

<b>Todd County School District Policy Regulation: IIBG-R</b>
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## **INTERNET ACCEPTABLE USE POLICY - REGULATION**

Internet access is now available to students and staff in the Todd County School District.

Todd County School District Board of Education believes the Internet offers vast, diverse, and unique resources to students and staff. The goal in providing this service is to promote educational excellence in schools by facilitating resource sharing, innovation, and communication.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Todd County School District has taken precautions to restrict access to controversial materials. However, on a global network it is impossible to control all materials and an industrious user may discover controversial information. The Todd County School District Board of Education firmly believes that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational vision and mission of the district.

The smooth operation of the network relies upon the proper conduct of users, who must adhere to strict guidelines. These guidelines are provided here so that users are aware of the responsibilities they are about to acquire. In general this requires efficient, ethical and legal utilization of the network resources. If a Todd County School District user violates any of these provisions, his or her account will be terminated and future access could possibly be denied.

Users of the Internet are responsible for their actions in the use of Internet. The district cannot guarantee that users will not encounter inappropriate or offensive material on the Internet. If offensive material might cause a user embarrassment or other damage, he/she should not use the system.

### **Terms and Conditions of Use**

The purpose of the backbone networks making up the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of a Todd County School District account must be in support of education and research and consistent with the educational vision, mission, beliefs and outcomes of the Todd County School District.

All users of the district's computers and networks are expected to abide by accepted rules of network etiquette. Breaches can result in harsh criticism by others on the Net and restricted access to some sources on the Internet. The rules of acceptable behavior follow:

1. Transmission of any material in violation of any national or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret.
2. The use of the district's computers and network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges.
3. Use of the district's Internet is voluntary on the part of the student.
4. Be polite. Do not be abusive in messages to others.
5. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
6. Illegal activities are strictly forbidden.
7. Revealing personal information, addresses or phone numbers of other users is strictly forbidden.
8. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities will be reported to building administrators.
9. Do not use the network in such a way that you would disrupt the use of the network by other users.
10. All communications and information accessible via the network should be assumed to be private property. Therefore, copyright laws should be followed.
11. Place your signature at the bottom of all e-mail. Your signature should include your name, position, affiliation, and Internet address.

Inappropriate use includes but is not limited to intentional uses that violate the law, that are specifically named as violations in policy IIBG, that violate the regulations of the school district or any other use that hampers the integrity or security of the school district's computer network or any computer networks connected to the Internet.

Todd County School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by a users own negligence, errors, or omissions.

Security on any computer system is a high priority, especially when the system involves many users.

- a. If a user can identify a security problem on the Internet, he/she should notify the district's technology coordinator.
- b. The user should not demonstrate the problem to other users.
- c. Use of another individual's account without written permission from that individual is prohibited.
- d. Attempts to log-on to the Internet as a system administrator will result in cancellation of user privileges.
- e. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to Internet.

Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any of the other networks that are connected to any of the Internet backbones. This includes, but is not limited to, the uploading or creation of computer viruses.

## **Procedures**

Building administrators will determine who will receive Internet accounts in their respective buildings.

The Todd County School District network administrator will assign all account numbers.

Student accounts will be assigned only with the written permission of the student, a parent or guardian, and a teacher.

Staff accounts will be assigned only with the written permission of the staff person.

Each student, teacher, or staff member who receives an account will be part of a discussion with a Todd County School District staff member pertaining to the proper use of the network prior to use of that account. The purpose of this discussion is to educate and train users on proper internet conduct as well as educating them about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyber-bullying awareness and response.

The administration, faculty, and staff of Todd County School District may request the network administrator to deny, revoke, or suspend specific user accounts, based on inappropriate use.

Building administrators will determine what is inappropriate use on a case-by-case basis; their decision may be appealed to the superintendent.

### **Violation Consequences**

Violations of the international, United States, South Dakota, or Rosebud Sioux Tribe law, through the use of the district's Internet access may result in disciplinary action or litigation against the offender by proper authorities.

#### **Student Consequences:**

School disciplinary action, including suspension or expulsion, and/or appropriate legal action may be taken.

1. Preliminary determination: The school administration with the assistance of the teacher will make the initial determination of a policy violation.
2. Student Due Process: Violations will be accorded due process as per school district policy.
3. Internet Access: Following due process, the network administrator, as per school district policy, may deny, suspend, or revoke any or all Internet privileges.

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