

Franklin Township Board of Education Minutes
Regular Meeting – November 15, 2017

TIME AND PLACE: The regular meeting of the Board of Education was held on November 15, 2017 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: School Board President, Jean Hansen, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 13, 2017.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames
Mark Blaszk
Renee Hart
Kevin Klus
Charles Roberto

ABSENT: Pam Fitzsimmons
Patrick Gardner

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon, Julie Shellaway

OCTOBER 18, 2017 MINUTES *Action 18-072* *Motion*

Moved by E. Ames, and seconded by R. Hart, to approve the minutes of the Regular Meeting of October 18, 2017.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 1 (Blaszka)

CORRESPONDENCE:

- Carmita Mongrella – Letter of Resignation
- Charles Roberto – Letter of Resignation from the Board of Education

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PUBLIC INPUT PRIOR TO AGENDA ITEMS: Mrs. Shellaway commented on the success of the Veteran’s Day Assembly and also spoke about American Education Week activities.

SCHOOL ELECTION RESULTS

Mr. Duryea provided the Board with the results of the recent School Board election. Renee Hart, Mark Blaszk, and Jean Hansen were re-elected to 3-year terms and Pamela Fitzsimmons was elected to a one-year term on the Franklin Township Elementary School Board of Education.

CHIEF SCHOOL ADMINISTRATOR’S REPORT:

Report included comments on the following:

1. Senior Citizens Luncheon
2. Veteran’s Day Program
3. Parent-Teacher Conferences
4. QSAC
5. District Goals
6. Chromebooks – Board consensus to purchase 18-20 units
7. George Street Playhouse

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames)
 - Finished review of policies on which the committee received full Board input.
 - Will be starting work on Alert #213.
2. **Legislation**
 - Franklin Township Committee (Rep - Mr. Eagleburger) – Mr. Blaszk reported.
 - Walking trail project planning is moving along. May be receiving trees to plant near Asbury-Broadway Road.
 - New Committee Person – David Guth.
 - Per Mrs. Hansen, she spoke with Mayor DeAngelis and he was anxious to work with the school district. Proposed joint meeting date of 1/16/18
 - Franklin Township PTA (Rep-J. Hansen) –
 - Senior Luncheon
 - Legislative/NJSBA Delegate (Rep-C. Roberto)
 - November 18th Delegate Assembly – Two resolutions for consideration: 1.) Charter School Funding and 2.) Special Education Funding
 - NJASA (Rep-M. Eagleburger) –
 - Mr. Eagleburger is now serving on the Professional Development of the NJASA
 - Warren County SBA (Rep-E. Ames) – November meeting addressed legislative topics, including:
 - New Governor could result in change in personnel

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- State income tax will probably be increased
- The State is presently not issuing new charters for Charter Schools
- New Superintendent evaluation developed by NJSBA
- County Teacher of the Year for Warren County also spoke at the meeting
- Federal tax bill could motivate people to move out of New Jersey
- PARCC is now up for review
- Discussion on the topic of Agency Shop Laws
- Sussex County will be having a meeting on the topic of county regionalization
- School funding and the equalization of school aid

FINANCIAL REPORTS

LINE ITEM TRANSFERS – Action 18-073

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve the following line item transfers, as recommended by the Chief School Administrator:

<small>Report Title (String) Date</small> Source Account/Title	Target Account/Title	Comments	Amount
10/27/1711-000-222-104-000-000 SALARY - Media Cnt/Library	11-000-221-590-000-000 SOFTWARE LICENSING	Media Salary to Software Licensing	100.00
10/31/1711-000-222-104-000-000 SALARY - Media Cnt/Library	11-000-222-800-000-000 Misc. Library	Library Salary to Library Misc	25.00
11/14/1711-000-270-505-000-000 AID IN LIEU (CHOICE)	11-000-270-800-000-000 Misc Transportation	ALL Trans. to Mis. Trans.	1,000.00
The total of all transfers within fund 10 is:			1,125.00

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PAYROLL APPROVAL – Action 18-074

Motion

Motion by R. DiGilio, and seconded by R. Hart, to approve Payroll and Payroll Agency/FICA as follows:

