

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

AMENDED

September 19, 2018

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office, 89 Midland Drive, Norwich, New York, in said District on Wednesday, September 19, 2018.

PRESENT: Hon. Howard Sullivan; President; Mrs. Roz DeRensis, Vice-President; Mr. Brian Burton; Mr. Donald Chirlin; Mr. John Klockowski; Mr. Brian Reid; Mr. Gerard O'Sullivan, Superintendent; Mrs. Pamela Salvati, District Clerk.

ABSENT: Mrs. Jamie Maistros.

Hon. Howard Sullivan, President, called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was recited.

1. **ADOPTION OF MINUTES** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Chirlin and carried 6-0, the minutes from the August 15, 2018 Regular Meeting and the September 6, 2018 Special Meeting of the Board of Education were approved. (Information attached to the official minutes of the District.)

Mrs. Jamie Maistros arrived at 6:01 p.m.

2. **Perry Dewey, DCMO Superintendent** – *Superintendent Search* - Mr. Dewey reviewed the presentation "Superintendent Search", with the Board. (Presentation attached to the official minutes of the District.)

3. **REPORTS –**

- Superintendent – Mr. O'Sullivan thanked everyone for the organized opening day and week; all the work over the summer that lead to the successful opening day; thank you to Mr. Howie Sullivan for the wonderful speech at opening day for the staff; transportation went smoothly with extra aides and assistants; drivers knowing their routes for the first day was a big help; building project is almost complete; 600 Chromebooks distributed, earbuds included; and thank you to all the staff for their efforts.
- NCSF Financial Condition/Year-to-Date Financials – Rob Wightman – Mr. O'Sullivan introduced the presentation by stating that we have cuts and plans for the future to help with the current financial situation. Mr. Wightman reviewed the presentation and explained what the future financial plan looks like. (Presentation attached to the official minutes of the District.)

4. **OLD BUSINESS UPDATES** – None

5. **NEW BUSINESS -**

- Positive Points – Many positive points from the past month, Mr. O'Sullivan shared several of them for each building: (Information is attached to the official minutes of the District.)

(High School) Freshmen Orientation was a great success with over 200 people in attendance; the new Freshmen Mentoring Program was off to a great start; the Morrisville program enrollment numbers are impressive; Fall athletics off to a great start; LPP 5-week summer program involved all the buildings as well as activities for the parents; congratulations to Kayla Farrell, 12th grade who recently was accepted as a member of the NYSSMA Conference All State Mixed Choir, this is the highest honor a chorus student can achieve; and the HS digital photography students submitted work on a project with the CC Traffic Safety Board competition this past Spring. Cassandra Schulz was the winner for grades 9-12. Traffic Safety Board delivered their calendar that features Cassandra's and other students work. Mrs. Giglio gave each board member a calendar. *(Middle School)* District wide meet and great went well despite the intense heat that day; Construction completed with security upgrades to be finished soon; 3rd day of school almost 300 Chromebooks distributed along with headphones and crossbody carry bags to all 7th and 8th graders, thank you IT department. *(Perry Browne)* Welcome Sean Wood, as the Vice-Principal; benchmarking is almost finished; thank you to Preferred Mutual for the donation that was used to purchase earbuds for all the 5th grade students to use with their Chromebooks; and congratulations to Marlene Martin-Brown who was awarded Firefighter of the year by the CC Fire Department. *(Stanford Gibson)* New "no cost" breakfast and lunch program has been exceptionally successful; Shannon Richards, music teacher, was honored by the Theater Assoc. of NYS with an Excellence in Musical Production; and our custodial staff was amazing in preparing the building for "Opening Day", the building was spotless!

6. **PERSONNEL RECOMMENDATIONS** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Reid. A brief discussion took place regarding the Superintendent's retirement not in the recommendations; Mr. O'Sullivan said he will provide the Board with a letter of retirement for the October Board meeting; and coaching recommendations will be discussed in Executive Session. The Board continued with the motion on the floor, motion carried 5-2 (Chirlin, Klockowski), the Board of Education approved the following instructional and support recommendations:

Instructional Staff

UNPAID LEAVE OF ABSENCE UPDATED

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Reason</u>	<u>Effective</u>
Hartman, Jessica	Elementary	SG	LOA	09/21/18-12/18/18

APPOINTMENTS - FALL COACHING

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Mentz, Brenda	Volunteer Modified Volleyball Coach	Volunteer
Gawronski, Erin	Volunteer Varsity Girls' Swimming Coach	Volunteer

