

Franklin Township Board of Education Minutes
Regular Meeting – March 15, 2017

TIME AND PLACE: The regular meeting of the Board of Education was held on March 15, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jean Hansen, called the meeting to order at 7:06 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on March 10, 2017.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames
Mark Blaszk
Pam Fitzsimmons
Kevin Klus
Charles Roberto

ABSENT: Patrick Gardner
Renee Hart

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon, Julia Cassano, Janis Liepins, Yakima Santos

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

REVIEW OF BUDGET: Mr. Duryea provided a brief budget update to the Board.

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CHIEF SCHOOL ADMINISTRATOR’S REPORT:

Report included comments on the following:

1. School Calendar
2. Strategic Plan
3. PARCC Assessment
4. Tools for Teaching Workshop
5. Technology Updates

COMMITTEE REPORTS:

1. Policy – (Rep-E. Ames)

- The policy committee is currently working on special education policies.

2. Legislation

- Franklin Township Committee – (Rep - Mr. Eagleburger) – Mr. Blaszk reported – agenda items included topic of affordable housing.
- Franklin Township PTA (Rep-J. Hansen) – Mrs. Mannon reported
 - Family Bingo, Lip Sync Contest, March Madness
- Legislative/NJSBA Delegate (Rep-C. Roberto) – No report
- NJASA (Rep-M. Eagleburger) - No report
- Warren County SBA (Rep-E. Ames) – Mr. DiGilio reported
 - Most recent meeting was held at the new Phillipsburg high school. A tour of the school was given and updates were provided on the following topics:
 - School vouchers, Opioid legislation, Strategic planning services

LINE ITEM TRANSFERS – Action 17-056

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve the following line item transfers, as recommended by the Chief School Administrator:

| | | | |
|--------------------------------|------------------------|---|----------|
| 02/08/1711-000-219-105-000-000 | 11-000-219-590-000-000 | | 300.00 |
| SALARY - CST SECRETARY | Other Purchased Svcs | CST Sec Sal to CST Purch Svc | |
| 02/08/1711-000-223-800-000-000 | 11-000-223-500-000-000 | | 1,000.00 |
| WORKSHOPS | OTH PURCH SERVICES | Prof Devel Wrkshp to Prof Devel Pur Svc | |

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PAYROLLS – Action 17-057

Motion

Motion by C. Roberto, and seconded by K. Klus, to approve Payroll and Payroll Agency/FICA as follows:

| | |
|---|----------------------------|
| February, 2017 <i>Net Payroll</i> | <i>\$159,094.96</i> |
| February, 2017 <i>Agency and Board Share FICA</i> | <i>\$143,700.39</i> |
| <i>TOTAL PAYROLL February, 2017</i> | <i>\$302,795.35</i> |

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

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PUBLIC INPUT PRIOR TO BOARD ACTION:

- Janis Liepins – General comments on curriculum needs
- Yakima Santos – Comments on the necessity to train children in sensitivity

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS –

Action 17-058 *Motion*

Motion by E. Ames, and seconded by P. Fitzsimmons, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the March 15, 2017 Travel and Expense Reimbursement Form, with the addition of Anne Napoliello to Microsoft training as noted on revised T&ERF.
- Approve the revised 2016-2017 Master Field Trip Plan.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

BUILDING AND GROUNDS-RELATED ITEMS – Action 17-059 *Motion*

Motion by M. Blaszk, and seconded by C. Roberto, to approve the following block of Building and Grounds-related items, as recommended by the Chief School Administrator:

- Approve the districts updated 2017 Long-Range Facility Plan in the amount of \$956,650.00.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS -- Action 17-060 *Motion*

Motion by R. DiGilio, and seconded by K. Klus, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the following budget resolution:

WHEREAS, the 2017/2018 budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A:7A-11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

THEREFORE BE IT RESOLVED, the Board of Education approves the 2017/2018 budget in the amount of \$5,185,693 as follows:

| | |
|-------------------------|-------------|
| Operating Budget | \$4,884,698 |
| Grants and Entitlements | \$78,995 |
| Repayment of Debt | \$222,000 |
| Total Base Budget | \$5,185,693 |

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BE IT FURTHER RESOLVED, that the following amounts shall be raised from taxes:

| | |
|-------------------|-------------|
| Operating Budget | \$3,710,000 |
| Repayment of Debt | \$201,025 |
| Total | \$3,911,025 |

BE IT FURTHER RESOLVED, to acknowledge that the 2017/2018 budget has described above results in an operating budget tax levy in the amount of \$3,710,000.

- Approve holding and advertising for the district’s public hearing for the 2017-2018 budget at its Regular Board meeting on May 2, 2017 at 7:00pm.
- Approve contracting with Saint Claire’s Hospital for the 2016-2017 school year, to provide home/bedside Instructional Services at a rate of \$55.00 per hour (one hour per day) for a Franklin Township student, while at Saint Claire’s Hospital.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

EXECUTIVE SESSION MINUTES -- Action 17-061 **Motion**

Motion by M. Blaszk, and seconded by C. Roberto, to approve and make public the Executive Session minutes of March 7, 2017.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 1 (Klus).

BILL LIST -- Action 17-062 **Motion**

Motion by M. Blaszk, and seconded by P. Fitzsommons, to approve the March 15, 2017 bill list, in the amount of \$151,353.47 and the following non-check payments:

| Entry # | Date | To | Acc. # | Amount |
|---------|-----------|---------------------------------------|----------------|--------------|
| N0614 | 2/7/2017 | FTS-Section 125 | 10-132 | \$20.00 |
| | | Flex Debit Card Paid From Gen Account | | |
| N0615 | 2/13/2017 | Chase NY | 40-701-510-834 | \$21,506.25 |
| | | Debt Service Interest | | |
| N0616 | 2/13/2017 | Chase NY | 40-701-510-910 | \$185,000.00 |
| | | Debt Service Principal | | |
| N0617 | 2/13/2017 | FTS Cafeteria | 10-402 | \$8,917.38 |
| | | Cafeteria Aid | | |
| N0619 | 2/23/2017 | Horizon Healthcare | 11-000-230-590 | \$48.00 |
| | | Flex Admin Fees | | |
| N0614 | 2/28/2017 | FTS-Section 125 | 10-132 | \$70.00 |
| | | Flex Debit Card Paid From Gen Account | | |

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

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ADJOURNMENT - Action 17-063 *Motion*

Motion by R. DiGilio, and seconded by C. Roberto, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Meeting adjourned at 7:39pm.

Respectfully submitted,



Tim Duryea
Board Secretary / School Business Administrator

Board President: _____


Jean Hansen