

Franklin Township Board of Education Minutes
Regular Meeting – January 18, 2017

TIME AND PLACE: The regular meeting of the Board of Education was held on January 18, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board Vice President, Rudolph DiGilio, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 13, 2017.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

OATH OF OFFICE: Mr. Duryea administered the oath of office to Kevin Klus.

PRESENT:
Rudolph DiGilio (Vice President)
Elizabeth Ames
Mark Blaszk
Pam Fitzsimmons
Patrick Gardner
Kevin Klus

ABSENT: Jean Hansen (Board President)
Renee Hart
Charles Roberto

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon, Kathleen Peri, Janie Brown

Franklin Township Board of Education Minutes
Regular Meeting – January 18, 2017

MINUTES:

JANUARY 3, 2017 MINUTES *Action 17-012* *Motion*

Moved by E. Ames, and seconded by P. Fitzsimmons, to approve the minutes of the Regular Meeting of January 3, 2017.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 1 (Klus)

CORRESPONDENCE:

- Leslie Fulmer-Cook – Letter of Intent to Retire

PUBLIC INPUT PRIOR TO AGENDA ITEMS:

- Mrs. Brown addressed the Board on a number of topics, including:
 - Positive comments regarding the after-school club programs
 - Positive aspects of the Franklin Township Elementary School
 - The role of the FTEA President
 - The importance of unions
 - The importance of teacher involvement in Board meetings and community events.

CHIEF SCHOOL ADMINISTRATOR'S REPORT:

Report included comments on the following:

1. Teacher and Educational Services Professional Awards
2. Showcase
3. Mid-Year Budget Review
4. Memorandum-of-Agreement with the Warren County Prosecutor's Office (Board member suggestion to contact Mr. Read regarding potential grants for this project.)
5. District Goals – Planning tools through NJSBA and Middle States
6. Technology report to staff and technology goal setting
7. Math and Language Arts presentations by Mr. Micucci and Mrs. Trumpy
8. Evaluations
9. Professional Development
10. Report Cards

FINANCIAL DISCLOSURE REQUIREMENT UPDATE

Mr. Duryea alerted the Board that they would soon be in receipt of email requests from the State of New Jersey to update their financial disclosure filings for the new year.

BUDGET REVIEW

Mr. Duryea presented the Board with preliminary budget information for 2017-2018. Mr. Eagleburger communicated to the Board that the County Office had informed him that Franklin Township had the lowest percentage of special education students of any school in Warren County. They attributed that to the quality of our early intervention programs. Mrs. Mannon also commented on these statistics with additional supporting information.

Franklin Township Board of Education Minutes
Regular Meeting – January 18, 2017

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames)
 - Policy Committee will have Alert 209 completed shortly and will provide an FYI policy packet at the next Board meeting.
2. **Legislation**
 - Franklin Township Committee – (Mr. Blaszk presented) –
 - Jeff DeAngelis was appointed to fill the seat on the Township Committee that was vacated by Mr. Flynn
 - Franklin Township PTA (Rep-J. Hansen) – No report
 - Legislative/NJSBA Delegate (Rep-C. Roberto) – No report
 - NJASA (Rep-M. Eagleburger) - No report
 - Warren County SBA (Rep-E. Ames) –
 - 1/25/17 Warren County Meeting

LINE ITEM TRANSFERS – Action 17-013

Motion

Motion by M. Blaszk, and seconded by E. Ames, to approve the following line item transfers, as recommended by the Chief School Administrator:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
12/08/1611-110-100-101-009-000	SALARY - K TEACHER	11-105-100-101-000-000 SALARY - PRESCH TEACHER	K Salary to PS Salary	3,000.00
12/08/1611-000-219-105-000-000	SALARY - CST SECRETARY	11-000-219-104-000-000 SALARY - CST	CST Sec to CST Salary	1,500.00
12/08/1611-000-219-320-000-000	PURCH PROF SERVICES	11-000-219-104-000-000 SALARY - CST	CST Pur Serv to CST Salary	4,500.00
12/08/1611-120-100-101-000-001	SALARY - GR 1-5 SUBS	11-130-100-101-001-000 SALARY - GR 6 MATH	1-5 Salary to 6 Salary	27,000.00
12/08/1611-230-100-101-000-000	SALARY - BSI	11-213-100-101-000-000 SALARY - RESOURCE CTR	BSI Salary to RC Salary	30,000.00
The total of all transfers within fund 10 is:				66,000.00

