

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH
BOARD OF EDUCATION**

August 15, 2018

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office, 89 Midland Drive, Norwich, New York, in said District on Wednesday, August 15, 2018.

PRESENT: Hon. Howard Sullivan; President; Mrs. Roz DeRensis, Vice-President; Mr. Brian Burton; Mr. Donald Chirlin; Mr. John Klockowski; Mrs. Jamie Maistros; Mr. Brian Reid; Mr. Gerard O'Sullivan, Superintendent; Mr. Robert Wightman, District Clerk.

ABSENT: None

Hon. Howard Sullivan, President, called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was recited.

1. **ADOPTION OF MINUTES** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Burton and carried 7-0, the minutes from the July 3, 2018, Regular Meeting of the Board of Education were approved. (Information attached to the official minutes of the District.)
2. **REPORTS** –
 - Superintendent – Mr. O'Sullivan provided the Board with an update on the Building Project. All is going well and on schedule, the pool is back in use, construction continues in the HS Kitchen and HS Main Entrance. New Teacher Orientation is going to occur next week. Norwich is teaming with Sidney in this activity, approximately 20 new teachers are involved in the orientation. Good news, the Norwich Technology Plan was submitted and has been approved by NYSED. Current teaching openings remaining to be filled this summer are (1) Chemistry Teacher and (1) Special Education Teacher, the District is in great shape.
3. **OLD BUSINESS UPDATES** – None
4. **NEW BUSINESS** -
 - Building LINKS Update 2018-19 – Mrs. Giglio, Mrs. Fox, Mr. Ryan, Mr. Wood, Mrs. Osterhoudt, Mrs. Wenzel and Mrs. Oliver all provided the Board with an update and overview of this year's LINKS planning process and goals as is affects their buildings. (Presentation materials are attached.)
 - Positive Points – see attached
5. **PERSONNEL RECOMMENDATIONS** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Chirlin and carried 7-0, the Board of Education approved the following instructional staff recommendations:

Instructional Staff

END OF EMPLOYMENT

<u>Name</u>	<u>Area</u>	<u>Bldg</u>	<u>Reason</u>	<u>Effective</u>
Oliver, Jennifer	Literacy Specialist	DO	Transfer	07/03/18
Holmes, Laura	French	MS	Resignation	06/30/18
DeVito, Angela	Elementary	PB	Resignation	08/01/18
Osterhoudt, Michelle	Asst. Principal	HS	Transfer	07/03/18
Lakie, Marie	English	HS	Resignation	07/24/18
Locke, Sara	Elementary	MS	Resignation	08/31/18
Fox, Kristin	Special Education	MS	Transfer	08/05/18

APPOINTMENT – TENURE

<u>Name</u>	<u>Tenure Area</u>	<u>Bldg</u>	<u>Effective</u>
Sims, Paul	Mathematics	MS	09/09/18

APPOINTMENTS – PROBATIONARY

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Salary</u>	<u>Effective</u>
Cannon, Nicole	Elementary	PB	\$46,321	09/04/18 – 09/04/22
Smith, Charlene	Elementary	PB	\$60,316	09/04/18 – 09/04/22

APPOINTMENTS – PROBATIONARY CONT.

Name	Position	Bldg	Salary	Effective
Williams, Elaine	French	MS	\$61,214	09/04/18 – 09/04/22
Dorsey, Margaret	English	HS	\$61,000	09/04/18 – 09/04/22
Schoolcraft, Leslie	Elementary	MS	\$44,321	09/04/18 – 09/04/22

APPOINTMENTS – REGULAR SUBSTITUTE

Name	Position	Bldg	Salary	Effective
Pacilio, Maxwell	Elementary	SG	\$43,442	09/04/18 – 01/31/19
Fox, Kristin	Asst. Principal	HS	\$71,000	08/06/18 – 06/30/19

GRADUATE CREDIT INCREASES

Name	From	To	Effective
Astor, Abigail	\$46,686 (0)	\$48,186 (30)	01/22/18

APPOINTMENTS – DEPARTMENT CHAIR / TEACHER LEADER

Name	Position	Bldg	Stipend
Williams, Mary	Music Department	All	\$3,500
Hagenbuch, Terry	Physical Education Department	All	\$3,500

APPOINTMENT – EXTRA DUTY

Name	Position	Bldg	Stipend
Carpenter, Tammy	Webmaster	DO	\$3,595

APPOINTMENTS – STEAM CAMP

Name	Position	Salary
Matthews, Eric	STEAM Camp Advisor	\$225 / day
Klatt, Shannon	STEAM Camp Advisor	\$225 / day
Meyer, Stephanie	STEAM Camp Advisor	\$225 / day
Hayes, Michael	STEAM Camp Advisor	\$225 / day

APPOINTMENTS – SUBSTITUTE

Name	Effective
Clark, Julie	09/01/18
Heiss, Susan	09/01/18

Support Staff**END OF EMPLOYMENT**

Name	Position	Bldg	Reason	Effective
Miles, James	Cleaner	MS	Resignation	07/16/18
Pacilio, Maxwell	Teacher Aide	SG	Transfer	09/03/18
Wightman, Robert	District Clerk	DO	Resignation	08/31/18
Ciobanu, Vitalie	Bus Driver	BG	Resignation	08/20/18

