

Franklin Township Board of Education Minutes
Regular Meeting – May 17, 2017

TIME AND PLACE: The regular meeting of the Board of Education was held on May 17, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jean Hansen, called the meeting to order at 7:04 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 13, 2017.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jean Hansen (Board President)
Elizabeth Ames
Patrick Gardner
Kevin Klus
Charles Roberto

ABSENT: Mark Blaszk
Rudolph DiGilio (Vice President)
Pam Fitzsimmons
Renee Hart

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Staff and family members of Mr. Micucci and Mrs. Billows

MAY 2, 2017 MINUTES *Action 17-099* *Motion*

Moved by E. Ames, and seconded by K. Klus, to approve the minutes of the Regular Meeting of May 2, 2017, as amended (17-096 Childcare name column correction, 17-095 “Executive Session minutes”) and correction of numbering sequence of meeting minutes of April 19, 2017.

This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 1 (Klus)

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CORRESPONDENCE:

- WCSBA – May 25th meeting announcement
- Alex Zikas – Letter of resignation

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

RECOGNITION OF TEACHER AND EDUCATIONAL SERVICE PROFESSIONAL OF THE YEAR

Mrs. Brown (FTEA President), Mr. Eagleburger, and Mrs. Hansen extended their congratulations to Michael Micucci, the district's Teacher of the Year, and Sheri Billows, the district's Educational Service Professional of the Year. Each also commented on their contributions to the Franklin Township Elementary School. The Board took a brief recess for a dessert reception, in their honor.

TECHNOLOGY PRESENTATION

Mr. Eagleburger provided a technology presentation to the Board, as part of an ongoing process of evaluating the integration of technology into the classroom environment.

CUB SCOUT CHARTER

Mr. Duryea informed the Board that Donald Butler had approached the district, regarding the potential of the district being a Cub Scout Charter Sponsor, provided that there was parental interest. It was the consensus of the Board to inform Mr. Butler that the Board was receptive to the idea.

BOARD RETREAT DATE

Mrs. Hansen requested that Board members provide Mr. Duryea with a list of open dates during the summer months, on which the Board could hold a Saturday Board Retreat/Goal Setting Meeting.

BOARD OF EDUCATION ELECTION PETITIONS

Mr. Duryea informed the Board and public that the deadline for filing Board of Education election petitions is in July.

CHIEF SCHOOL ADMINISTRATOR'S REPORT:

Report included comments on the following:

1. Fun Fair
2. PARCC Testing
3. Teacher Objectives Results
4. Tools For Teaching Completed
5. Policy FYI – Alert 210

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames)
 - Narcan policy
 - Policy Alert 211 in process

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2. Legislation

- Franklin Township Committee (Rep - Mr. Eagleburger)
 - Mr. Eagleburger provided the Township Committee with a brief budget update at their last meeting.
- Franklin Township PTA (Rep-J. Hansen)
 - Treasurer position needs to be filled
 - PTA Bingo
 - Teacher’s Appreciation Week
 - Spiritwear
 - Field Day T-shirts
 - Calendar conflict with Evening of Recognition
- Legislative/NJSBA Delegate (Rep-C. Roberto)
 - Upcoming Delegate Assembly
- NJASA (Rep-M. Eagleburger) – No Report
- Warren County SBA (Rep-E. Ames) –
 - Mr. Blaszkowski will be recognized at the May 25th WCSBA meeting, for ten years of service on the Board of Education.

LINE ITEM TRANSFERS – Action 17-100

Motion

Motion by C. Roberto, and seconded by P. Gardner, to approve the following line item transfers, as recommended by the Chief School Administrator:

Transfers:

04/28/17 11-000-230-800-000-000 CSA - WKSHPs	11-000-230-331-000-000 LEGAL SERVICES	Admin Workshops to Legal Fees	750.00
05/01/17 11-000-270-513-000-000 PRIVATE SCH ROUTES	11-000-270-518-000-000 CONTRACT SP ED	Trans Private to Trans Spec Ed	9,000.00
05/11/17 11-000-219-105-000-000 SALARY - CST SECRETARY	11-000-219-610-000-000 SUPPLIES	CST Sec Sal to CST Supl	400.00
05/11/17 11-000-230-104-000-000 SALARY - SUPER	11-000-230-610-000-000 SUPPLIES	Supt Sal to Admin Supl.	400.00
05/17/17 11-000-262-610-000-000 SUPPLIES	11-000-262-320-000-000 PURCH PROF SERVICES	Cust/Maint Supl to Cust/Maint Pur Prof Serv	350.00
05/17/17 11-000-261-100-000-000 SALARIES	11-000-261-420-000-000 REPAIRS & MAINTANENCE	Maint Salary to Maint Repairs/Maint	1,500.00

Reclassifications:

04/27/17	P201700001	FRANKLIN TOWNSHIP BO	\$880.00	From 11-120-100-101-000-001 to 11-213-100-106-000-001 Correct Maren to aide 10/15-11/30
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and amend 4/27/17 reclassifications for \$4,800.00 and \$367.20 to correctly read 4/12/17

