

**Franklin Township Board of Education Minutes**  
**Regular Meeting – February 19, 2020**

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**TIME AND PLACE:** The regular meeting of the Board of Education was held on February 19, 2020 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 17, 2020.

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**PRESENT:** Jean Hansen (Board President)  
Rudolph DiGilio (Vice President) (arrived at 7:30pm)  
Elizabeth Ames  
Jeannene Butler  
Pamela Fitzsimmons  
Scott Hansen  
Kevin Klus

**ABSENT:** Renee Hart  
Donna Sbriscia

**PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator  
Tim Duryea, School Business Administrator/Board Secretary

**PUBLIC:** Julia Cassano

**APPROVAL OF FEBRUARY 4, 2020 MINUTES Action 20-161** *Motion*  
Motion by E. Ames, and seconded by P. Fitzsimmons, to approve the minutes of the Regular Meeting of February 4, 2020.

*This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 1 (Fitzsimmons).*

**CORRESPONDENCE:** None

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**PUBLIC INPUT PRIOR TO AGENDA ITEMS:** None

**CHIEF SCHOOL ADMINISTRATOR’S REPORT:**

Report included comments on the following:

1. Conferences
2. In-Service
3. District Goals (Curriculum and Social Emotional Learning)
4. Website

**BUDGET UPDATE**

Mr. Duryea provided the Board with an update of the 2020-2021 budget.

**COMMITTEE REPORTS:**

1. **Policy** – (Rep-E. Ames)
  - No new alerts
2. **Legislation**
  - Franklin Township Committee (Rep – Mrs. Butler) –
    - Reorganization and budget discussion
    - 2/12 Land Use Board meeting cancelled
  - Franklin Township PTA (Rep – Mrs. Fitzsimmons) –
    - Spring activities
    - Author program
  - Legislative/NJSBA Delegate (Rep-R. DiGilio) –
    - Meeting with legislators
    - Health bill on hold
    - School Funding Bill – no movement
    - Fair School Funding Website
    - Special Education Funding
    - Warren Hills Excel Program
    - Equity Conference
    - Social Emotional Learning Conference
    - Health and Wellness Ad Hoc Committee
  - NJASA (Rep-M. Eagleburger) – No report
  - Warren County SBA (Rep-E. Ames) –
    - Budget Presentation meeting

**FINANCIAL REPORTS**

**TRANSFERS AND RECLASSIFICATIONS – Action 20-162** *Motion*

Motion by J. Butler, and seconded by P. Fitzsimmons, to approve the line item transfers and reclassifications as recommended by the Chief School Administrator:

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**Transfers:**

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
01/31/2011	11-000-230-590-000-000 OTH PURCH SERVICES	11-000-230-890-000-000 MISCELLANEOUS	Admin pur svc to Admin Misc	400.00
01/31/2012	12-000-261-420-000-000 FACILITY MAINTANENCE	12-000-261-730-000-000 Undist Exp - Req Maint-Sch Fac	Correct account # from 420 to 730	30,197.00
01/31/2011	11-000-230-590-000-000 OTH PURCH SERVICES	11-000-230-585-000-000 BOE OTHER PURCH SVCS	Correct 585 initial from 590	900.00
02/14/2011	11-000-230-334-000-000 ARCHITECT	11-000-230-800-000-000 CSA - WKSHPs/Mmbrshps	Arch fees to CSA training	175.00

**Reclassifications:**

<u>Date</u>	<u>PO Number</u>	<u>Ordering Name</u>	<u>Amount</u>	<u>Reclassification Details and Comments</u>
02/07/20	P202000005	JERSEY CENTRAL POWE	\$3,314.83	From 11-000-262-500-000-000 to 11-000-262-622-000-000 Correct chk 25230 paid to JCP&L under P12 (water company)

Reclassification via non-check:

01/31/2020 P201900520 Lee Distributors From 12-000-261-420 To 12-000-261-730  
 Amount \$30,197.00 (Account coding correction) N0854

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**BOARD SECRETARY AND RECONCILIATION REPORT- JANUARY, 2020**

**Action 20-163      *Motion***

Motion by E. Ames, and seconded by K. Klus, to approve the Board Secretary and Reconciliation Report of January, 2020:

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month(s) of **January, 2020**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**PROGRAM-RELATED ITEMS – Action 20-164      *Motion***

Motion by J. Butler, and seconded by R. DiGilio, to approve the following block of Program-related items, as recommended by the Chief School Administrator:



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The Board reconvened in public session at 8:07 p.m.

**EXECUTIVE SESSION MINUTES – Action 20-169**

***Motion***

Motion by R. DiGilio, and seconded by K. Klus, to approve and make public the Executive Session minutes of February 4, 2020, as amended (Mr. DiGilio was present at the beginning of the meeting).

*This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 1 (Fitzsimmons).*

**PERSONNEL-RELATED ITEMS – Action 20-170**

***Motion***

Motion by R. DiGilio, and seconded by J. Butler, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve Jesse Smith as a volunteer in the school district for the 2019-2020 school year.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**BILL LIST – Action 20-171**

***Motion***

Motion by E. Ames, and seconded by P. Fitzsimmons, to approve the February 19, 2020 bill list in the amount of \$48,486.99 and the following non-checks:

Date	Check #	To	For	Amount	Account
1/28/2020	N0850	FTS Cafeteria	Café Aid	\$2,588.19	10-402
1/29/2020	N0851	Horizon Healthcare	FSA Admin	\$48.00	11-000-230-590
1/31/2020	N0854	Lee Distrib.	Reclassify	\$30,197.00	12-000-261-420
		Lee Distrib.	Reclassify	-\$30,197.00	12-000-261-730
11/27/2019	N0845	Horizon Healthcare	FSA Admin	\$48.00	11-000-230-590

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

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**ADJOURNMENT - Action 20-172**

***Motion***

Motion by J. Butler, and seconded by P. Fitzsimmons, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

*Meeting adjourned at 8:11 p.m.*

Respectfully submitted,

Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_  
*Jean Hansen*