

**CITY SCHOOL DISTRICT OF THE CITY OF NORWICH  
BOARD OF EDUCATION**

**April 3, 2019**

The Regular Meeting of the Board of Education of the City School District of the City of Norwich, in the County of Chenango, New York, was held at the District Office, 89 Midland Drive, Norwich, New York, in said District on Wednesday, April 3, 2019.

**PRESENT:** Hon. Howard Sullivan; President; Mrs. Roz DeRensis, Vice-President; Mr. Brian Burton; Mr. John Klockowski; Mrs. Jamie Maistros; Mr. Brian Reid; Mr. Gerard O'Sullivan, Superintendent; and Mrs. Pamela Salvati, District Clerk.

**ABSENT:** Mr. Donald Chirlin

Hon. Howard Sullivan, President, called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was recited.

1. **ADOPTION OF MINUTES** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Burton, Mr. Klockowski asked that the minutes be amended to show that tenure recommendation was not discussed in Executive Session at any previous meeting as stated by the Superintendent.

Motion by Mr. Reid, seconded by Mr. Burton and carried 6-0, the minutes from the March 20, 2019 Regular Meeting of the Board of Education, *with the requested amendment*, were approved. (Information attached to the official minutes of the District.)

**2. REPORTS –**

- Superintendent –

Finance – ***Final State-Aid and Budget Review*** - Mr. O'Sullivan reviewed the State-Aid 2019-2020 budget. (Presentation is attached to the official minutes of the District.) Mr. Reid asked for further explanation of the budget presentation for the public present at the meeting. Mr. Wightman shared the following: He explained that cuts were made to the overall expense budget that was balanced through payroll cuts due to retirements and reductions. He explained that the revenue budget was primarily state aid, tax levy, some misc. categories and no unappropriated fund balance being applied. He noted the budgeted expenses were higher in the past years than actuals to preclude the District from overspending their budget which is illegal in NYS. He referenced Mr. DeRensis's comments made at the December 19<sup>th</sup> meeting, regarding the importance of a balanced budget of realistic revenue that does not depend upon the fund balance. In addition, he alerted the Board that further cuts will be required next year in order to balance next year's budget.

**3. OLD BUSINESS UPDATES – None**

**4. NEW BUSINESS – None**

5. **PERSONNEL RECOMMENDATIONS** – Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Maistros and carried 6-0, Board of Education approved the following Instructional and Support Staff Recommendations:

**Instructional Staff**

**UNPAID LEAVE OF ABSENCE UPDATED**

<b>Name</b>	<b>Area</b>	<b>Reason</b>	<b>Bldg</b>	<b>Effective</b>
Bartle, Jennifer	Speech	LOA	SG	02/05/19 – 03/22/19

**APPOINTMENT – PROBATIONARY UPDATE**

<b>Name</b>	<b>Area</b>	<b>Appt. Begins/Ends</b>	<b>Tenure Area</b>
Bartle, Jennifer	Speech	09/04/18 – 10/10/21	Speech & Hearing

**APPOINTMENT – SUBSTITUTE**

<b>Name</b>	<b>Effective</b>
Natoli, Jillian	04/04/19

## Support Staff

### END OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Bldg</u>	<u>Reason</u>	<u>Effective</u>
Cummings, James	Maintenance Worker	BG	Resignation	03/25/19
McKenna, Jeremy	Head Bus Driver	BG	Resignation	04/12/19
Richardson, Mary	Teacher Aide	MS	Resignation	04/05/19

### APPOINTMENTS – PERMANENT

<u>Name</u>	<u>Area</u>	<u>Bldg</u>	<u>Effective</u>
Ford, Michael	School Hall Monitor	HS	10/18/19
Blood, Monica	Groundskeeper	BG	10/22/19
Simpson, Misty	Bus Aide	BG	11/13/18
Gough, Maribeth	Physical Therapist	MS	10/22/19

### UNPAID LEAVE OF ABSENCE UPDATED

<u>Name</u>	<u>Area</u>	<u>Reason</u>	<u>Bldg</u>	<u>Effective</u>
Fowlston, Kim	Bus Driver	LOA	BG	03/01/19 – 04/02/19

### APPOINTMENT – SUBSTITUTE

<u>Name</u>	<u>Area</u>	<u>Effective</u>
Lamb, Kristina	Clerical	09/01/19

## 6. PUBLIC COMMENT –

Canice Paliotta – addressed the Board with her concerns regarding the termination of the incarcerated youth teacher and the importance of their education. She also addressed the mental health department attendance numbers.

Mr. O’Sullivan informed the Board that a meeting with Sheriff Cutting is being setup; and he has the actual attendance numbers from Ruth Roberts of the mental health department, he will share this with the board.

Eric Cunningham – informed the Board that he had met with the members of NEO regarding the school calendar issue and they agree that the BOCES calendar is the better calendar to adopt. Kids will benefit from attendance on a Monday & Tuesday prior to a holiday break (Thanksgiving) vs. returning to school on a Thursday & Friday after the Christmas break.

