

# SUMMER COVID-19 GUIDELINES & PROCEDURES

2021



## Table of Contents

Foreword.....	2
Background.....	3
Purpose.....	3
Goals .....	3
Authority.....	3
When to Exclude due to COVID-19.....	4
Returning to Work or School.....	4-5
Health Screening Protocols.....	5
PPE and Hygiene Measures .....	6
Cleaning and Air Quality .....	6
Transportation.....	6
Food Service .....	7
Procedures and Precautions .....	8-10

## Foreword

Although the 2020-2021 school year had its challenges, we are grateful we were able to offer in-person instruction every day and complete all of our activities with minimal disruption. We saw our greatest spike in COVID-19 cases toward the end of October into the first part of November. With modifications to our close contact protocols and masking requirements, we were able to get things under control and continue the year with minimal cases throughout.

The low number of COVID-19 cases within the school district over the past several months paired with the introduction of the COVID-19 vaccine gives us a cause to explore backing down our COVID-19 mitigation strategies. We have numerous operations that transpire over the summer months including Totally Kids, summer camps, driver education, learning recovery, and ESY. This document includes the guidelines and procedures to be followed regarding COVID-19 mitigation during the summer of 2021. Please note these guidelines and procedures are subject to change should we see an increase in cases as a result of relaxed mitigation protocols.

Respectfully,

Dr. Chad Conaway, Superintendent  
Lennox School District

## BACKGROUND

### A. Purpose

This document serves as guidance to parents, students, and staff as we begin 2021 summer activities.

### B. Goals

- Execute all summer activities without disruption
- Minimize the spread of the COVID-19.
- Minimize social disruption for families and staff.

### C. Authority

The Lennox School District will implement this plan under authority of the School Board, South Dakota Codified Laws, the South Dakota Department of Education, and the South Dakota Department of Health.

## WHEN TO EXCLUDE DUE TO COVID-19 (GUIDANCE)

### Symptoms

- Temperature 100.0 degrees Fahrenheit or higher
- Sore throat
- New uncontrolled cough that causes difficulty breathing
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache, especially with a fever
- Other symptoms: loss of taste or smell, shortness of breath or problems breathing, chills, muscle pain, runny nose, feeling nauseous, poor appetite

### Close Contact/ Potential Exposure

- Identified as a close contact to a confirmed COVID-19 case

**RED Symptom Alone = Exclude until 24 hours after fever resolves**

**BLUE Symptom Alone = Exclusion for COVID-19 not necessary. Follow existing school policy**

**GREEN exposure + RED or BLUE Symptom = Exclude until test result is negative or if untested, at least 10 days since symptom onset (and 24 hours without fever AND symptoms improved)**

### **RETURNING TO WORK OR SCHOOL**

- **Tested positive for COVID-19**

Students and staff may return to school/work if: They have been fever-free for 24 hours without the use of fever reducing medication and there is improvement of all symptoms and 10 days have passed since symptoms first appeared.

- **Identified as a close contact**

The South Dakota Department of Health (SD DOH) will provide notification of close contact status.

- Fully vaccinated people do not need to quarantine or be tested unless they develop symptoms of COVID-19. (You are fully vaccinated two weeks after receiving your second dose of Moderna and Pfizer, and two weeks after your first dose of Johnson and Johnson.
- The quarantine period will be 10 days from the last date of exposure to a person with COVID-19 (You need to continue to monitor for symptoms through day 14)
- The quarantine period may be reduced to 7 days from the last date of exposure to a person with COVID-19 if: A negative molecular or rapid antigen test is collected on day 5 or later from the date of last exposure to a person with COVID-19. (You need to continue to monitor for symptoms through day 14). COVID-19 tests are the responsibility of parents and staff.

• **Attending school or participating in activities as a close contact**

Staff: May continue to come to work, providing they are asymptomatic, wear a mask at all times, and social distance themselves during lunch throughout the duration of the quarantine period. (Fully vaccinated people do not need to quarantine or be tested unless they develop symptoms of COVID-19)

Students JK-12: May continue to come to Totally Kids or other summer activities, providing they are asymptomatic, wear a mask at all times, and they will be socially distanced during lunch. If a student is unable or unwilling to wear a mask appropriately, they may be directed to complete their quarantine period at home. (Fully vaccinated people do not need to quarantine or be tested unless they develop symptoms of COVID-19)

## HEALTH SCREENING

Parents are responsible for monitoring their children's wellbeing at home. If your child has a known COVID-19 exposure and displays any of the symptoms below, please get them tested for COVID-19 and obtain a negative result before sending them to a summer activity. No student with a temperature of 100 degrees Fahrenheit or greater is permitted to come into a school building until they are fever free for 24 hours without the use of fever reducing medication.

## SYMPTOMS TO LOOK FOR



**Temperature of 100 degrees Fahrenheit or higher**



**Sore throat**



**New uncontrolled cough that causes difficulty breathing**



**Diarrhea, vomiting, or abdominal pain**



**New onset of severe headache, especially with fever**

### Other Symptoms Include:

- loss of taste or smell
- shortness of breath or problems breathing
- chills
- muscle pain
- runny nose
- feeling nauseous
- poor appetite

## PERSONAL PROTECTIVE EQUIPMENT (PPE) AND HYGIENE MEASURES

- The CDC recommends wearing a mask when 6' social distancing cannot be maintained. However, with lower cases within the district and the introduction of the vaccine, masks will be optional unless you are identified as a close contact and wish to continue to participate in summer activities and are not vaccinated.
- If using a mask, the face covering must cover the nose and mouth completely. The covering should not be overly tight or restrictive and should feel comfortable to wear.
- Any mask that incorporates a valve that is designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow droplets to be released from the mask.
- Gloves are required for Food and Nutrition Service workers at all times and other staff whenever cleaning or sanitizing an item or surface.
- Consistent scheduled times and procedures will be established throughout the day to promote:
  - Hand washing
  - Covering coughs and sneezes
  - Not sharing personal belongings
- Healthy hygiene behaviors will be supported by the school district by providing adequate supplies, including soap, hand sanitizer with at least 60 percent alcohol, paper towels, tissues, and disinfectant wipes.

