

Franklin Township Board of Education Minutes
Special Meeting – December 7, 2020

TIME AND PLACE: The special meeting of the Board of Education was held on December 7, 2020 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Jean Hansen, called the meeting to order at 7:02 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and was published in the Star Ledger and the Express Times on December 3, 2020 with the inclusion of virtual meeting access instructions in all notices and postings.

ROLL CALL: Mr. Duryea conducted the Roll Call.

PRESENT: Jean Hansen (Board President)
Rudolph DiGilio (Vice President)
Elizabeth Ames (virtual)
Jeannene Butler (virtual)
Pamela Fitzsimmons (virtual)
Scott Hansen (virtual)
Renee Hart (virtual)
Kevin Klus (virtual)
Donna Sbriscia (virtual)

ABSENT: None

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC:* Deborah Mannon, Donna Herzer, Barbara Weinstein, Janie Brown, Karen Kane, Karen Wester, Julia Cassano

* Public were all present virtually

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

VIRTUAL MEETING GUIDELINES: The virtual meeting guidelines were read by Mrs. Hansen.

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APPROVAL OF NOVEMBER 18, 2020 MINUTES Action 21-083 Motion

Motion by R. DiGilio, and seconded by J. Butler, to approve the minutes of the Regular Meeting of November 18, 2020.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 1 (Sbriscia).

EXECUTIVE SESSION MINUTES Action 21-084 Motion

Motion by R. DiGilio, and seconded by J. Butler, to approve and make public the Executive Session minutes of the Regular Meeting of November 18, 2020.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 1 (Sbriscia).

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

FINANCIAL REPORTS:

TRANSFERS AND RECLASSIFICATIONS – Action 21-085 Motion

Motion by R. DiGilio, and seconded by J. Butler, to approve the following line item transfers and reclassifications, as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
11/17/2011	11-000-223-800-000-000 WORKSHOPS	11-000-221-590-000-000 SOFTWARE LICENSING	Workshops to software licensing	2,500.00
11/19/2011	11-000-230-334-000-000 ARCHITECT	11-000-230-331-000-000 LEGAL SERVICES	Architect Fees to Legal Fees	2,000.00
11/19/2011	11-190-100-610-099-000 SUPPLIES - CROSS CONT	11-105-100-101-000-000 SALARY - PRESCH TEACHER	Supplies to K Salary	6,500.00
11/19/2011	11-190-100-610-099-000 SUPPLIES - CROSS CONT	11-110-100-101-009-000 SALARY - K TEACHER	Supplies to K Salary	2,100.00
11/19/2011	11-130-100-101-000-001 SALARY - GR 6 SUBS	11-110-100-101-009-000 SALARY - K TEACHER	Grade 6 Salary to K Salary	2,000.00
11/19/2011	11-000-216-320-000-000 PURCH PROF SERVICES	11-120-100-101-049-000 SALARY - GRADE 4	Purch Rel Svc to 1-5 Salary	15,000.00
11/19/2011	11-000-262-110-000-001 SUBS/SUMMER PAY	11-120-100-101-049-000 SALARY - GRADE 4	Sum Cust Sal to Grade 1-5 Sal	12,000.00

Reclassifications:

<u>Date</u>	<u>PO Number</u>	<u>Ordering Name</u>	<u>Amount</u>	<u>Reclassification Details and Comments</u>
11/19/20	P202100151	DURYEA, TIM	\$932.00	From 11-000-213-610-000-000 to 11-213-100-610-000-000 Correct to RC Expense

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain 0.

PUBLIC INPUT PRIOR TO BOARD ACTION:

- Jennifer Fischer – Expressed concerns re: plans for in-person instruction on 12/14/20
- Janie Brown – Expressed concerns re: plans for in-person instruction on 12/14/20
- Karen Kane – Commented that administration and school have done a very good job of keeping everyone safe.

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- Mr. Eagleburger responded to comments by Mrs. Fischer and Mrs. Brown, indicating that it is not expected that the pandemic category will be down-graded from orange to yellow in the near future and that it is likely that the eventual return to in-person instruction will materialize while still under an orange classification.

ACTION ITEMS:

BYLAW SUSPENSION – Action 21-086

Motion by R. DiGilio, and seconded by J. Butler, to approve the Board of Education suspending Bylaw 0131 that requires two readings to be in compliance with the new emergency regulations regarding remote meetings held during a Governor-declared emergency, N.J.A. 5:30-1.1 through 1.7, promulgated by Department of Community Affairs, as recommended by the Chief School Administrator.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

POLICY-RELATED ITEMS – Action 21-087 *Motion*

Motion by R. DiGilio, and seconded by J. Butler, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

- Approve Bylaw 0164.6 / Remote Public Board Meetings During a Declared Emergency.
- Approve meeting guidelines as detailed in “Special Considerations for Remote/Hybrid Board of Education Meetings”.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

PROGRAM, CURRICULUM, & INSTRUCTION-RELATED ITEMS –

Action 21-088 *Motion*

Motion by R. DiGilio, and seconded by J. Butler, to approve the following block of Program, Curriculum, & Instruction-related items, as recommended by the Chief School Administrator:

- Approve and submit the district’s annual District Performance Report of which are made part of the New Jersey Quality Single Accountability Continuum.
- Approve the Travel and Related Expense Reimbursement Form for December 7, 2020.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 21-089 *Motion*

Motion by R. DiGilio, and seconded by J. Butler, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the 2020-2021 related services Memorandum of Agreement between the Warren County Special Services School District and the Franklin Township Board of Education, on an as-needed basis, at the rates detailed in the MOA.

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- Approve the following acknowledgement, required for the district’s FY’20 School Security Grant:

“Approve the submission of the grant application and the availability of local funds in case the total estimated costs of the proposed work exceed the school district’s grant allowance, and if applicable, the school district’s responsibility to return a pro rata share of the school security project grant to the NJDOE upon termination of a lease prior to June 30, 2024.”

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

PERSONNEL-RELATED ITEMS – Action 21-090 ***Motion***

Motion by R. DiGilio, and seconded by J. Butler, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve/recognize highly-qualified paraprofessionals providing Title I services for the 2020-2021 school year, funded through the Title I grant with salaries and percentages as noted below:
 - Christine Allen \$23,872.34 (100% of salary)
 - Karen Chiu \$3,501.66 (12.24% of salary)

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

ADJOURNMENT - Action 21-091 ***Motion***

Motion by R. DiGilio, and seconded by J. Butler, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 9; nays, 0; abstain, 0.

Meeting adjourned at 7:32 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Jean Hansen