



## Substitute Teaching

Thank you for your interest in becoming a Substitute Teacher with Bryan County Schools! Substitute teachers play an important role in maintaining the smooth flow of instruction for the students of Bryan County. It is vital that qualified, trained substitute teachers are available to temporarily assume the role of a teacher/paraprofessional when the need arises.

## How to Become a Substitute Teacher

**You are eligible for consideration as a substitute teacher with Bryan County Schools, if you meet any of the following education requirements:**

- You are a certified teacher (either Georgia or another state)
- You have a Georgia paraprofessional license
- You have at least 60 semester or 90 quarter hours of completed college/university credit
- You have taken and passed the GACE Paraprofessional Assessment and have a high school diploma or GED

If you have a high school diploma or GED, but do not meet any of the other education qualifications, click the following link for further information on the GACE Paraprofessional Assessment: [GACE Paraprofessional Assessment](#). Once you have taken the exam and received an official score report showing passing test scores, you may upload them into your online application:

## Application Requirements/Process

- Applications are accepted at any time and should be submitted through our [online application portal](#)
- A complete Substitute Teacher application will contain the following:
  - Complete work history;
  - A completed online reference form from a current, immediate work supervisor or most recent, immediate work supervisor (references from coworkers, peers, friends or family are not considered acceptable)
  - Copies of official transcripts (transcripts downloaded from the internet are not considered an acceptable format) from a regionally accredited college or university showing completion of at least 60 semester hours or 90 quarter hours **OR** evidence of passing scores on the GACE Paraprofessional Exam and a copy of the high school diploma/GED document.

*IMPORTANT NOTE: Substitute Teacher applicants with complete application packets will be contacted by Human Resources to schedule attendance at a Substitute Teacher Orientation – attendance at an Orientation is required for all qualified applicants as part of the approval process.*



## Substitute Teacher Orientation

Substitute teachers and paraprofessionals are required to attend an orientation as part of the approval process. Orientations will be held at the Bryan County Board of Education located at 8810 Highway 280 East, Black Creek, GA 31808. Human Resources will contact candidates for Orientation enrollment. Enrollment is by **invitation only** and is based on complete application packets, which includes evidence of meeting all education requirements for substitute teachers/paraprofessionals in Bryan County Schools. There will be a limited number of seats available at each orientation. Orientations are filled on a first come first served basis. In the event we do not have the minimum required attendees, Human Resources reserves the right to cancel dates and/or move candidates to the next best available date.

### **Substitute Teacher Orientation Dates for 2017-2018:**

**Tuesday, December 12, 2017**

**Wednesday, January 10, 2018**

**Wednesday, February 7, 2018**

**Wednesday, March 7, 2018**

**Wednesday, April 11, 2018**

### **Substitute Teacher Contact:**

Renee Camarillo, Human Resources Assistant

912-851-4019

[rcamarillo@bryan.k12.ga.us](mailto:rcamarillo@bryan.k12.ga.us)



## **SUBSTITUTE TEACHER PAY:**

<b>Substitute Teacher</b>	<b><u>Substitute Daily Rate of Pay</u></b>
Teacher w/High School Diploma/GED	\$65.00
Bachelor's/Master's Degree	\$75.00
<u>Valid</u> Georgia Teaching Certificate	\$100.00
Non-Certified Long Term Substitute Teacher *	\$80.00
Certified Long Term Substitute Teacher **	See Below
<b>Substitute Paraprofessional</b>	
All classrooms with exception of SPED Self-Contained	\$60.00
SPED Self-Contained	\$65.00

\* **Non-Certified Long Term Substitute Teacher** – Teacher who is substituting in the same classroom for fifteen (15) consecutive days. Compensation will be at \$80.00 per day beginning on the **16<sup>th</sup> day** and will continue throughout the duration of the long-term assignment.

\*\* **Certified Long Term Substitute Teacher** – Teacher who is substituting in the same classroom for fifteen (15) consecutive days. Compensation will be at the beginning salary on the certified salary scale beginning on the **16<sup>th</sup> day** and will continue throughout the duration of the long-term assignment.

### **Certified Long Term Substitute Pay Rates are as follows:**

Certificate Level 4 = \$186.64/day

Certificate Level 5 = \$214.63/day

Certificate Level 6 = \$242.53/day

Certificate Level 7 = \$269.21/day

## **OTHER SUBSTITUTE OPPORTUNITIES**

✓ For information about Substitute Bus Driver/Monitor positions, please contact:

Transportation - North Bryan @ 912-626-5017

Transportation - South Bryan @ 912-459-5170

✓ For information about **Substitute School Food Service** positions, please contact School Food Service @ 912-459-5212.