Jim Terry – shared his concerns regarding the 9<sup>th</sup> & 10<sup>th</sup> grade Math & Science Honors classes being cut next year. He expressed the importance of math & science for students.

Howie Sullivan wanted to share that Rich Bernstein's presentation on the Holocaust was fantastic.

Jennifer Atlas – shared her concerns regarding the Honors classes being cut and how this will hurt those students who are learning at a faster pace.

## 7. CONSENT AGENDA – (Information attached to the official minutes of the District.)

- *BOCES Bill (March)* - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mr. Reid and carried 6-0, the Board of Education approved the BOCES bill.

*Facilities Request from EnerGy National Dance Competition* - Upon the recommendation of the Superintendent and on a motion by Mr. Burton, seconded by Mrs. DeRensis and carried 6-0, the Board of Education approved the facilities request as submitted.

## 8. ACTION ITEMS –

- A. 2019-2020 NCSD Calendar** – The Board reviewed the concerns that were shared. Mr. Klockowski made a motion to adopt the BOCES calendar, seconded by Mr. Burton and voted 3 (HS, JK, BB) – 3 abstained (JM, BR, RD), motion failed. Further discussion took place regarding concerns that were discussed at the March 20<sup>th</sup> meeting and information from Eric Cunningham during public comment. Because of the concerns, a motion to table this item and place it on the next agenda was made by Mr. Burton, seconded by Mr. Reid and carried 6-0, adoption of the 2019-2020 NCSD Calendar was tabled and will be placed on the next agenda, May 23rd. (Calendars are attached to the official minutes of the District.)

- B. Guernsey Memorial Library Proposed Budget** - Upon the recommendation of the Superintendent and on a motion by Mr. Klockowski, seconded by Mr. Burton and carried 6-0, the Board of Education adopted the 2019-2020 Guernsey Memorial Library Budget in the amount of \$1,170,800. (Information attached to the official minutes of the District.)
- C. Norwich City School District Proposed Budget** - Upon the recommendation of the Superintendent and on a motion by Mrs. DeRensis, seconded by Mr. Reid and carried 6-0, the Board of Education adopted the 2019-2020 proposed General Fund Budget of \$41,449,292. (Information attached to the official minutes of the District.)
- D. Resolutions (Cabling Project & Phone System Replacement)** – (Resolutions are attached to the official minutes of the District.)

**BE IT RESOLVED**, that the Board of Education of the Norwich City School District accepts the award as noted on the attached evaluation for Category 2 Erate District-wide Cabling Project.

**BE IT RESOLVED**, that the President of the Board of Education of the Norwich City School District be authorized to enter into and sign this Agreement and Statement of Work.

**BE IT RESOLVED**, that the Board of Education of the Norwich City School District authorize IPA for instructional classroom equipment and phone system replacement.

Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mr. Burton and carried 6-0, the Board of Education approved the Resolution to accept the award on evaluation for Category 2 Erate District-wide Cabling Project. (Resolution is attached to the official minutes of the District.)

Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. DeRensis and carried 6-0, the Board of Education authorized the President of the Board to enter into and sign the Agreement and Statement of Work. (Resolution is attached to the official minutes of the District.)

Upon the recommendation of the Superintendent and on a motion by Mr. Reid, seconded by Mrs. Maistros and carried 6-0, the Board of Education authorized IPA for instructional classroom equipment and phone system replacement. (Resolution is attached to the official minutes of the District.)

- E. Donation** - Upon the recommendation of the Superintendent and on a motion by Mrs. Maistros, seconded by Mr. Reid and carried 6-0, the Board of Education approved the \$1,000 donation from American Legion Post 189 for snack milk. (The Board expressed their thanks to the American Legion for the generous donation!)

**9. PUBLIC COMMENT** - None

**10. EXECUTIVE SESSION** -

On a motion by Mr. Reid, seconded by Mr. Burton and carried 6-0, the Board went into Executive Session at 6:54 p.m. to discuss a personnel matter. Mr. Eric Cunningham, Union President was invited to attend the meeting. Session ended at 7:45 p.m. Mr. Cunningham and Superintendent, Gerard O'Sullivan left the meeting.

Mr. Scott Ryan, Middle School Principal and Ms. Katie Hansen, Asst. Superintendent were asked to join the meeting at 7:50 p.m. to share their comments regarding personnel matters.

On a motion by Mr. Reid, seconded by Mr. Burton and carried 6-0, the Board left Executive Session at 8:52 p.m. and returned to the Regular Meeting.

With no further business, Mr. Reid made a motion to adjourn the Regular Meeting of the Board of Education, seconded by Mr. Burton and carried 6-0, the meeting of the Board of Education was adjourned at 8:53 p.m.

Respectfully Submitted,



Pamela Salvati  
District Clerk  
pgs