October, 2017 Net Payroll	\$167,874.06
October, 2017 Agency and Board Share FICA	\$121,952.34
TOTAL PAYROLL October, 2017	\$289,826.40

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

BOARD SECRETARY AND RECONCILIATION REPORT- SEPTEMBER, 2017

Action 18-075 *Motion*

Motion by R. DiGilio, and seconded by K. Klus, to approve the Board Secretary and Reconciliation Report of September, 2017:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10

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(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month(s) of **September, 2017**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION:

- Mrs. Shellaway expressed her appreciation for the work that Mr. Roberto had done on the Board and indicated that she was sad to hear that he was stepping down from his seat on the Board

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS –
Action 18-076 Motion

Motion by R. DiGilio, and seconded by E. Ames, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the district's Social Studies Curriculum and Technology Curriculum for final reading.
- Approve and submit the district's annual Statement of Assurances all of which are made part of the New Jersey Quality Single Accountability Continuum.
- Approve the district's 2017-2018 Nursing Services Plan.
- Approve the November 5, 2017 Travel and Expense Reimbursement Form.
- Approve the revised 2017-2018 Master Field Trip Plan
-

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 18-077 Motion

Motion by C. Roberto, and seconded by K. Klus, to approve the following block of finance-related items, as recommended by the Chief School Administrator:

- Approve the district's 2018-2019 Budget Calendar.
- Approve the "Agreement for Local Education Agencies Consolidating School Meal Programs" between the Warren County Special Services and Franklin Township school districts, for the 2017-2018 school year.
- Approve contracting with Bergen County Special Services School District for Augmentative Communication services for a Franklin Township student, at a rate not to exceed \$620 for a maximum of 4 hours during the 2017-2018 school year.

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- Approve advertising for the public hearing of the district’s 2016-2017 Comprehensive Annual Financial Report to be held at the Board’s regular meeting on December 13, 2017.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 18-078

Motion

Motion by R. Hart, and seconded by C. Roberto, to enter Executive Session for reasons of confidential student information, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 30 minutes).

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

The Board entered Executive Session at 8:06 p.m.

Action 18-079

Motion

Motion by R. DiGilio, and seconded by E. Ames, to reconvene public session.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

The Board reconvened in public session at 8:20 p.m.

Action 18-080

Motion

Motion by E. Ames, and seconded by K. Klus to approve and make public the Executive Session minutes of October 18, 2017

This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain, 3 (Hart, Roberto, Blaszk)

PERSONNEL-RELATED ITEMS – Action 18-081

Motion

Motion by R. DiGilio, and seconded by C. Roberto, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve Alessandra Alchermes as an instructor for the Fall 2017 after-school club, Outdoor Art, at a rate of \$50.00 per session for a total of six sessions (\$300.00 Total Compensation)
- Accept the resignation from the Board of Education of Charles Roberto, effective 12/31/17, with regret.
- Approve posting for an open seat on the Board of Education and to conduct interviews for the purpose of filling said seat.
- Approve Katie Knudsen and Holly Lynch as volunteers in the school district for the 2017-2018 school year.
- Accept the resignation of Carmita Mongrella, effective January 14, 2018, with regret.

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- Approve posting/advertising for a World Language Teacher (Spanish) for the 2017-2018 school year.
- Approve the payment of the 2016-2017 merit goals incentive to Matthew Eagleburger, per the following schedule:
 - Quantitative Goal #1 - \$2,705.00 / 2.21863%
 - Qualitative Goal #1 - \$3,048.00 / 2.5%
 - Qualitative Goal #2 - \$2,286.00/1.875%

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 2 (Hart, Roberto).

BILL LIST -- Action 18-082

Motion

Motion by R. DiGilio, and seconded by R. Hart, to approve the November 15, 2017 bill list, in the amount of \$146,749.38 and the following non-check payments:

Date	Check #	To	For	Amount	Account
9/22/2017	N0670	Horizon Hlthcare	MSA DCA Admin	\$36.00	11-000-230-590
9/26/2017	N0671	FTS - Section 125	Flex Debit Card	\$822.57	10-132

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain,0.

ADJOURNMENT - Action 18-083

Motion

Motion by R. Hart, and seconded by C. Roberto, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Meeting adjourned at 8:24 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jean Hansen