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

PAYROLLS – Action 17-101

Motion

Motion by C. Roberto, and seconded by K. Klus, to approve Payroll and Payroll Agency/FICA as follows:

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April, 2017 <i>Net Payroll</i>	\$156,506.02
April, 2017 <i>Agency and Board Share FICA</i>	\$142,682.00
TOTAL PAYROLL April, 2017	\$299,188.02

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS –

Action 17-102 ***Motion***

Motion by C. Roberto, and seconded by P. Gardner, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve allowing students who attend school at the Franklin Township campus, via the classroom space leased by the Franklin Township Board of Education to the Warren County Special Services School District, to attend field trips sponsored by the Franklin Township School District, provided that the Franklin Township School District will not assume additional costs for this accommodation, and that the Warren County Special Services School District provides all requested insurance coverages.
- Approve the following Curriculum for first reading:
 - Visual and Performing Arts
 - World Language
 - 21st Century Skills
- Approve the May 17, 2017 Travel and Expense Reimbursement Form.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 17-103 ***Motion***

Motion by E. Ames, and seconded by K. Klus, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the following food services contract resolution:
BE IT RESOLVED THAT THE BOARD OF EDUCATION of Franklin Township/Warren County, upon the recommendation of the Chief School Administrator approves the renewal of the FSMC base year contract with Maschio's Food Services for the 2017-2018 school year as follows:
 - Annual management fee of \$7,315.00
 - Guarantee no cost/breakeven
 - All provisions as stated in attached FSMC Addendum

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- Approve contracting with Rediker Software to provide accessible archive data from our prior student database system, at a cost of \$800.00.
- Approve contracting with Michael Fowlin to present the program entitled “Even Small Crayons Make Bright Marks” on 6/9/17, at a cost of \$1,500.00.
- Approve applying for and accepting 2017 REAP funds for the 2017-2018 school year, with amount to be provided at a later date by the US Department of Education.
- Approve contracting with Natural System Utilities for engineering services related to the renewal of the NJPDES permit for the district’s wastewater treatment and disposal system, at a cost of \$2,900.00.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 17-104

Motion

Motion by E. Ames, and seconded by P. Gardner, to enter Executive Session for reasons of personnel issues and confidential student information, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 30 minutes).

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

The Board entered Executive Session at 9:04 pm.

Action 17-105

Motion

Motion by P. Gardner, and seconded by C. Roberto, to reconvene public session.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

The Board reconvened in public session at 9:24 pm

Action 17-106

Motion

Motion by P. Gardner, and seconded by C. Roberto to approve and make public the Executive Session minutes of May 2, 2017

This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 1 (Klus)

PERSONNEL-RELATED ITEMS –

Action 17-107

Motion

Motion by C. Roberto, and seconded by K. Klus, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

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- Retroactive and regular motion to approve for the 2015-2016, 2016-2017, and 2017-2018 school years the use of the Learning Sciences International Evaluation Model – i.e. Marzano Model.
- Approve the addition of Todd Collins and Dina Klus as volunteers for the 2016-2017 school year.
- Approve the following individuals as summer 2017 custodial/ maintenance workers:
 - Logan Ohalloran at a rate of \$12.25/hour
 - Robert Marinelli at a rate of \$15.25/hour
- Accept the resignation of Alex Zikas, with regret.
- Approve retroactively advertising for a full-time custodial/ maintenance person and authorizing the Chief School Administrator to appoint candidate for said position, with Board approval to follow at next subsequent Board meeting.
- Approve, retroactively, Stacy Ackerman as an after-school club instructor for Battle of the Books for the 2016-2017 school year, at a rate of \$50/hour.
- Approve, retroactively, the following individuals to participate in the Fred Jones Tools for Teaching, seven-part, in-house, after hours training program on classroom management, during the 2016-2017 school year, and to approve a stipend of \$450 per person, for the completion of the entire training program.
 - Johanna Wachter
 - Barbara Weinstein
 - Pamela Fellner
 - Michele Lachow

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 1 (Klus).

BILL LIST -- Action 17-108

Motion

Motion by P. Gardner, and seconded by C. Roberto, to approve the May 17, 2017 bill list, in the amount of \$64,896.75 and the following non-check payments:

Entry #	Date	To	Acc. #	Amount
N0632	4/4/2017	FTS-Section 125	10-132	\$93.06
		Flex Debit Card Paid From Gen Account		
N0633	4/11/2017	FTS-Section 125	10-132	\$17.80
		Flex Debit Card Paid From Gen Account		
N0635	4/12/2017	Horizon Healthcare	11-000-230-590	\$48.00
		Flex Admin Fees		

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

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SPECIAL MEETING -- Action 17-109

Motion

Motion by P. Gardner, and seconded by E. Ames, to approve holding and advertising for a special meeting to discuss and approve administrative contracts, to be held on May 22, 2017 at 10:00am, in the school's conference room.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

ADJOURNMENT - Action 17-110

Motion

Motion by K. Klus, and seconded by C. Roberto, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

Meeting adjourned at 9:29pm.

Respectfully submitted,


Tim Duryea
Board Secretary / School Business Administrator

Board President: _____


Jean Hansen