

Franklin Township Board of Education Minutes
Regular Meeting – June 21, 2017

TIME AND PLACE: The regular meeting of the Board of Education was held on June 21, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 13, 2017 and hearing notice was published in the Star Gazette on June 2, 2017.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames
Mark Blaszk
Pam Fitzsimmons
Kevin Klus (arrived at 7:05pm)
Charles Roberto

ABSENT: Patrick Gardner
Renee Hart

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon, Barbara Weinstein, Karen Wester, Janie Brown, Sheri Billows, and Stacy Ackerman

JUNE 6, 2017 MINUTES *Action 17-127* *Motion*

Moved by R. DiGilio, and seconded by C. Roberto, to approve the minutes of the Regular Meeting of June 6, 2017, as amended (17-119 amend “Approve an Application for Dual Use of Educational Space for the 2017/2018 school year for room 105.) and numbering correction on May 2, 2017 and May 17, 2017 minutes.

This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 2 (DiGilio, Roberto)

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CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

KEVIN KLUS ARRIVAL: Mr. Klus arrived at the Board meeting at 7:05pm.

EXECUTIVE SESSION:

Action 17-128

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to enter Executive Session for reasons of negotiations issues, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 10 minutes).

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

The Board entered Executive Session at 7:05 pm.

Action 17-129

Motion

Motion by P. Fitzsimmons, and seconded by E. Ames, to reconvene public session.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

The Board reconvened in public session at 7:18 pm.

COLLECTIVE BARGAINING AGREEMENT Action 17-130 Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve the 2017-2020 Collective Bargaining Agreement between the Franklin Township Board of Education and the Franklin Township Education Association, as recommended by the Chief School Administrator.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

TECHNOLOGY PRESENTATION

Mr. Eagleburger provided an additional presentation to the Board in his technology series.

BOARD RETREAT DISCUSSION

Mr. Duryea indicated that most Board members had submitted availability dates for the Board Retreat. Mrs. Hansen will select a retreat date, after reviewing this information.

SUPERINTENDENT'S CONTRACT HEARING:

Action 17-131

Motion by M. Blaszk, and seconded by C. Roberto, to open the hearing on the Superintendent's contract.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

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Mr. Duryea informed the public that a hearing is necessary when any change is made to a Superintendent's contract. In the case of Mr. Eagleburger's contract, the reason for the hearing was to present the proposed salary increase for the 2017-2018 school year (2%). Mrs. Hansen opened the floor to the public. There was no public input.

Action 17-132

Motion by M. Blaszka, and seconded by R. DiGilio, to close the hearing on the Superintendent's contract.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

CHIEF SCHOOL ADMINISTRATOR'S REPORT:

Report included comments on the following:

1. School closing
2. Evening of Recognition
3. District Goals
4. Code Blue Drill

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames)
 - Final reading of special education policies
 - Additional review needed on Alert 211
2. **Legislation**
 - Franklin Township Committee (Rep - Mr. Eagleburger) – Mr. Blaszka reported
 - Franklin Township Emergency Squad has been absorbed into the Franklin Township Fire Department
 - Franklin Township PTA (Rep-J. Hansen) Mr. Eagleburger reported
 - New officers elected
 - Legislative/NJSBA Delegate (Rep-C. Roberto)
 - New Commissioner of Education approved
 - School Funding Proposal
 - NJASA (Rep-M. Eagleburger)
 - Funding formula
 - Warren County SBA (Rep-E. Ames) –
 - May 25th WCSBA Meeting
 - Mr. Blaszka was recognized for ten years of service on the Board of Education.
 - New officers
 - Mrs. Ames was also recognized for years of service to the Board of Education
 - VP of County Activities was present and Senator Doherty was the guest speaker

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FINANCIAL REPORTS

BOARD SECRETARY AND RECONCILIATION REPORT Action 17-133 *Motion*

Motion by M. Blaszk, and seconded by R. DiGilio, to approve the Board Secretary and Reconciliation Report May, 2017:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month(s) of **May, 2017**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