APPOINTMENTS – PROBATIONARY

Name	Position	Bldg	Salary	Effective
Pacilio, Maxwell	Teaching Asst.	SG	\$12.27 / hr	09/04/18
Bonnell, Patricia	Teaching Asst.	HS	\$11.65 / hr	09/04/18
Smith, Kelly	Teaching Asst.	SG	\$11.65 / hr	09/04/18
Theophel, Rebecca	Teaching Asst.	SG	\$11.65 / hr	09/04/18
Beech, Lorie	Teacher Aide	SG	\$11.30 / hr	09/04/18
Bernard, Jerevy	Teaching Asst.	SG	\$11.65 / hr	09/04/18
Jablonski, Tara	Teacher Aide	SG	\$11.30 / hr	09/04/18
Diamond, Barbara	Teacher Aide	PB	\$11.30 / hr	09/04/18
Aikins, Cheyenne	Cleaner	SG	\$11.15 / hr	08/16/18
Miller, Mark	Bus Driver	BG	\$12.85 / hr	09/04/18
Kelly, Donald	Bus Driver	BG	\$12.82 / hr	09/04/18
McKenna, Jeremy	Head Bus Driver	BG	\$16.00 / hr	08/16/18
Hill, Miranda	Bus Aide	BG	\$11.15 / hr	09/04/18

APPOINTMENT – ANNUAL

Name	Position	Bldg	Salary	Effective
Salvati, Pamela	District Clerk	DO	\$5,000	09/01/18 – 06/30/19

APPOINTMENT – PROVISIONAL

Name	Position	Bldg	Salary	Effective
Ham, Donna	Keyboard Specialist	HS	\$11.55	08/20/18

APPOINTMENT – TEMPORARY LEAVE REPLACEMENT

Name	Position	Bldg	Salary	Effective
Woods, Sarah	Teacher Aide	SG	\$11.30 / hr	09/04/18 – 01/31/19

APPOINTMENT – TEMPORARY

Name	Position	Bldg	Salary	Effective
Delgiorno, Chelsea	Psychologist Intern	MS	\$15,000	09/01/18 – 06/30/19

APPOINTMENTS – PERMANENT

Name	Position	Bldg	Effective
Titus, Brock	Groundskeeper	BG	02/22/18
Winter, Marian	Food Service Worker	HS	01/03/18
Wallen, Debra	School Lunch Cook	SG	01/18/18

UNPAID LEAVE OF ABSENCE

Name	Position	Bldg	Effective
Pacilio, Maxwell	Teaching Asst.	SG	09/04/18 – 01/31/19
Monroe, Nicole	Teaching Asst.	SG	09/04/18 – 06/30/19
Carnachan, Katlyn	Teaching Asst.	PB	09/04/18 – 06/30/19

APPOINTMENT – SUMMER SCHOOL

Name	Position
Palmere, Nellene	Substitute School Nurse

APPOINTMENTS – SUBSTITUTE

Name	Position	Effective
Greeley, Betsy	Clerical	09/01/18
Salvati, Pamela	Clerical	09/01/18

6. PUBLIC COMMENT – None

- 7. CONSENT AGENDA** – Upon the recommendation of the Superintendent and on a motion by Mrs. Maistros, seconded by Mr. Burton and carried 7-0, the Board of Education approved the following actions within the Consent Agenda: (Information attached to the official minutes of the District.)

Special Education and Preschool Special Education Reports
 Quarterly Extracurricular Treasurer's Report
 BOCES Bill
 Treasurer's Report

8. ACTION ITEMS –

- A. Textbooks** - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Reid and carried 7-0, the Board of Education approved the purchase of textbooks. (Information attached to the official minutes of the District.)
- B. Merger** – Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Reid and carried 7-0, the Board of Education approved the merger between the Norwich City School District and Cazenovia School District for ice hockey. (Information attached to the official minutes of the District.)
- C. Donations** – Upon the recommendation of the Superintendent and on a motion by Mrs. Maistros, seconded by Mr. Burton and carried 7-0, the Board of Education approved the donation for snack milk fund from James Dunne (\$500).

9. PUBLIC COMMENT - None

Mr. Burton made a motion to end the Regular Meeting at 6:53 p.m. and enter into Executive Session to discuss an employee contract, seconded by Mrs. Maistros and carried 7-0, the Board entered Executive Session at 6:54 p.m.

Mr. Burton made a motion to end the Executive Session at 7:30 p.m., seconded by Mrs. Maistros and carried 7-0, Executive Session ended.

With no further business, Mr. Klockowski made a motion to adjourn the Regular Meeting of the Board of Education, seconded by Mrs. Maistros and carried 7-0, the meeting of the Board of Education was adjourned at 7:31 p.m.

Respectfully Submitted,



Robert Wightman
District Clerk
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