

Franklin Township Board of Education Minutes
Regular Meeting – February 4, 2020

TIME AND PLACE: The regular meeting of the Board of Education was held on February 4, 2020 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 17, 2020.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames
Jeannene Butler
Scott Hansen
Renee Hart
Kevin Klus
Donna Sbriscia

ABSENT: Pamela Fitzsimmons

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Julia Cassano

APPROVAL OF JANUARY 22, 2020 MINUTES Action 20-148 *Motion*
Motion by E. Ames, and seconded by K. Klus, to approve the minutes of the Regular Meeting of January 22, 2020.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 2 (Hart, Sbriscia).

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

Franklin Township Board of Education Minutes
Regular Meeting – February 4, 2020

WORK SESSION

Work session included discussion on the following topics:

Building & Grounds and Transportation –

- WCSSSD Joint Transportation Contract (Spec. Educ. and Private School)
- Lead Testing
- Use of Facilities Requests/Approvals (YMCA Summer Program pick-up/drop-off location and Franklin Township Land Use Board)

Finance –

- Budget Update and Budget Mailer
- Preschool Tuition
- Flexible Spending Account Costs
- Childcare Rates
- CAP Grant

Curriculum

- Finalize Social Studies Pacing Guide – Pacing Guides due January
- Math Curriculum – First Reading – Pacing Guides in February
- Science Pacing Guides in March
- Language Arts, Math, and Social Studies Collaboration Meetings

Technology –

- Erate funding
- Website update

Personnel –

- Observation Experience – Melanie Ward
- Music Teacher Position

Safety and Security –

- Meeting with the County Prosecutor and Community Outreach Coordinator
- Securing Our Children’s Future Bond Act
- Alyssa’s Law Compliance

Policy –

- FYI Alert 218

Board of Education –

- Delegate Assembly Resolutions – March Cut-Off
- Financial Disclosure Forms

FINANCIAL REPORTS

PAYROLL AND PAYROLL AGENCY – Action 20-149

Motion

Motion by R. DiGilio, and seconded by R. Hart, to approve Payroll and Payroll Agency/FICA as follows:

January, 2020 Net Payroll	\$176,206.27
January, 2020 Agency and Board Share FICA	\$122,655.67
TOTAL PAYROLL January, 2020	\$298,861.94

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – February 4, 2020

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM-RELATED ITEMS – Action 20-150 ***Motion***

Motion by R. DiGilio, and seconded by R. Hart, to approve the following block of Program-related items, as recommended by the Chief School Administrator:

- Approve the February 4, 2020 Travel and Related Expense Reimbursement Form.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 20-151 ***Motion***

Motion by R. Hart, and seconded by J. Butler, to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

- Approve acknowledgement of the following School Bus Emergency Evacuation Drills:
 - Route 1/Brown Bus – 1/31/20 at 8:20am
 - Route 2/Orange Bus – 1/31/20 at 8:30am
 - Route 3/Yellow Bus – 1/31/20 at 8:32am
 - Route 4/White Bus – 1/31/20 at 8:33am
 - Route 5/Pink Bus – 1/31/20 at 8:35am
 - Route 6/Green Bus – 1/31/20 at 8:40am
- Approve the addition of a bus stop on the districts Brown route at 20 Warne Way.
- Approve the Resolution for Participation in Coordinated Transportation for the 2020-2021 school year, with the Warren County Special Services School District.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 20-152 ***Motion***

Motion by R. DiGilio, and seconded by R. Hart, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve authorizing the School Business Administrator to appropriate excess funds that currently exist in the district’s Flexible Spending/Section 125 Account, if needed, for the purpose of paying expenses related to the operation of the Flexible Spending program, as permitted by law.
- Approve the application for and acceptance of the 2020-2021 New Jersey Child Assault Prevention Grant in the amount of \$900.50.
- Approve the following Childcare Rates for the 2020-2021 school year:

Franklin Township Board of Education Minutes
Regular Meeting – February 4, 2020

Before Care Program (7am-8:20am)

	Hourly Rate	Unlimited
1st Child	\$6.75	\$120/month
2nd Child	\$5.25	\$90/month
3rd Child	\$4.25	\$75/month

After Care Program (3:15pm – 6:00pm)

	Hourly Rate	Unlimited
1st Child	\$6.75	\$220/month
2nd Child	\$5.25	\$165/month
3rd Child	\$4.25	\$135/month

Preschool Care (morning session or afternoon session)

	Hourly Rate	Unlimited Morning or Afternoon 2 days/wk	Unlimited Morning or Afternoon 3 days/wk	Unlimited Morning or Afternoon 5 days/wk
1 st Child	\$6.75	\$135/month	\$195/month	\$325/month
2 nd Child	\$5.25	\$105/month	\$150/month	\$250/month
3 rd Child	\$4.25	\$80/month	\$120/month	\$200/month

Financial Sliding Scale Fees for families who qualify for free/reduced lunch:

- a. Free: Pay 50% of the contracted fee
- b. Reduced: Pay 60% of the contracted fee
- c. Hardship: Determination will be made by the Administration.

