

**Franklin Township Board of Education Minutes**  
**Special Meeting – August 4, 2020**

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**TIME AND PLACE:** The Special Meeting of the Board of Education was held on August 4, 2020 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** Board President, Jean Hansen, called the meeting to order at 7:01 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, at the Star Ledger, and was published in the Express Times on July 30, 2020, including access information regarding the virtual nature of the meeting.

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**PRESENT:\*** Jean Hansen (Board President)  
Rudolph DiGilio (Vice President)  
Elizabeth Ames  
Jeannene Butler (arrived 7:09pm)  
Pamela Fitzsimmons  
Scott Hansen  
Kevin Klus  
Donna Sbriscia

**ABSENT:** Renee Hart

**PRESENT:** DISTRICT ADMINISTRATORS  
Matthew Eagleburger, Chief School Administrator  
Tim Duryea, School Business Administrator/Board Secretary

**PUBLIC:\*** Deborah Mannon, Janie Brown, Jennifer Fischer, and other staff and public

\* Board members and public were all present virtually.

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**APPROVAL OF JULY 22, 2020 MINUTES    *Action 21-014*                      *Motion***

Motion by S. Hansen, and seconded by K. Klus, to approve the minutes of the Regular Meeting of July 22, 2020.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 0.*

**EXECUTIVE SESSION MINUTES – Action 21-015    *Motion***

Motion by S. Hansen, and seconded by K. Klus, to approve and make public the Executive Session minutes of July, 22, 2020.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.*

**CORRESPONDENCE:** None

**PUBLIC INPUT PRIOR TO AGENDA ITEMS:** None

**Re-OPENING PLAN PRESENTATION BY MR. EAGLEBURGER:**

Mr. Eagleburger reviewed the district’s re-opening plan and responded to questions.

**MRS. BUTLER ARRIVAL:**

Mrs. Butler arrived at 7:09PM, during the Re-opening presentation.

**POLICY 1648 – RESTART AND RECOVERY PLAN - FYI:**

Required “Restart and Recovery Plan” policy was presented to the Board as an FYI.

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**PROGRAM, CURRICULUM, & INSTRUCTION-RELATED ITEMS –**

**Action 21-016                      *Motion***

Motion by S. Hansen, and seconded by J. Butler, to approve the following block of Program, Curriculum, & Instruction-related items, as recommended by the Chief School Administrator:

- Approve the district’s Re-Opening Plan for the fall of 2020.
- Approve the district’s revised calendar for the 2020-2021 school year.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

**FINANCE-RELATED ITEMS –**

**Action 21-017                      *Motion***

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the closing of PS tuition balances, as a result of extenuating family circumstances, for the following coded families, retroactively to 6/30/20:

<u>Amount</u>	<u>Code#</u>
\$975.00	1920265
\$1,250.00	1920312
\$520.00	1920454

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- Approve revising the rates for school lunches to the following, for the 2020-2021 school year:
  - Student lunches \$3.05
  - Adult lunches \$3.55
- Approve the retainer agreement with Scarinci-Hollenbeck/ Nathanya Simon for the 2020-2021 school year for legal services.
- Approve the following related services vendors and respective rates for the 2020-2021 school year:
  - Michele DeSanto – Physical Therapy Services at a rate of \$82.00 per hour.
  - Brett DiNovi and Associates – BCBA Services at a rate of \$129.75 per hour.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 1 (Klus).*

**PERSONNEL-RELATED ITEMS – Action 21-018**

***Motion***

Motion by J. Butler, and seconded by K. Klus, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve the submission of the Full-Time Principal Waiver Request for the 2020-2021 school year.
- Approve Karen Wester as First Lead Teacher for the 2020-2021 school year, to serve in the absence of district administrators.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

*This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.*

**ADJOURNMENT - Action 21-019**

***Motion***

Motion by J. Butler, and seconded by K. Klus, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.*

*Meeting adjourned at 8:03 p.m.*

Respectfully submitted,

Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_  
*Jean Hansen*