

**Franklin Township Board of Education Minutes**  
**Regular Meeting – February 7, 2017**

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**TIME AND PLACE:** The regular meeting of the Board of Education was held on February 7, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** School Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 13, 2017.

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**PRESENT:** Elizabeth Ames  
Mark Blaszk  
Rudolph DiGilio  
Pam Fitzsimmons  
Patrick Gardner  
Jean Hansen  
Renee Hart  
Charles Roberto

**ABSENT:** Kevin Klus

**PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator/ Principal  
Tim Duryea, School Business Administrator/Board Secretary

**RECOGNITION OF PUBLIC:** Rozina Smith, Julia Cassano, Deborah Mannon, Janie Brown

**JANUARY 18, 2017 MINUTES    *Action 17-023*                      *Motion***

Moved by Mark Blaszk, and seconded by R. Hart, to approve the minutes of the Regular Meeting of January 18, 2017, as amended (Bill list = 6 yes, Adjournment time = 8:54pm).

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 3(Hart, Roberto, Hansen)*

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**PUBLIC INPUT ON AGENDA ITEMS:** None

**CORRESPONDENCE:** None

**WORK SESSION** - Information and discussion included:

Curriculum/Instruction/Technology –

- Technology Update – Access points and bandwidth
- Science materials for 2017-2018
- Violence and Vandalism Report requirements
- Warren Hills Child Study Team Proposal
- Showcase

Policy –

- FYI documents for alert number 209 – Mr. Blaszkowski inquired if it would be possible for the policy consultant to provide editable docs in electronic format.

Building and Grounds –

- Summer Projects
- Online security schematic
- Lead Testing
- Digital Sign

Finance –

- Review of preliminary budget
- Update on school funding
- Approval of donations from AAA and the Phillipsburg Chapter of AARP
- Health insurance update regarding ACA and large group status

Personnel –

- Alex Zikas black seal certification and salary adjustment

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**BOARD SECRETARY AND RECONCILIATION REPORT Action 17-024**      **Motion**

Motion by M. Blaszkowski, and seconded by R. Digilio, to approve the Board Secretary and Reconciliation Report **December, 2016:**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month(s) of **December, 2016;** and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over*

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*expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS –**

**Action 17-025                      *Motion***

Motion by M. Blaszk, and seconded by R. Hart, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the February 7, 2017 Travel and Related Expense Reimbursement Report.
- Approve the revised 2016-2017 Master Field Trip Plan

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**TRANSPORTATION-RELATED ITEMS – Action 17-026                      *Motion***

Motion by R. DiGilio, and seconded by E. Ames, to approve the following block of Transportation-related items, as recommended by the Chief School Administrator:

- Approve the addition of the following bus stops for the 2016-2017 school year:
  - 40 Bryan Road, Washington, NJ – brown route – additional passenger(s)
  - 457 Main Street, Asbury, NJ – yellow route - per driver request

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**EXECUTIVE SESSION:**

**Action 17-027                      *Motion***

Motion by R. DiGilio, and seconded by C. Roberto, to enter Executive Session for reasons of personnel, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 30 minutes).

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

The Board entered Executive Session at 8:11 pm.

**Action 17-028                      *Motion***

Motion by R. DiGilio, and seconded by R. Hart, to reconvene public session.

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

The Board reconvened in public session at 8:31 pm



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**EXECUTIVE SESSION MINUTES *Action 17-029*      *Motion***

Motion by P. Fitzsimmons, and seconded by P. Gardner, to approve and make public the Executive Session minutes of January 18, 2017.

*This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 3 (Hart, Roberto, Hansen).*

**PERSONNEL-RELATED ITEMS -- Action 17-030      *Motion***

Motion by M. Blaszk, and seconded by R. DiGilio, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve Marie Maren as a long-term substitute paraprofessional for Laila Southard, during the term of her maternity leave at a rate of \$80 per day for the first 20 days and \$90 per day for day 21 and following.
- Approve an observation experience for Emily Quinn, a Montclair University student, with Mrs. Fischer and Mrs. Dillon on February 16, 2017.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**BILL LIST -- Action 17-031**

***Motion***

Motion by R. DiGilio, and seconded by P. Fitzsimmons, to approve the 1/18/17 bill list, in the amount of \$83,004.11.

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**ADJOURNMENT**

**Action 17-032**

***Motion***

Motion C. Roberto, and seconded by R. Hart, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

*Meeting adjourned at 8:34pm.*

Respectfully submitted,

  
Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_

  
**Jean Hansen**