## CLEANING AND AIR QUALITY

A stringent cleaning schedule will be used as recommended by the CDC. The district has purchased an abundant supply of disinfectant designed to kill coronaviruses and other infectious diseases. In addition to other direct cleaning practices, an electrostatic disinfectant sprayer will be used in all classrooms and hallways.

All Lennox School District schools will be equipped with air filters with a minimum efficiency reporting value of 13 (MERV 13).

## TRANSPORTATION

We will utilize the following practices to mitigate the spread of COVID-19 on district transportation.

- Using an electrostatic disinfectant sprayer, all transportation vehicles will be disinfected prior to each route.
- Masks optional
- When appropriate, ventilation will be improved by opening windows or opening top vents on buses to improve air circulation.
- Students will be seated with family members and social distancing will be practiced as feasible.

## FOOD SERVICE

Administration will make decisions as to what is the best way for Food Service to continue feeding students a healthy meal based on the United States Department of Agriculture (USDA) polices and waivers as they are released or extended based on the present situation.

- Food Service staff are trained to follow food safety according to the Hazard Analysis Critical Control Point (HACCP) every year. This includes personal hygiene procedures, hand washing, glove usage and proper sanitizing. Due to COVID-19 some Standard Operating Procedures (SOP) have been updated.
- Hand sanitizer will be available as students come in the serving area.
- After each lunch line: Tables, tray guards, handles on cooler doors, and condiment pumps will be washed/wiped down with bleach.

## PROCEDURES AND PRECAUTIONS

The following outlines our procedures and precautions at the building level as we find the need to pivot from one phase to another.

	Phase I	Phase II	Phase III
<b>STATUS</b>	No confirmed cases in the building	Confirmed positive case(s) in the building	Substantial spread within communities and within the building resulting in a loss of adequate staffing levels to maintain operations  OR State or local ordinance mandating closure
	All summer programs run as normal	All summer programs run as normal with increased precautions and procedures. Individual pods within Totally Kids or other programming may require masking during a quarantine period.	Building is closed
	Phase I	Phase II	Phase III
<b>HEALTH SCREENING</b>	<b>Staff:</b> Complete screening protocols at home  <b>Students:</b> Complete screening protocols at home	<b>Staff:</b> Complete screening protocols at home  <b>Students:</b> Complete screening protocols at home	N/A

	Phase I	Phase II	Phase III
<b>MASK/FACIAL COVERINGS</b>	<b>Staff:</b> Optional  <b>Students:</b> Optional	<b>Staff:</b> Optional unless unvaccinated and identified as a close contact.  <b>Students:</b> Optional unless unvaccinated and identified as a close contact.	N/A

ACCESS TO BUILDINGS	Phase I	Phase II	Phase III
Parents	Open as necessary	Only for activities required by law (e.g. IEP and 504 meetings) Virtual meetings will be the preferred method but in-person will be allowed when specific situations require.	N/A
Solicitors Visitors	By appointment only.	By appointment only.	N/A
Volunteers	As needed	As needed	N/A
Community Library	Follow employee/student protocols (e.g. hand washing/sanitizing, and increased cleaning) masks optional unless identified as a close contact	Follow employee/student protocols (e.g. hand washing/sanitizing, and increased cleaning) masks optional unless identified as a close contact	Closed if the building is closed
Community Organizations/ Events	Follow employee/student protocols (e.g. hand washing/sanitizing, and increased cleaning) masks optional unless identified as a close contact	Follow employee/student protocols (e.g. hand washing/sanitizing, and increased cleaning) masks optional unless identified as a close contact	Closed if the building is closed

	Phase I	Phase II	Phase III
<p><b>TOTALLY KIDS</b></p>	<p><b>Lennox Site</b></p> <p>Students will stay with the same pod of kids every day to prevent intermixing (as much as feasible).</p> <p>Masks will be optional unless multiple students from the same pod test positive for COVID. In this case, students in that pod will be required to wear a mask for 10 days from date of last exposure to the last positive case. The exception to this situation is when students are outdoors or eating. Students from a “quarantined pod” will be spread out at lunch to keep social distancing.</p> <p>A Totally Kids employee will monitor the door for pickup and delivery of students. All screening will be the responsibility of the parent.</p>	<p><b>Lennox Site</b></p> <p>Students will stay with the same pod of kids every day to prevent intermixing (as much as feasible).</p> <p>Masks will be optional unless multiple students from the same pod test positive for COVID. In this case, students in that pod will be required to wear a mask for 10 days from date of last exposure to the last positive case. The exception to this situation is when students are outdoors or eating. Students from in a “quarantined pod” will be spread out at lunch to keep social distancing.</p> <p>A Totally Kids employee will monitor the door for pickup and delivery of students. All screening will be the responsibility of the parent.</p>	<p>May be temporarily closed if adequate staffing levels cannot be achieved due to quarantine and/or positive COVID-19 cases among employees</p> <p>OR</p> <p>State or local ordinance require temporary closure.</p>