

Franklin Township Board of Education Minutes
Regular Meeting – March 3, 2020

TIME AND PLACE: The regular meeting of the Board of Education was held on March 3, 2020 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Jean Hansen, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 17, 2020.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames
Jeannene Butler
Pamela Fitzsimmons
Scott Hansen
Renee Hart
Donna Sbriscia

ABSENT: Kevin Klus

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Karen Chiu, Deborah Mannon

APPROVAL OF JANUARY 22, 2020 MINUTES Action 20-173 *Motion*
Motion by P. Fitzsimmons, and seconded by E. Ames, to approve the minutes of the Regular Meeting of February 19, 2020, as amended (Bill List motion should read “P. Fitzsimmons” as opposed to “J.P. Fitzsimmons”).

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 2 (Hart, Sbriscia).

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CORRESPONDENCE:

- Warren County Office/DOE – SEMI Waiver Approval
- Read Across America Week Flyer

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

WORK SESSION

Work session included discussion on the following topics:

Building & Grounds and Transportation –

- Schedule of Fees/Use of Facility – To be presented at the next meeting

Policy –

- Offer vs. Serve Policy

Finance –

- Budget Update – State Aid and Transportation Expense updates
- Budget Mailer – Board Feedback
- Public Hearing Date for 2020-2021 Budget (Quorum considerations)

Program, Curriculum, and Instruction –

- School Calendar - Warren Hills Regional calendar completed

Technology –

- Chromebook purchase

Personnel –

- Approval to post summer appointments (ESY, Custodial/Maintenance, etc.)
- Superintendent Evaluation Pre-Conference – Next Board Meeting

Board of Education –

- Financial Disclosure Forms

FINANCIAL REPORTS

PAYROLL AND PAYROLL AGENCY – Action 20-174

Motion

Motion by R. DiGilio, and seconded by R. Hart, to approve Payroll and Payroll Agency/FICA as follows:

February, 2020 Net Payroll	\$175,277.96
February, 2020 Agency and Board Share FICA	\$122,376.54
TOTAL PAYROLL February, 2020	\$297,654.50

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

POLICY-RELATED ITEMS – Action 20-175

Motion

Motion by R. DiGilio, and seconded by E. Ames, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

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- Approve formal adoption by the Board of previously adopted informal policy/procedures as detailed in Alert 202/Policy 8508 Lunch Offer Versus Serve.
- Approve the second reading of Policy Alert 218 revisions.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 20-176 ***Motion***

Motion by J. Butler, and seconded by R. Hart, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the district’s 2020-2021 school calendar, as presented by the Chief School Administrator, with revisions added at the Board meeting.
- Approve the second reading of the district’s Mathematics Curriculum.
- Approve the March 3, 2020 Travel and Related Expense Reimbursement Form.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 20-177 ***Motion***

Motion by R. Hart, and seconded by D. Sbriscia, to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

- Approve the district’s 2020 Long Range Facility Plan with an aggregate cost for all “System Actions” in the amount of \$1,321,000.00. (**Attachment A6**)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 20-178 ***Motion***

Motion by J. Butler, and seconded by P. Fitzsimmons, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve contracting with the Washington Borough Board of Education to provide a Child Study Team evaluation for a Franklin Township student at a cost of \$1,350.00.
- Approve holding and advertising for the district’s public hearing for the 2020-2021 budget at its Regular Board meeting on May 5, 2020 at 7:00pm.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

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EXECUTIVE SESSION:

Action 20-179

Motion

Motion by R. DiGilio, and seconded by R. Hart, to enter Executive Session to discuss items related to negotiations matters, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 10 minutes).

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

The Board entered Executive Session at 7:58 p.m.

Action 20-180

Motion

Motion by R. DiGilio, and seconded by E. Ames, to reconvene public session.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

The Board reconvened in public session at 8:07 p.m.

EXECUTIVE SESSION MINUTES – Action 20-181

Motion

Motion by R. DiGilio, and seconded by J. Butler, to approve and make public the Executive Session minutes of February 19, 2020.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 2 (Hart, Sbriscia).

PERSONNEL-RELATED ITEMS – Action 20-182

Motion

Motion by R. DiGilio, and seconded by R. Hart, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve advertising for a music teacher for the 2020-2021 school year, with credentialing requirements and potential alternative assignments to be determined by the Chief School Administrator.
- Approve Heidi Lowy-Pease as a substitute for the 2019-2020 school year (provisional status, pending receipt of background paperwork).
- Authorize the Chief School Administrator to post for summer staffing positions as needed, including, but not limited to:
 - ESY Teacher
 - ESY Nurse
 - ESY Aides
 - ESY Certified Aide
 - Summer custodial/maintenance workers

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

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ADJOURNMENT - Action 20-183

Motion

Motion by R. Hart, and seconded by P. Fitzsimmons, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 8:14 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jean Hansen