

## Todd County School District Policy--Exhibit IIBG-E

### Internet and Electronic Mail Acceptable Use Permission Form

To gain access to e-mail and the Internet, all students under the age of 18 must obtain parent/guardian permission. **Both the student and parent/guardian must sign and return this form to the student's principal. Faculty, staff, and students over 18 must sign this form and return it to his/her respective supervisor or building principal. All signed forms will be maintained in a central file in each building.**

Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. The Todd County School District is doing whatever possible to block the types of inappropriate sites. **But, ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the TCSD supports and respects each family's right to decide whether or not to apply for access to the district's computer networks.**

#### District Internet and E-Mail Rules

Users are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

Access is a privilege - not a right. Access entails responsibility. Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreement they have signed. The Todd County School District will also abide, enforce and regulate the CIPA law.

Network storage areas may be treated like school lockers. **Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly.** Users should not expect that files stored on district servers will always be private.

Freedom of speech and access to information will be honored. During school, teachers of younger students will guide them toward appropriate materials. **Outside of school, families bear the same responsibility for such guidance that they exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.**

As outlined in Board Policy IIBG (Internet Acceptable Use) and IIBG-R (Internet Acceptable Use--Regulations), copies of which are available in each school, the following are not permitted: sending or displaying offensive messages or pictures; using obscene language; harassing, insulting, or attacking others; damaging computers, computer systems, or computer networks; violating copyright laws; using another's password; trespassing in another's folder, work, or file; intentionally wasting limited resources; employing the network(s) for commercial purposes. **Violations may result in a loss of access as well as other disciplinary or legal action.**

As a user of the TCSD computer network, I hereby agree to comply with the above stated rules - communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.

User Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

As the parent of legal guardian of the minor student signing above, I grant permission for my son or daughter to access networked computer services such as electronic mail and the Internet. I understand that individual students and their parents/guardians may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use--setting and conveying standards for my son or daughter to follow when selecting, sharing, or exploring information and media.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of Student \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

REVISED: May, 2009  
REVIEWED: August 24, 2015  
REVIEWED: October 9, 2018  
REVIEWED: September 15, 2022