LINE ITEM TRANSFERS AND PAYROLLS – Action 17-134 *Motion*

Motion by R. DiGilio, and seconded by M. Blaszk, to approve the following line item transfers and reclassifications, as recommended by the Chief School Administrator:

Transfers

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
05/22/17	111-000-262-622-000-000 ENERGY (ELECTRICITY)	11-000-262-320-000-000 PURCH PROF SERVICES	Energy to Maint Pur Prof Svcs	2,900.00
05/23/17	111-000-222-104-000-000 SALARY - Media Cnt/Library	11-000-222-610-000-000 SUPPLIES	Library Sal. to Library Supl	825.00
05/24/17	111-000-213-610-000-000 SUPPLIES	11-000-213-100-000-001 NURSE SUB	Nurse Supplies to Nurse Subs	500.00
05/24/17	111-190-100-610-099-000 SUPPLIES - CROSS CONT	11-120-100-101-000-001 SALARY - GR 1-5 SUBS	Gen Ed Supl to 1-5 Sub Salary	4,750.00
06/01/17	111-105-100-101-000-000 SALARY - PRESCH TEACHER	11-120-100-101-000-001 SALARY - GR 1-5 SUBS	PS Salary to 1-5 Sub Salary	1,400.00
06/01/17	111-110-100-101-009-000 SALARY - K TEACHER	11-130-100-101-004-000 SALARY - 6TH GRADE ART	K Salary to 6th Art Salary	350.00
06/01/17	111-212-100-101-000-001 MD Substitute Teacher	11-000-217-100-000-000 SALARIES	MD Salary to Extra Ord Salary	200.00
06/08/17	111-190-100-610-099-000 SUPPLIES - CROSS CONT	11-190-100-500-000-000 OTHER PURCH SVS	Gen Supl to Gen Pur Serv	75.00
06/08/17	111-000-261-100-000-000 SALARIES	11-000-261-420-000-000 REPAIRS & MAINTANENCE	Maint Sal. to Maint Rep.	250.00
06/13/17	111-000-251-105-000-000 SALARY - BUSINESS OFF	11-000-251-610-000-000 SUPPLIES	Bus Off Sal to Bus Off Supl	100.00
06/13/17	111-190-100-610-099-000 SUPPLIES - CROSS CONT	11-190-100-500-000-000 OTHER PURCH SVS	Gen Ed Supl to Gen Ed Pur Svc	260.00
06/13/17	111-190-100-610-099-000 SUPPLIES - CROSS CONT	11-190-100-500-000-000 OTHER PURCH SVS	Gen Ed Supl to Gen Ed Pur Svc	600.00

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Reclassifications:

<u>Date</u>	<u>PO Number</u>	<u>Ordering Name</u>	<u>Amount</u>	<u>Reclassification Details and Comments</u>
05/30/17	P201700379	GST TRANSPORT, CORP. (\$315.00	From 11-000-270-107-000-000 to 11-000-270-511-000-000 Amend from salary to contracted
05/30/17	P201700430	GST TRANSPORT, CORP. (\$157.50	From 11-000-270-107-000-000 to 11-000-270-511-000-000 Amend from salary to contracted

and to approve Payroll and Payroll Agency/FICA as follows:

May, 2017 <i>Net Payroll</i>	<i>\$166,824.23</i>
May, 2017 <i>Agency and Board Share FICA</i>	<i>\$148,320.99</i>
TOTAL PAYROLL May, 2017	<i>\$315,145.22</i>

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

POLICY-RELATED ITEMS – Action 17-135 ***Motion***

Motion by C. Roberto, and seconded by R. DiGilio, to approve the following block of policy-related items, as recommended by the Chief School Administrator:

- Approve the following Policies/Regulations for final reading:
 - P & R 1510 Americans with Disabilities Act (M) (Revised)
 - P 2415.30 Title I - Educational Stability for Children in Foster Care (M) (New)
 - P & R 2418 Section 504 of the Rehabilitation Act of 1973 -- Students (M) (New)
 - P & R 5116 Education of Homeless Children (Revised)
 - P 5330.04 Administering an Opioid Antidote (New)
 - P & R 8330 Student Records (M) (Revised)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS –

Action 17-136 ***Motion***

Motion by R. DiGilio, and seconded by C. Roberto, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the following science textbook/supplies series and corresponding purchases:
 - Grades K-5 – Houghton Mifflin Harcourt (Science Dimensions 2018)
 - Grade 6 – McGraw Hill Education (Integrated Science)
- Approve the district's 2017-2020 English Language Service Three-Year Program Plan.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

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TRANSPORTATION-RELATED ITEMS – Action 17-137

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve the following block of Transportation-related items, as recommended by the Chief School Administrator:

- Acknowledge the following School Bus Emergency Evacuation Drills:
 - Brown Route – 6/8/17 at 8:20am
 - Orange Route – 6/8/17 at 8:35am
 - Yellow Route – 6/8/17 at 8:25am
 - White Route – 6/8/17 at 8:30am
 - Pink Route – 6/8/17 at 8:40am
 - Green Route – 6/8/17 at 8:20am

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 17-138

Motion

Motion by C. Roberto, and seconded by R. DiGilio, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Pursuant to PL 2015, Chapter 47, the Franklin Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the Board of Education. These contracts are, have been, and, if renewed, will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.
- Approve the following contracts for related services for the summer of 2017:
 - Kathleen DiFebo Occupational Therapy \$72/hour
 - Michele DeSanto Physical Therapy \$82/hour
- Approve contracting with Rutgers/Douglas Developmental Disabilities Center for behavioral therapy services for the summer of 2017, at a rate of \$160/hour, plus mileage.
- Approve the 2017-2020 “New Jersey Schools Insurance Group Educational Risk and Insurance Consortium – West” Indeminty and Trust Agreement-Resolution to Join / Renew Membership.
- Authorize the School Business Administrator and the Chief School Administrator to make payments of bills, reclassifications, and transfers, necessary to close out the 2016-2017 school year, with approval to follow at a subsequent Board meeting.
- Approve following health insurance premium renewal rates, through Horizon Blue Cross/Blue Shield, as follows:

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Direct Access Plan

Tier	2016-2017	2017-2018
Single	\$1,076.32	\$1,162.43
Parent Child	\$1,570.53	\$1,696.17
2-Adult	\$2,347.73	\$2,535.55
Family	\$2,744.16	\$2,963.69

EPO Plan

Tier	2016-2017	2017-2018
Single	\$882.57	\$953.18
Parent Child	\$1,287.83	\$1,390.86
2-Adult	\$1,925.14	\$2,079.15
Family	\$2,250.22	\$2,430.24

High Deductible Plan

Tier	2016-2017	2017-2018
Single	\$878.47	\$948.75
Parent Child	\$1,281.86	\$1,384.41
2-Adult	\$1,916.21	\$2,069.51
Family	\$2,239.79	\$2,418.97

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 17-139

Motion

Motion by E. Ames, and seconded by K. Klus, to enter Executive Session for reasons of personnel issues and confidential student information, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 30 minutes).

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

The Board entered Executive Session at 8:25pm.