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

PAYROLLS – Action 17-014

Motion

Motion by M. Blaszk, and seconded by K. Klus, to approve Payroll and Payroll Agency/FICA as follows:

December, 2016 <i>Net Payroll</i>	<i>\$163,289.50</i>
December, 2016 <i>Agency and Board Share FICA</i>	<i>\$140,923.80</i>
TOTAL PAYROLL December, 2016	<i>\$304,213.30</i>

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – January 18, 2017

BOARD SECRETARY AND RECONCILIATION REPORT Action 17-015 *Motion*

Motion by E. Ames, and seconded by M. Blaszk, to approve the Board Secretary and Reconciliation Report **November, 2016**:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month(s) of **November, 2016**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS –
Action 17-016 *Motion*

Motion by M. Blaszk, and seconded by P. Fitzsimmons, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the January 18, 2017 Travel and Expense Reimbursement Form.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS -- Action 17-017 *Motion*

Motion by K. Klus, and seconded by M. Blaszk, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve Waiver of Requirements for the Special Education Medicaid Initiative program (SEMI) for the 2017-2018 school year, due to the low number of students that would be eligible for participation.
- Authorize the School Business Administrator to make February, 2017 bond principal and interest payments in the amounts of \$185,000.00 and \$21,506.25, respectively.
- Authorize the School Business Administrator to forward payment in the amount of \$75,737.90 to the Public Employee's Retirement System in payment of the

Franklin Township Board of Education Minutes
Regular Meeting – January 18, 2017

Annual Employer Appropriation Invoice (employer share of pension, non-contributory life insurance, and long-term disability contributions).

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 17-018

Motion

Motion by E. Ames, and seconded by K. Klus, to enter Executive Session for reasons of personnel, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 30 minutes).

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

The Board entered Executive Session at 8:12 pm

Action 17-019

Motion

Motion by E. Ames, and seconded by P. Gardner, to reconvene public session.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

The Board reconvened in public session at 8:52 pm

PERSONNEL-RELATED ITEMS -- Action 17-020

Motion

Motion by M. Blaszk, and seconded by P. Fitzsimmons, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve the following tuition reimbursements for the 2016-2017 school year:

Name	Summer	Credits	Cost	Reimbursement
Fischer, Jennifer	Centenary	6	\$2,610.00	\$2,118.42
Beer, Deborah	Rutgers	6	\$4,068.00	\$3,301.81
Weinstein, Barbara	Rutgers	3	\$2,034.00	\$1,650.91
Ackerman, Stacy	Centenary	9	\$3,915.00	\$3,177.63
Name	Fall	Credits	Cost	
Fischer, Jennifer	Centenary	3	\$1,305.00	\$1,059.21
Beer, Deborah	Rutgers	3	\$2,067.00	\$1,677.69
Kane, Karen	Univ. of Cinn.	3	\$1,965.00	\$1,594.90
Ackerman, Stacy	Centenary	3	\$1,305.00	\$1,059.21

Total..... \$15,639.79

- Approve Scott Hansen and Courtney Bubenicek as volunteers for the 2016-2017 school year.
- Accept the letter of intent to retire from Leslie Fulmer-Cook, effective 6/30/17, with regret.

Franklin Township Board of Education Minutes
Regular Meeting – January 18, 2017

- Recognize the following paraprofessional salaries to be paid through the use of Title I funds for the 2016-2017 school year:
 - Kathleen Peri \$11,037.00 (45.3% of total salary)
 - Denise Risko \$10,000.00 (41.1% of total salary)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

BILL LIST -- Action 17-021

Motion

Motion by M. Blaszk, and seconded by P. Gardner, to approve the January 18, 2017 bill list, in the amount of \$169,715.95 and the following non-check payments:

Entry #	Date	To	Acc. #	Amount
N0600	11/9/2016	FTS BOE Payroll Amendment	11-000-251-105	\$24.62
N0602	12/13/2016	FTS-Section 125 Flex Debit Card Paid From Gen Account	10-132	\$7.97
N0604	12/22/2016	Horizon Healthcare Flex Admin Fees	11-000-230-590	\$48.00
N0605	12/28/2016	FTS-Section 125 Flex Debit Card Paid From Gen Account	10-132	\$58.91

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

ADJOURNMENT - Action 17-022

Motion

Motion by P. Fitzsimmons, and seconded by E. Ames, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Meeting adjourned at 8:54pm.

Respectfully submitted,


Tim Duryea
Board Secretary / School Business Administrator

Board Vice President:


Rudolph DiGilio