

Franklin Township Board of Education Minutes
Regular Meeting – April 4, 2017

TIME AND PLACE: The regular meeting of the Board of Education was held on April 4, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 13, 2017.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Elizabeth Ames
Rudolph DiGilio
Pam Fitzsimmons
Patrick Gardner
Jean Hansen
Renee Hart

ABSENT: Mark Blaszk
Kevin Klus
Charles Roberto

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator/ Principal
Tim Duryea, School Business Administrator/Board Secretary

RECOGNITION OF PUBLIC: Deborah Mannon, Kathy Hellewa, various staff members

MARCH 7, 2017 MINUTES *Action 17-064* *Motion*
Moved by R. Hart, and seconded by R. DiGilio, to approve the minutes of the Regular Meeting of March 7, 2017.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

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PUBLIC INPUT ON AGENDA ITEMS: Mrs. Brown indicated that many of the staff members were present at the meeting for the presentation on health insurance. Mrs. Brown also provided updates on several, recent school activities.

CORRESPONDENCE:

- NJSBA – Weekly Program Updates

NJSBA PRESENTATION:

Kathy Hellewa, NJSBA Field Representative, made a presentation on the NJSBA Strategic Planning Program.

WORK SESSION - Information and discussion included:

Curriculum/Instruction/Technology –

- NJTRAX/PARCC – Testing Update
- Science Curriculum/Materials
- 2017-2018 School Calendar
- Technology Plan Update - Presentation by Mr. Eagleburger

Policy –

- Special Education FYI

Building and Grounds –

- Lead Testing
- Online security schematic

Personnel –

- Staffing updates for '17-'18

Finance –

- Budget Submission
- Budget Newsletter
- Safety Grant through NJSIG
- Health insurance update – Presentation by Mr. Duryea

PUBLIC INPUT PRIOR TO BOARD ACTION: None

BOARD SECRETARY AND RECONCILIATION REPORT Action 17-065 *Motion*

Motion by R. DiGilio, and seconded by R. Hart, to approve the Board Secretary and Reconciliation Report February:

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BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month(s) of **February, 2017**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

PROGRAM, CURRICULUM, AND TECHNOLOGY-RELATED ITEMS –

Action 17-066 *Motion*

Motion by R. DiGilio, and seconded by P. Fitzsimmons, to approve the following block of Program, Curriculum, and Technology-related items, as recommended by the Chief School Administrator:

- Approve the April 4, 2017 Travel and Expense Reimbursement Form.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 17-067 *Motion*

Motion by R. DiGilio, and seconded by P. Gardner, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve that the following documents/resolutions required for the acquisition of employee health insurance coverage for the 2017-2018 through 2019-2020 school years, through the Schools Health Insurance Fund, be executed by the School Business Administrator, and to provide at least 30 days advance notification to Horizon Blue Cross/Blue Shield of cancellation of coverage for said school year, with the understanding that should circumstances or information arise that the Superintendent and/or School Business Administrator feels negates or diminishes the perceived benefit of moving the district's health insurance coverage to the Schools Health Insurance Fund, the Superintendent and/or School Business Administrator may void said documents/resolutions, within the prescribed timeline.
 - SCHOOLS HEALTH INSURANCE FUND INDEMNITY AND TRUST AGREEMENT
 - RESOLUTION TO JOIN SCHOOLS HEALTH INSURANCE FUND

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- A RESOLUTION APPOINTING FUND COMMISSIONER TO THE SCHOOLS HEALTH INSURANCE FUND – Timothy Duryea to serve as Fund Commissioner.
 - A RESOLUTION CONCERNING SCHOOLS HEALTH INSURANCE FUND RISK MANAGEMENT CONSULTANT
-
- Approve applying for and accepting a 2017-2018 Safety Grant through the New Jersey Schools Insurance Group, in the amount of \$1,350.00.
 - Approve contracting with Critical Response Group for the creation of Macro CRG and Micro CRG with GeoRelevant Integrated Floor Plan (electronic, geo-spatial floor plan rendering) for a fee of \$1,570.00.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 1 (Hart); abstain, 0.

PERSONNEL-RELATED ITEMS -- Action 17-068 *Motion*

Motion by E. Ames, and seconded by R. DiGilio, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve Jean Goodale as a substitute teacher for the 2016-2017 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

MARCH 15, 2017 MINUTES Action 17-069 *Motion*

Moved by E. Ames, and seconded by R. DiGilio, to approve the minutes of the Regular Meeting of March 15, 2017.

This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 2 (Gardner, Hart).

BILL LIST -- Action 17-070 *Motion*

Motion by R. DiGilio, and seconded by P. Gardner, to approve the April 4, 2017 bill list, in the amount of \$83,648.11.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

ADJOURNMENT

Action 17-071 *Motion*

Motion R. Hart, and seconded by P. Gardner, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

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Meeting adjourned at 9:14pm.

Respectfully submitted,



Tim Duryea
Board Secretary / School Business Administrator

Board President:


Jean Hansen