Action 17-140

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to reconvene public session.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

The Board reconvened in public session at 8:39pm

Action 17-141

Motion

Motion by E. Ames, and seconded by R. DiGilio to approve and make public the Executive Session minutes of June 6, 2017

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 2 (DiGilio, Roberto)

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PERSONNEL-RELATED ITEMS – Action 17-142

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve approve the following block of Personnel-related items, as recommended by the Chief School Administrator (all FTEA salary motions are conditioned upon full ratification and execution of the 2017-2020 collective bargaining agreement):

- Amend the annual salaries and/or hourly rates for the following non-bargaining unit employees for the 2017-2018 school year:

First Name	Last Name	Position	Rate/Hr	Hours/Day	Days/Year	Annual Salary
Chris	Carter	School Secretary	NA	NA	NA	\$36,064.26
Chris	Carter	Sub Calling Stipend	NA	NA	NA	\$3,000.00
Michael	Graziano	Custodial/Maintenance Person	\$17.18	4	207	\$14,225.04
Loren	Hamblin	Custodial/Maintenance Coordinator	NA	NA	NA	\$65,600.00
Michele	Lachow	School Psychologist	NA	NA	NA	\$61,500.00
Deborah	Mannon	Director of Special Services	NA	NA	NA	\$96,825.60
Jane	Petrozzino	LDTTC	NA	NA	NA	\$18,126.00
Chelsea	Siegfried	Assistant to the SBA	NA	NA	NA	\$40,510.36
April	Truskowski	Custodial/Maintenance Person	\$16.94	6/8	215/45	\$27,951.00

- Per the ratification of the 2017-2020 Collective Bargaining Agreement with the FTEA, approve amending the annual salaries and steps on the salary guide for the 2017-2018 school year for the following employees:

Paraprofessionals (Inclusive of paraprofessionals, bus aides, library clerk)						
First Name	Last Name	Hourly Rate	Guide Position	Hours/Day	Days/Year	Annual Salary
Christine	Allen	\$16.42	SC7	7.33	184	\$22,145.98
Sheri	Billows	\$18.67	SCOG1	7.33	184	\$25,180.60
Karen	Chiu	\$18.17	NCOG1	5.905	184	\$19,742.07
Christianne	Gerstner	\$18.17	NCOG1	7.33	184	\$24,506.24
Nancy	Griffin	\$16.33	NC11	7.33	184	\$22,024.60
Donna	Herzer	\$17.71	NCOG2	7.33	184	\$23,885.83
Annabelle	O'Brien	\$16.77	NCOG3	7.33	184	\$22,618.03
Kathleen	Peri	\$18.50	HQ+30 OG1	7.33	184	\$24,951.32
Denise	Risko	\$18.50	HQ+30 OG1	7.33	184	\$24,951.32
Jessica	Whiffen	\$18.17	NCOG1	7.33	184	\$24,506.24

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Non-Tenured Teachers				
First Name	Last Name	17-18 Salary	Step	Degree
Alessandra	Alchermes	\$51,550.00	3	BA
Kaitlin	Mastrobattista	\$57,900.00	4	MA
Charles	Purcell	\$52,650.00	4	BA

Tenured Teachers				
First Name	Last Name	17-18 Salary	Step	Degree
Stacy	Ackerman	\$61,200.00	8	MA
Deborah	Beer	\$59,450.00	9	BA+30
Janie	Brown	\$62,550.00	18	BA
Julia	Cassano	\$59,250.00	15	BA
Elizabeth	Christian	\$61,200.00	9	MA
John	Cupples	\$62,300.00	13	MA
Lesley	DaSilva	\$65,600.00	16	MA
Ellen	Dillon	\$77,345.00	OG10	MA+30
Pamela	Fellner	\$55,500.00	5	BA+15
Jennifer	Fischer	\$59,900.00	14	BA+15
Theresa	Goretti	\$71,700.00	OG9	BA+15
Cynthia	Hudock (Nurse)	\$66,615.00	OG11	BA+15
Karen	Kane	\$60,750.00	5	MA+15
Alexandra	Maguire	\$64,050.00	13	MA+15
Michael	Micucci	\$55,950.00	8	BA
Jennifer	Miller	\$66,700.00	17	MA
Susan	Orr	\$72,650.00	OG8	BA
Susan	Preiss	\$67,800.00	18	MA
Julie	Shellaway	\$63,670.00	OG12	BA
Sandra	Siroky	\$75,090.00	OG7	BA
Larisa	Trumpy	\$64,950.00	17	BA+30
Johanna	Wachter	\$58,150.00	14	BA
Barbara	Weinstein	\$73,615.00	OG11	MA+30
Karen	Wester	\$69,100.00	16	MA+30
Jessica	Wood-Rosso	\$70,115.00	OG11	MA

