

Franklin Township Board of Education Minutes
Regular Meeting – June 2, 2020

TIME AND PLACE: The regular meeting of the Board of Education was held on June 2, 2020 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Express Times, and was published in the Star Gazette on January 17, 2020. (Virtual meeting access information and Public Budget Hearing information was also advertised in the Express Times on April 30, 2020 and provided to the Star Ledger and was posted at the Franklin Township School and on the Franklin Township School website. Municipal building is unavailable for access, so no posting was provided to them.)

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

PRESENT:* Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames
Jeannene Butler
Pamela Fitzsimmons
Scott Hansen
Renee Hart
Kevin Klus
Donna Sbriscia

ABSENT: None

PRESENT:* DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC:* Julia Cassano, Julie Shellaway, and other staff members

*Board members, Mr. Eagleburger, and public were present via virtual platform.

Franklin Township Board of Education Minutes
Regular Meeting – June 2, 2020

EXECUTIVE SESSION:

Action 20-228

Motion

Motion by J. Butler, and seconded by K. Klus, to enter Executive Session to discuss items related to negotiations and personnel matters, with information to be released at a date, not yet determined. (It is expected that the Board of Education will be in Executive Session for 30 minutes).

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

The Board entered Executive Session at 7:03 p.m.

Action 20-229

Motion

Motion by J. Butler, and seconded by K. Klus, to reconvene public session.

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

The Board reconvened in public session at 7:23 p.m.

EXECUTIVE SESSION MINUES Action 20-230

Motion

Motion by J. Butler, and seconded by K. Klus, to approve and make public the Executive Session minutes of May 20, 2020.

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.

APPROVAL OF May 20, 2020 MINUTES Action 20-231

Motion

Motion by J. Butler, and seconded by K. Klus, to approve the minutes of the Regular Meeting of May 20, 2020, as amended (Add “Approve the district’s revised Emergency Preparedness Plan under motion 20-222).

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

WORK SESSION

Work session included discussion on the following topics:

- Building & Grounds and Transportation –
 - Summer Cleaning –
 - Other Summer Projects –
 - Transportation 2020-2021 -
- Finance –
 - Report of the Treasurer/State of NJ –
 - End of year payments, transfers and reclassifications
 - Furlough Program –
 - Grading guidelines for virtual instruction

Franklin Township Board of Education Minutes
Regular Meeting – June 2, 2020

- NJ Consortia for Excellence Through Equity
- Revised School Calendar – FY’21
- Linkit Program –
- Personnel –
 - Summer Programs –
 - Contract renewals for the CSA and SBA -
 - Music Teacher Position
- Safety and Security –
 - Fire panel and lock upgrades
- Board of Education –
 - Goal Setting Meeting
 - Petitions - November election
 - Delegate Assembly
 - WCSBA meetings
 - Township Committee Board of Education liaison
 - Meeting dates

FINANCIAL REPORTS

TRANSFERS AND RECLASSIFICATIONS – Action 20-232

Motion

Motion by J. Butler, and seconded by K. Klus, to approve the following line item transfers and reclassifications, as recommended by the Chief School Administrator.

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
05/07/2011	230-100-101-000-000 SALARY - BSI	11-213-100-101-000-000 SALARY - RESOURCE CTR	BSI to RC Salary	19,750.00
05/07/2011	105-100-101-000-000 SALARY - PRESCH TEACHER	11-213-100-106-000-000 SALARY - AIDE	PS to RC Aide Salary	12,475.00
05/07/2011	120-100-101-019-000 SALARY - GRADE 1	11-219-100-101-000-000 SALARY - HOME INSTRUCTION	Grade 1 to Home Instr. Salary	2,000.00
05/22/2011	000-291-270-000-000 INS - HLTH/DENTL/LIFE	12-000-266-730-000-000 Undist. Expend. - Security	Benefits to Security Projects	35,000.00
05/22/2011	190-100-640-099-000 Textbooks-Misc	12-000-266-730-000-000 Undist. Expend. - Security	Textbooks to security projects	13,000.00

Reclassifications:

<u>Date</u>	<u>PO Number</u>	<u>Ordering Name</u>	<u>Amount</u>	<u>Reclassification Details and Comments</u>
05/20/20	P202000213	MICHELE DeSANTO	\$262.37	From 20-251-200-320-000-007 to 20-250-200-320-000-007 Amended to IDEA Basic from IDEA PS

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

BOARD SECRETARY AND RECONCILIATION REPORT – Action 20-233 ***Motion***

Motion by J. Butler, and seconded by K. Klus, to Motion to approve the Board Secretary and Reconciliation Report April, 2020.

Franklin Township Board of Education Minutes
Regular Meeting – June 2, 2020

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month of **April, 2020**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

PROGRAM-RELATED ITEMS – Action 20-234 ***Motion***

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Program-related items, as recommended by the Chief School Administrator:

- Approve the district's revised 2020-2021 School Calendar.
- Approve the purchase of the LinkIt program at an annual cost of \$4,795.00, inclusive of \$1,500 in professional development/ training and to authorize the CSA to amend the purchase agreement to a multi-year contract, should he deem said purchase to provide greater financial benefit to the district.
- Acknowledge that the Superintendent has discretion to amend the 4th marking period 2019-2020, in response to the remote learning environment.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 20-235 ***Motion***

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Authorize the CSA and SBA to make purchases, payments, reclassifications, and transfers that are necessary to finalize the financial activity for the 2019-2020 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

PERSONNEL-RELATED ITEMS – Action 20-236 ***Motion***

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

Franklin Township Board of Education Minutes
Regular Meeting – June 2, 2020

- Authorize the CSA to post for summer positions and to appoint personnel, as needed and within the district’s budget, via local and grant funds, with formal, retroactive approval to follow at the next regular Board of Education meeting.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

ADJOURNMENT - Action 20-237

Motion

Motion by J. Butler, and seconded by K. Klus, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____

Jean Hansen