

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

November, 14 2018

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office, 89 Midland Drive, Norwich, New York, in said District on Wednesday, November 14, 2018.

PRESENT: Hon. Howard Sullivan; President; Mrs. Roz DeRensis, Vice-President; Mr. Brian Burton; Mr. Donald Chirlin; Mr. John Klockowski; Mrs. Jamie Maistros; Mr. Brian Reid; Mr. Gerard O'Sullivan, Superintendent; Mr. Robert Wightman, District Clerk.

ABSENT: None

Hon. Howard Sullivan, President, called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was recited.

1. ADOPTION OF MINUTES – Upon the recommendation of the Superintendent and on a motion by Mr. Klockowski, seconded by Mr. Burton and carried 7-0, the minutes from the October 17, 2018, Regular Meeting of the Board of Education were approved. (Information attached to the official minutes of the District.)

- **Positive Points** – Mr. O'Sullivan praised the MS & HS staff for the wonderful job they did with the Musical, "Aladdin Jr.", and thanked Matt Grenier for working with the architects on the auditorium & stage lighting fixtures. The stage lights were awesome. In addition, Mr. O'Sullivan mention a few more points: We have two master teachers at Gibson School, Fran Nial & Mary Ann Keene, and at the High School we have Alison Locke, Congratulations! Winter sports are in full swing, congratulations coaches. Sydney Coggins, Andrew Meccariello & Jessie Sutton have been selected to represent NHS at the Spring 2019 Hugh O'Brian Youth Leadership Conference. HS & MS students had an opportunity to experience biking in the Adirondacks. Rhett Genung's Adventure Club enjoyed their 1st outing at Wolf Mtn. Congratulations to Margie Winter's & her quest to compete in the Olympics for swimming (next step is Worlds). We recently had 18 students participate in the All County auditions for Wind Ensemble, Jazz & Swing Choir; and 19 students will be attending the Area All State Festival on 11/16 & 17 @ SUNY Oneonta. We have 14 Archers from MS/HS attending the first tournament of the year. At the Middle School we had over 50 families attended the grade-level Parent Teacher conferences on 11/2 & 11/5. Perry Browne book fair had over \$2,000 in sales; 40% of the money made goes to the school; and a big shout out to Joanne Stafford. With a scholarship application that Kaitlyn Olsen (3rd grade teacher) submitted the 3rd grade students were able to visit the Farmer's Museum free. Students have moved from workbooks to Google Docs for student work. At Stanford Gibson we have Jen Oliver back!! The Fireman came to visit the 1st grade level gathering to talk about Halloween safety. We have many family members coming in to have lunch with their children each week. Open house was well-attended with 50% or more attendance. (Complete list of positive points are attached to the official minutes of the District.)

2. REPORTS –

- Superintendent – Staffing & Enrollment Budget Planning
 - Staff Data Packet 2018-2019 – Mr. O'Sullivan reviewed the presentation regarding staff data with the Board. (Information is attached to the official minutes of the District.)
 - Executive Summary – Recruitment, Retention, Rightsizing – Mr. O'Sullivan reviewed the presentation regarding recruitment, retention, rightsizing and thanked Miss Alana Golden for her hard work creating the presentation. (Information is attached to the official minutes of the District.)

3. OLD BUSINESS UPDATES – None

4. NEW BUSINESS - None

5. PERSONNEL RECOMMENDATIONS – Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mrs. Maistros (some discussion took place regarding the Superintendents retirement date), the original motion carried 7-0, the Board of Education approved the following instructional staff recommendations:

Instructional Staff

END OF EMPLOYMENT

<u>Name</u>	<u>Area</u>	<u>Bldg</u>	<u>Reason</u>	<u>Effective</u>
Lawton, Jerry	Elementary	PB	Retirement	06/30/19

APPOINTMENT – PROBATIONARY

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Salary</u>	<u>Effective</u>
Clark, Michael	Elementary	PB	\$43,442	10/20/18 – 10/20/22

APPOINTMENTS – PROBATIONARY UPDATE

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Effective</u>
Hough, Joshua	Mathematics	MS	09/04/18 – 09/04/21
Dorsey, Margaret	English	HS	09/04/18 – 09/04/21

GRADUATE CREDIT INCREASE

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Martin, John	\$43,442 (0)	\$47,362 (98)	09/01/18

APPOINTMENT – FALL COACHING RESCIND

<u>Name</u>	<u>Position</u>
Mullins, Adelia	Varsity Bowling Assistant Coach

APPOINTMENTS – EXTRA DUTY

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Stipend</u>
Bowen, David	Winterguard Volunteer	HS	Volunteer
Catapano, Amanda	Winterguard Volunteer	HS	Volunteer
Carpenter, Kelsey	Winterguard Volunteer	HS	Volunteer
Locke, Calvin	Spanish Club Co-Advisor	HS	\$980

Support Staff

END OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Reason</u>	<u>Effective</u>
Blood, Monica	Bus Aide	BG	Transfer	10/21/18
Diamond, Barbara	Teacher Aide	PB	Resignation	11/09/18
Davidson, Robert	Cleaner	HS	Resignation	11/09/18

APPOINTMENT – PROBATIONARY

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Salary</u>	<u>Effective</u>
Simpson, Misty	Bus Aide	BG	\$11.15 / hour	11/13/18

APPOINTMENT – PROVISIONAL

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Salary</u>	<u>Effective</u>
Loomis, William	Transportation Supervisor	BG	\$65,000	11/26/18

APPOINTMENT – PERMANENT

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Effective</u>
Shoales, James	Food Service Worker	HS	03/22/18

APPOINTMENTS – SUBSTITUTE

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Rifanburg, Penny	Bus Driver	10/23/18
Conant, Larry	Bus Driver	11/15/18

6. **PUBLIC COMMENT** – None

7. **CONSENT AGENDA** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Burton and carried 7-0, the Board of Education approved the Special Education and Preschool Special Education Reports. (Information attached to the official minutes of the District.)

Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Burton and carried 7-0, the Board of Education approved the Treasurer's Report for the month of October. (Information attached to the official minutes of the District.)

8. ACTION ITEMS –

- A. Audit Sub-Committee & Policy Sub-Committee** – Upon the recommendation of the Superintendent and on a motion by Mr. Chirlin, seconded by Mr. Reid and carried 7-0, the following members to serve on the *Internal Audit Sub-Committee for 2018-2019*: John Klockowski; Jamie Maistros; and Brian Reid; and the following members to serve on the *Policy Sub-Committee for 2018-2019*: Brian Burton, Don Chirlin and Howie Sullivan.
- B. Donations** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. Maistros and carried 7-0, the Board of Education approved the donation for snack milk fund from the Norwich Firefighters Association in the amount of (\$1,000) and Elizabeth & Francis Brisson/Macksey Charitable Trust (\$3,000).

9. PUBLIC COMMENT - None

Mr. Burton made a motion to end the Regular Meeting at 6:52 p.m. and enter into Executive Session to discuss a personal matter, seconded by Mrs. Maistros and carried 7-0, the Board entered Executive Session at 6:54 p.m.

Mr. Reid made a motion to end the Executive Session at 7:50 p.m., seconded by Mrs. DeRensis and carried 7-0, Executive Session ended.

With no further business, Mr. Klockowski made a motion to adjourn the Regular Meeting of the Board of Education, seconded by Mr. Burton and carried 7-0, the meeting of the Board of Education was adjourned at 7:50 p.m.

Respectfully Submitted,



Pamela Salvati
District Clerk
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