- Approve Waiver of Requirements for the Special Education Medicaid Initiative program (SEMI) for the 2020-2021 school year, due to the low number of students, 8 (eight), within the Franklin Township School District that would be eligible for participation in the program.
- Approve the following preschool tuition rates for the 2020-2021 school year.

2020-2021 Preschool Tuition Rates for Resident, Free Lunch Qualified Students

2-Day Program	No Cost
3-Day Program	\$30/month
5-Day Program	\$80/month

2020-2021 Preschool Tuition Rates For All Other Resident Students

2-Day Program	\$85/month
3-Day Program	\$110/month
5-Day Program	\$160/month

2020-2021 Preschool Tuition Rates for Non-Resident Students (district paid)

Tuition rates charged to another school district will be equal to the certified cost per pupil for the preschool program.

Discount for Multiple Children None

Payment Terms:

Two months paid, prior to Sept 1st. Remaining eight payments made prior to the close of each month (Sept-April).

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – February 4, 2020

EXECUTIVE SESSION:

Action 20-153

Motion

Motion by J. Butler, and seconded by R. Hart, to enter Executive Session to discuss items related to negotiations matters, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 30 minutes).

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

The Board entered Executive Session at 7:51 p.m.

Action 20-154

Motion

Motion by R. DiGilio, and seconded by J. Butler, to reconvene public session.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

The Board reconvened in public session at 8:34 p.m.

EXECUTIVE SESSION MINUTES – Action 20-155

Motion

Motion by R. DiGilio, and seconded by R. Hart, to approve and make public the Executive Session minutes of January 22, 2020.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 2 (Hart, Sbriscia).

PERSONNEL-RELATED ITEMS – Action 20-156

Motion

Motion by R. DiGilio, and seconded by K. Klus, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve a 5-hour observation experience with Janie Brown for Melanie Ward, as part of a course requirement with the Warren County Community College.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

REDUCTION OF BOARD SEATS – Action 20-157

Motion

Motion by J. Butler, and seconded by R. DiGilio, to approve the following resolution regarding the number of seats on the Franklin Township/Warren County Board of Education:

WHEREAS, the Franklin Township Board of Education has recognized that the number of individuals submitting petitions to be placed on the election ballot for Board of Education seats has declined greatly over time, and

WHEREAS, The Franklin Township Board of Education occasionally experiences difficulties in maintaining full membership and/or meeting quorum, and

WHEREAS, many school districts of similar size to Franklin Township have transitioned to Boards composed of seven members,

Franklin Township Board of Education Minutes
Regular Meeting – February 4, 2020

THEREFORE, the Board of Education resolves to submit a special ballot question to the voters of Franklin Township, in November of 2020, that, if passed, would reduce the number of seats on the Board of Education from 9 (nine) to 7 (seven), under the transitional protocols established by the State of New Jersey, and that said question and interpretive statement shall appear on said ballot in the following format:

Question – Should the membership of the Franklin Township Board of Education, in the County of Warren, be reduced from 9 (nine) members to 7 (seven) members?

Interpretive Statement – The Franklin Township Board of Education has had 9 (nine) members, since its inception, while many Boards in communities of similar size are finding it beneficial to reduce their size to 7 (seven) members. This reduction aids in meeting the challenge of maintaining a full board and assisting to achieve quorum at meetings, particularly since all members serve in unpaid positions.

WITHDRAWAL OF MOTION – Action 20-158 *Motion*

Motion by J. Butler, and seconded by R. DiGilio, to withdraw the prior motion.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BILL LIST – Action 20-159 *Motion*

Motion by R. DiGilio, and seconded by R. Hart, to approve the February 4, 2020 bill list in the amount of \$54,986.14.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

ADJOURNMENT - Action 20-160 *Motion*

Motion by R. DiGilio, and seconded by R. Hart, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jean Hansen