APPOINTMENTS-WINTER COACHING

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Collier, Thomas	Boys' Varsity Basketball Co-Coach	\$7,805
Foote, Timothy	Boys' Junior Varsity Basketball Coach	\$5,140
Curley, Philip	Boys' Modified Basketball Coach	\$4,215
Martinson, John	Boys' Modified Basketball Coach	\$4,215
Bennett, Joshua	Girls' Varsity Basketball Coach	\$7,805
Patten, Jennifer	Girls' Junior Varsity Basketball Coach	\$5,140
Portelli, Eric	Girls' Modified Basketball Coach	\$4,215
Thompson, Timothy	Girls' Modified Basketball Coach	\$4,215
Rigas, Arthur	Varsity Bowling Coach	\$5,140
Diefenbacher, Kevin	Boys' Varsity Swimming Coach	\$7,805
Horan, Shawn	Indoor Track Coach	\$6,445
Stoddard, Thomas	Indoor Track Assistant	\$5,140
Hagenbuch, Robert	Varsity Wrestling Coach	\$7,805
DeSarro, Marie	Cheerleading Coach	\$6,445
Gantt, Sandra	Boys' Modified Wrestling Coach	\$4,215
Marvin, Luke	Modified Wrestling Coach	\$4,215
Mullins-Birtch, Adelia	Varsity Bowling Assistant Coach	\$2,000
Marvin, Luke	Junior Varsity Wrestling Coach	\$6,445
Budd, Christina	Volunteer Cheerleading Coach	Volunteer
Dixon, Thomas	Volunteer Boys' Varsity Basketball Coach	Volunteer
Swartfeger, John	Volunteer Boys' Varsity Basketball Coach	Volunteer
Turnbull, Richard	Volunteer Boys' Varsity Basketball Coach	Volunteer
Squires, Michael	Volunteer Varsity Wrestling Coach	Volunteer
Miller, Brent	Volunteer Varsity Wrestling Coach	Volunteer
Eaton, Dennis	Volunteer Girls' Varsity Basketball Coach	Volunteer
Komendarek, Peter	Volunteer Girls' Varsity Basketball Coach	Volunteer
Rifanburg, Cole	Volunteer Varsity Wrestling Coach	Volunteer
Kaufman, Norman	Volunteer Girls' JV Basketball Coach	Volunteer

APPOINTMENT - SUBSTITUTE

<u>Name</u>	<u>Effective</u>
Reynolds, Kristina	09/20/18

Support Staff

END OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Reason</u>	<u>Effective</u>
Jablonski, John	Cleaner	HS	Resignation	09/13/18
Ortolano, Wendy	Physical Therapist	PB	Retirement	10/10/18
Armlin, Amanda	Keyboard Specialist	PB	Resignation	09/07/18
Lautrup, Jason	School Monitor	HS	Resignation	09/21/18
Simmons, Richard	Bus Driver	BG	Resignation	08/31/18

Palmer, Jennifer	Transportation Super	BG	Resignation	09/28/18
Roalef, Joshua	Cleaner	HS	Transfer	09/19/18
Tefft, Robert	Groundskeeper	BG	Transfer	09/19/18

APPOINTMENT - PROVISIONAL

Name	Position	Bldg	Salary	Effective
Roalef, Joshua	Custodian	HS	\$11.49 / hr	09/20/18

APPOINTMENTS - PROBATIONARY

Name	Position	Bldg	Salary	Effective
Ryan, Richard	Teacher Aide	SG	\$11.30 / hr	09/17/18
Tefft, Robert	Head Groundskeeper	BG	\$15.81 / hr	09/20/18

APPOINTMENT - SUBSTITUTE

Name	Position	Effective
Ryan, Hannah	Aide	09/20/18

7. PUBLIC COMMENT – None

Mr. Sullivan invited Adams Evans, community member present at the meeting, to share with the Board his expertise as a personal consultant with regards to the Superintendent search. Mr. Evans spoke briefly and then offered to send a presentation to the Board at a later date.

8. CONSENT AGENDA – Upon the recommendation of the Superintendent and on a motion by Mr. Reid seconded by Mr. Burton and carried 7-0, the Board of Education approved the following actions within the Consent Agenda: (Information attached to the official minutes of the District.)

- Special Education and Preschool Special Education Reports
- BOCES Bill (Sept.)
- Treasurer's Reports (June, July & August)
- Facilities Use Request from Donna Frech School of Dance

9. ACTION ITEMS –

- A. Confirmation and Authorization of Tax Warrant -** Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 7-0, the Board of Education adopted the attached resolution confirming the tax roll and authorizing issuance of the warrant for the 2018.2019 school year. (Information attached to the official minutes of the District.)

10. PUBLIC COMMENT -

Mr. Burton made a motion to end the Regular Meeting at 7:22 p.m. and enter into Executive Session to discuss a personnel matter, seconded by Mrs. Maistros and carried 7-0. A short break was taken. The Board entered Executive Session at 7:24 p.m.

Mr. Burton made a motion to end the Executive Session at 8:15 p.m., seconded by Mrs. Maistros and carried 7-0, Executive Session ended. With no further business the meeting was adjourned.

Respectfully Submitted,

Pamela Salvati
 District Clerk
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