- July 19, 2017
- August 1, 2017
- August 16, 2017
- September 5, 2017
- September 20, 2017
- October 3, 2017
- October 18, 2017
- November 15, 2017
- December 13, 2017
- January 3, 2018 (reorganization)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

(End of Reorganization)

REVIEW OF CODE OF ETHICS

In accordance with Bylaw 0142 “Code of Ethics”, the Board of Education shall discuss the Board Member Code of Ethics annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it. Mrs. Hansen read the entire “Code of Ethics” aloud. There were no questions from Board members.

DECEMBER 21, 2016 MINUTES *Action 17-007*

Motion

Moved by E. Ames, and seconded by C. Roberto, to approve the minutes of the Regular Meeting of December 21, 2016, as amended (Mr. Blaszkowski gave the update on the Franklin Twp. Committee).

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 1 (Gardner)

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PUBLIC INPUT ON AGENDA ITEMS: None

CORRESPONDENCE:

- Township of Franklin – copy of American Education Week Proclamation

WORK SESSION - Information and discussion included:

Curriculum/Instruction/Technology –

- Technology Update – It was Board consensus to move forward with the purchase of an additional 20 tablets for use in the fifth and sixth grades.
- Science materials for 2017-2018

Building and Grounds –

- Initial results from septic efficiency plan

Finance –

- Authorization to pay the February bond payment will be on the January agenda, as payments are wired directly.
- Administrative line account transfers must be completed in January to appear as base for growth limitations in 2016-2017 budget.
- Review of substantive budget change items for 2017-2018

Personnel –

- Appointment updates related to Pauline Albrecht retirement
- Tuition reimbursements
- Identification of specific salary tied to Title I Grant will be on the January agenda.

Other –

- Committee-of-the-Whole discussion

PUBLIC INPUT PRIOR TO BOARD ACTION: Joanne Gardner suggested that the Board look into “Healthy Workforce Incentives” that may be available from our insurance company, as a way to reduce health insurance costs.

EXECUTIVE SESSION MINUTES *Action 17-008* **Motion**

Motion by C. Roberto, and seconded by R. DiGilio, to approve and make public the Executive Session minutes of December 21, 2016.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 1 (Gardner).

PERSONNEL-RELATED ITEMS -- *Action 17-009* **Motion**

Motion by M. Blaszk, and seconded by R. DiGilio, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

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- Approve the following 2016-2017 appointment changes, per the retirement of Pauline Albrecht:

Anti Bullying Specialist	Michele Lachow
Dept. of Children and Families Liason	Michele Lachow
Homeless Education Liaison	Deborah Mannon

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

COMMITTEE STRUCTURE -- Action 17-010

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve operating the Board of Education as a “Committee of the Whole”, with the exception of maintaining separate committees to address areas of 1) policy, 2) curriculum, instruction and technology, and 3) negotiations, for the 2017 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

ADJOURNMENT

Action 17-011

Motion

Motion R. Hart, and seconded by C. Roberto, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

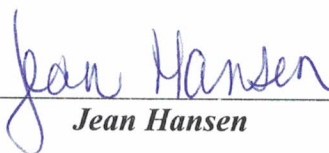
Meeting adjourned at 8:07pm.

Respectfully submitted,



Tim Duryea
Board Secretary / School Business Administrator

Board President:


Jean Hansen