

**Franklin Township Board of Education Minutes**  
**Regular Meeting – September 1, 2020**

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**TIME AND PLACE:** The Regular Meeting of the Board of Education was held on September 1, 2020 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School, 52 Asbury-Broadway Road, Washington, NJ 07882.

**CALL TO ORDER:** Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

**PUBLICATION OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been published in the Star Gazette on January 17, 2020 This was a legal publicnotice. Notice of this meeting was also posted at the Franklin Township Municipal Building, the Franklin Township School, and with the Express Times. (Virtual meeting access information was also provided to the Star Ledger and the Express Times and was posted at the Franklin Township School, on the Franklin Township School website and at the Franklin Township Municipal Building.)

**FLAG SALUTE:** Pledge of Allegiance and a moment of silence.

**PRESENT:\*** Jean Hansen (Board President) /In-Person  
Rudolph DiGilio (Vice President) /In-Person  
Elizabeth Ames /Virtual  
Jeannene Butler /Virtual  
Pamela Fitzsimmons /Virtual  
Scott Hansen / In-Person  
Renee Hart /Virtual  
Kevin Klus /Virtual  
Donna Sbriscia /Virtual

**ABSENT:** None

**PRESENT:** DISTRICT ADMINISTRATORS (In-person)  
Matthew Eagleburger, Chief School Administrator  
Tim Duryea, School Business Administrator/Board Secretary

**PUBLIC:\*** Deborah Mannon, Karen Wester, Julia Cassano, and other staff and public (Virtually)

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**EXECUTIVE SESSION:**

**Action 21-031 Motion**

Motion by R. DiGilio, and seconded by S. Hansen, to enter Executive Session to discuss items related to negotiations matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

*This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.*

The Board entered executive session at 7:03pm.

**Action 21-032 Motion**

Motion by R. DiGilio, and seconded by S. Hansen, to reconvene Public Session.

*This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.*

The Board reconvened public session at 7:27pm.

**APPROVAL OF AUGUST 19, 2020 MINUTES Action 21-033 Motion**

Motion by R. DiGilio, and seconded by S. Hansen, to approve the minutes of the Regular Meeting of August 19, 2020.

*This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain 2 (Fitzsimmons, Butler).*

**CORRESPONDENCE:** None

**PUBLIC INPUT PRIOR TO AGENDA ITEMS:** None

**WORK SESSION:**

Policy -

- Final Reading of 1648 and 1648.02.

Program, Curriculum, and Instruction –

- Re-opening Update.
- Calendar Change

Technology –

- New Chromebook Distribution

Personnel –

- Collective Bargaining Agreement and Salary Changes

Legislation –

- Executive Order 117
- S-993/A-631
- Senate Bill 2843

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**FINANCIAL REPORTS-**

**BOARD SECRETARY AND RECONCILIATION REPORT Action 21-034**

**Motion**

Motion by R. DiGilio, and seconded by S. Hansen, to recognize a 6/30/2020 posting date on previously approved June, 2020 Final Board Secretary and Reconciliation report.

*This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.*

**PAYROLL AND PAYROLL AGENCY APPROVAL – Action 21-035** **Motion**

Motion by R. DiGilio, and seconded by S. Hansen, to approve Payroll and Payroll Agency/FICA as follows:

August, 2020 Net Payroll	\$35,446.17
August, 2020 Agency and Board Share FICA	\$24,361.70
<b>TOTAL PAYROLL August, 2020</b>	<b>\$59,807.87</b>

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.*

**PUBLIC INPUT PRIOR TO BOARD ACTION:** None

**PROCUREMENT PROCEDURES – Action 21-036** **Motion**

Motion by R. DiGilio, and seconded by S. Hansen, to approve and adopt all revisions to the “Procurement Procedures For School Food Authorities” form #326, effective August, 2020, as disseminated by the New Jersey Department of Agriculture.

*This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.*

**PROGRAM, CURRICULUM, & INSTRUCTION-RELATED ITEMS –**

**Action 21-037** **Motion**

Motion by R. DiGilio, and seconded by S. Hansen, to approve the following block of Program, Curriculum, & Instruction-related items, as recommended by the Chief School Administrator:

- Approve the District and Board Goals for the 2020-2021 school year, as follows:

**District Goals for School Year 2020--2021**

1. Focus on promoting and fostering the health and wellness of students and staff.
2. Provide professional development for staff and technical and educational support for families in order to maximize student learning throughout the school year.
3. Provide relevant information in a timely manner to families and staff via user-friendly, accessible methods.

**Board Goal for School Year 2020--2021**

1. Provide support to the Administration in the pursuit and achievement of the District Goals.

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- Approve the district’s revised calendar for the 2020-2021 school year, designating that school will be closed on Columbus Day (October 12, 2020, resulting in one day being added to the end of the school year.
- Approve the September 1, 2020 Travel and Expense Reimbursement Form.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.*

**PERSONNEL-RELATED ITEMS – Action 21-038**

***Motion***

Motion by R. DiGilio, and seconded by S. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve the collective bargaining agreement with the Franklin Township Education Association (FTEA), for the 2020-2021 school year and the annual compensation levels for each FTEA member, as detailed in Addendum B5, contingent upon approval of said agreement by the FTEA membership.
- Approve Karen Kane to provide home instruction services for the 2020-2021 school year, at the contractual rate specified in the collective bargaining agreement.

*ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.*

**CSA CLOSING REMARKS**

Mr. Eagleburger took time to thank the teachers and staff for the work they did in preparing for the reopening of school, under the challenging circumstances that the school faced. He expressed special thanks to Mrs. Wester for coordinating so many of the technology provisions.

**ADJOURNMENT - Action 21-039**

***Motion***

Motion by R. DiGilio, and seconded by S. Hansen, to adjourn the meeting.

*This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.*

*Meeting adjourned at 7:46pm.*

Respectfully submitted,

Tim Duryea  
Board Secretary / School Business Administrator

Board President: \_\_\_\_\_  
*Jean Hansen*