

Franklin Township Board of Education Minutes
Regular Meeting – October 18, 2017

TIME AND PLACE: The regular meeting of the Board of Education was held on October 18, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jean Hansen, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 13, 2017.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames
Pam Fitzsimmons
Patrick Gardner
Renee Hart
Kevin Klus
Charles Roberto

ABSENT: Mark Blaszka

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon, Denise Risko, Annabelle O'Brien, James McAuley

OCTOBER 3, 2017 MINUTES *Action 18-059* *Motion*

Moved by R. DiGilio, and seconded by E. Ames, to approve the minutes of the Regular Meeting of October 3, 2017.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 1 (Klus)

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CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

WARREN HILLS REGIONAL PRESENTATION

Earl Clymer, Superintendent of the Warren Hills Regional School District, provided a presentation on the Special Question that would be on the November ballot, regarding additional funding for the Warren Hills School District, via tax levy. Annette Walters, Assistant Superintendent for Warren Hills, was also present.

STANDARDIZED TEST SCORES

Mr. Eagleburger made a presentation on the 2016-2017 PARCC scores. The Franklin Township Elementary School scored above the State average for those deemed Proficient or Advanced Proficient in every category at every grade level tested.

PUBLIC HEARING ON VIOLENCE AND VANDALISM

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education, there were 9 (nine) incidents of violence or vandalism during the 2016/2017 school year, which rose to the standards established by the Department of Education.

The Franklin Township Board of Education accepts the Bi-Annual Report of Violence and Vandalism dated June 30, 2017, as recommended by the Chief School Administrator.

PRESCHOOL PROGRAM REVISION PROPOSAL SCENARIO

Mr. Eagleburger and Mr. Duryea presented information on a scenario for the potential redesign of the tuition structure for the district's preschool program. Discussion followed. It was suggested that a clarification be included that any provision for free tuition would only pertain to resident students of Franklin Township.

DEMOGRAPHIC SURVEY DISCUSSION

Mr. Duryea presented a draft demographic study letter and survey card for the Board to review. It was the consensus of the Board to complete the in-house study, in an attempt to obtain more accurate demographic projections.

CHIEF SCHOOL ADMINISTRATOR'S REPORT:

Report included comments on the following:

1. Kindness Week
2. Science Program
3. Google Training
4. STEM After-School Professional Development Program
5. Technology Curriculum
6. George Street Playhouse

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- 7. Fire Prevention Week
- 8. Red Ribbon Week

COMMITTEE REPORTS:

1. Policy – (Rep-E. Ames)

- The committee did not meet, however, they will be working on policies for which the full Board gave recent input.

2. Legislation

- Franklin Township Committee (Rep - Mr. Eagleburger) – No report
- Franklin Township PTA (Rep-J. Hansen) – Mr. Eagleburger reported –
 - Mr. Clymer spoke to the PTA about the Warren Hills Special Ballot Question.
 - The PTA reviewed their budget and addressed uses of accrued funds.
- Legislative/NJSBA Delegate (Rep-C. Roberto)
 - November 18th Delegate Assembly – Mr. Roberto will attend
- NJASA (Rep-M. Eagleburger) – No report
- Warren County SBA (Rep-E. Ames) – October meeting addressed the topic of Cyber Security. Warren County has added two staff members to assist with this threat.

FINANCIAL REPORTS

BOARD SECRETARY AND RECONCILIATION REPORT-AUGUST

Action 18-060 *Motion*

Motion by R. DiGilio, and seconded by R. Hart, to approve the Board Secretary and Reconciliation Report of August, 2017:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month(s) of **August, 2017**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

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LINE ITEM TRANSFERS AND PAYROLLS – Action 18-061 **Motion**

Motion by R. DiGilio, and seconded by K. Klus, to approve the following line item transfers, as recommended by the Chief School Administrator:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
10/06/17	11-000-266-420-000-000 REPAIRS & MAINTANENCE	11-000-266-300-000-000 PURCH PROF & TECH SVCS	Security Rep/Supl to Sec. Pur Serv	1,000.00
10/06/17	11-000-266-610-000-000 GENERAL SUPPLIES	11-000-266-300-000-000 PURCH PROF & TECH SVCS	Security Rep/Supl to Sec. Pur Serv	570.00

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PAYROLL APPROVAL – Action 18-062 **Motion**

Motion by R. Hart, and seconded by K. Klus, to approve Payroll and Payroll Agency/FICA as follows:

September, 2017 Net Payroll	\$168,955.95
September, 2017 Agency and Board Share FICA	\$121,022.98
TOTAL PAYROLL September, 2017	\$289,978.93

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS –
Action 18-063 **Motion**

Motion by R. Hart, and seconded by R. DiGilio, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve first reading of district’s Technology Curriculum
- Approve the revised 2017-2018 Master Field Trip Plan
- Approve the October 18, 2017 Travel and Related Expense Report

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BUILDING AND GROUNDS-RELATED ITEMS – Action 18-064 **Motion**

Motion by E. Ames, and seconded by K. Klus, to approve the following block of Building and Grounds-related items, as recommended by the Chief School Administrator:

- Approve the “Cost Reimbursement for Food Service Management Services Works Best for the Franklin Township School District/ Warren County” resolution.
- Approve the district’s annual Facilities Checklist for the 2017-2018 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

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TRANSPORTATION-RELATED ITEMS – Action 18-065

Motion

Motion by R. Hart, and seconded by C. Roberto, to approve the following block of Transportation-related items, as recommended by the Chief School Administrator:

- Approve adding the following bus stops to the specified bus routes:
 - 4 Schnetzer Road and Cemetery Hill Road – White Route
 - 2515 Route 57 – Green Route

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 18-066

Motion

Motion by P. Gardner, and seconded by P. Fitzsimmons, to enter Executive Session for reasons of personnel issue, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 30 minutes).

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

The Board entered Executive Session at 8:55 p.m.

Action 18-067

Motion

Motion by P. Gardner, and seconded by P. Fitzsimmons, to reconvene public session.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

The Board reconvened in public session at 9:11 p.m.

Action 18-068

Motion

Motion by P. Gardner, and seconded by P. Fitzsimmons to approve and make public the Executive Session minutes of October 3, 2017

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 3 (Hart, Klus, Roberto)

PERSONNEL-RELATED ITEMS – Action 18-069

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve the following individuals as instructors for the after-school, homework-assistance program for the 2017-2018 school year, at a rate of \$50.00 per hour, funded through the 2017-2018 REAP Grant:
 - Susan Preiss
 - Susan Orr
 - Alesandra Alchermes
 - Kaitlin Mastrobattista
 - Jennifer Miller
 - Elizabeth Christian

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- Approve the following volunteers for the 2017-2018 school year:
 - Yakiman Brownridge
 - Megan Budd
 - Michael DuFour
 - Suzanne DuFour
 - Chau McAuley
 - Julia Pehrson
 - Ashley Leitzel-Reichenbach
 - Benjamin Reichenbach
 - Denise Weiss
 - Jessica Muglia
- Approve the following individuals as substitutes for the 2017-2018 school year:
 - Jordan Delicato, Substitute Teacher

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BILL LIST -- Action 18-070

Motion

Motion by R. Hart, and seconded by P. Gardner, to approve the 10/18/17 bill list, in the amount of \$121,961.52.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

ADJOURNMENT - Action 18-071

Motion

Motion by R. Hart, and seconded by P. Gardner, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jean Hansen