Technology Service Technician			
First Name	Last Name	17-18 Salary	Step
Anne	Napoliello	\$51,641.00	4

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Childcare Staff						
First Name	Last Name	Position	Rate/Hr	Hours/Day	Days/Year	Annual Salary
Barbara	Purcell	Childcare Coordinator	NA	8	184	\$27,956.00
Rosemary	Barcellona	Childcare Worker	\$15.09	5	184	\$13,882.80
Karen	Chiu	Childcare Worker	\$18.17	1.425	184	\$4,764.17
Jessica	Whiffen	Childcare Worker	\$18.17	As Needed		
Christine	Allen	Childcare Worker	\$16.42	As Needed		
Annabelle	O'Brien	Childcare Worker	\$16.77	As Needed		

- Approve the following Spring course tuition reimbursements for the 2016-2017 school year, based on a reimbursement rate of 81.165537%:

Name	Spring	Credits	Cost	Reimbursement
Fischer, Jennifer	Centenary	3	\$1,305.00	\$1,059.21
Beer, Deborah	Rutgers	3	\$2,067.00	\$1,677.69
Achermes, Alessandra	Penn State	3	\$2,000.00	\$1,623.31

- Approve hiring Karen Festante for the position of Child Study Team Secretary at 25 hours per week, at a salary of \$23,000.00, for the 2017-2018 school year.
- Approve hiring Carmita Mongrella as a part-time World Language Teacher for the 2017-2018 school year on Step13/MA of the teachers' salary guide, at an annual salary of \$18,690.00. Full-time equivalent is .3.
- Per the ratification of the 2017-2020 Collective Bargaining Agreement with the FTEA, approve closing the district's summer escrow account, once all transfers of summer pay and interest have been completed.
- Approve Chief School Administrator, Matthew Eagleburger's salary in the amount of \$124,364.00 for the 2017/2018 school year as approved by the Executive County Superintendent.
- Approve the 2017-2018 employment contract for Timothy Duryea, as approved by the Executive County Superintendent, and to approve Mr. Duryea's appointment as the School Business Administrator/ Board Secretary for 2017-2018 school year, at a salary of \$93,268.00.
- Approve the following individuals for summer 2017 positions and corresponding pay rates:
 - Sydney Carter – ESY Aide - \$18/hour (\$2,700 total for 30 days x 5 hrs/day)
 - Grace Murphy – ESY Certified Aide - \$25/hour (\$4,125 total for 30 days x 5.5 hrs/day)
 - Cynthia Hudock – School Nurse for Summer Programs - \$49.39/hour for 5 hours per day for up to 10 days.

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- Approve the following revisions to previously-approved summer hours for summer 2017 positions:
 - Karen Chiu - 5.5 hrs/day (\$2,970 total for 30 days x 5.5 hours per day x \$18/hr)
 - Jessica Whiffen - 5.5 hrs/day (\$2,970 total for 30 days x 5.5 hours per day x \$18/hr)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 1 (Roberto).

BILL LIST -- Action 17-143

Motion

Motion by R. DiGilio, and seconded by K. Klus, to approve the June 21, 2017 bill list, in the amount of \$192,402.57 and the following non-check payments:

Entry #	Date	To	Acc. #	Amount
N0638	5/24/2017	Horizon Healthcare	11-000-230-590	\$48.00

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

ADJOURNMENT - Action 17-144

Motion

Motion by R. DiGilio, and seconded by P. Fitzsimmons, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Meeting adjourned at 8:44pm.

Respectfully submitted,


Tim Duryea

Board Secretary / School Business Administrator

Board President: _____


Jean Hansen